


MACKENZIE COUNTY

REGULAR COUNCIL MEETING

**SEPTEMBER 23, 2019
10:00 AM**

**FORT VERMILION COUNCIL
CHAMBERS**

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

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Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, September 23, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the September 10, 2019 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
DELEGATIONS:	4.	a) Mackenzie Aquatics Society (10:15 a.m.)	21
		b) Philip Doerksen, La Crete Recreation Society – Agenda Item #9. a) (11:15 a.m.)	41
		c)	
TENDERS:		Tender openings are scheduled for 11:00 a.m.	
	5.	a) Supply of 2019 Municipal Utility Tractor – Request for Proposals	39
PUBLIC HEARINGS:		Public hearings are scheduled for 1:00 p.m.	
	6.	a) None	
GENERAL REPORTS:	7.	a) Disaster Recovery Program (DRP) Updates (Standing Item)	
		b)	
AGRICULTURE SERVICES:	8.	a)	
		b)	
COMMUNITY SERVICES:	9.	a) La Crete Recreation Society – Request to Transfer Funds	41

		b)	Police Costing Model	55
		c)		
FINANCE:	10.	a)	Financial Reports – January 1, 2019 to August 31, 2019	89
		b)		
OPERATIONS:	11.	a)	Rescinded Policy PW014 Sale of County Gravel/Crusher Reject for Personal Use	99
		b)		
UTILITIES:	12.	a)		
		b)		
PLANNING & DEVELOPMENT:	13.	a)		
		b)		
ADMINISTRATION:	14.	a)	Growing the North Conference Sponsorship	103
		b)	Mackenzie Ski Hill Society – Letter of Support	109
		c)	Proposed Fire Salvage Plan and Community Management Zone – Tolko, Norbord, La Crete Sawmills	115
		d)	Region 6 Metis Nation of Alberta Annual General Meeting	121
		e)	Caribou Update (Standing Item)	
		g)		
		h)		
COUNCIL COMMITTEE REPORTS:	15.	a)	Council Committee Reports (verbal)	
		b)	Community Services Committee Meeting Minutes	125
		c)		
INFORMATION / CORRESPONDENCE:	16.	a)	Information/Correspondence	131

CLOSED MEETING: *Freedom of Information and Protection of Privacy Act* Division
2, Part 1 Exceptions to Disclosure

17. a)

 b)

NOTICE OF MOTION: 18. a)

**NEXT MEETING
DATES:**

19. a) Regular Council Meeting
 October 8, 2019
 10:00 a.m.
 Fort Vermilion Council Chambers

 c) Organizational Meeting
 October 22, 2019
 10:00 a.m.
 Fort Vermilion Council Chambers

 b) Regular Council Meeting
 October 23, 2019
 10:00 a.m.
 Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2019
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the September 10, 2019 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the September 10, 2019, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the September 10, 2019 Regular Council Meeting be adopted as presented.

Author: _____ Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**September 10, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor
Cameron Cardinal Councillor
David Driedger Councillor
Eric Jorgensen Councillor (arrived at 10:07 a.m.)
Anthony Peters Councillor
Lisa Wardley Councillor

REGRETS: Ernest Peters Councillor

ADMINISTRATION: Byron Peters Deputy CAO
Fred Wiebe Director of Utilities
Doug Munn Director of Community Services
David Fehr Director of Operations
Carol Gabriel Director of Legislative & Support
Services/Recording Secretary
Jennifer Batt Interim Director of Finance
Grant Smith Agricultural Fieldman
Don Roberts Zama Site Manager
Julie Emmerson Executive Assistant
Willie Schmidt Fleet Maintenance Manager

ALSO PRESENT: Ann Everatt, President – Northern Lakes College
Carol Broadribb, Customer Sales Representative – ATCO Electricity
Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on September 10, 2019 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 19-09-487 **MOVED** by Deputy Reeve Sarapuk

That the agenda be approved with the following additions:

- 4. b) Carol Broadribb, Customer Sales Representative, ATCO Electricity GBU – Electric Vehicles for Municipalities Program
- 9. c) Bylaw 835-11 Dog Control
- 11. a) 7 Mile Corner Access – Road Allowance
- 17. b) Alberta SPCA Pet Surrender Update

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) Minutes of the August 28, 2019 Regular Council Meeting

MOTION 19-09-488

MOVED by Councillor Wardley

That the minutes of the August 28, 2019 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Business Arising out of the Minutes

None.

DELEGATIONS:

4. b) Carol Broadribb, Customer Sales Representative, ATCO Electricity GBU – Electric Vehicles for Municipalities Program (ADDITION)

Councillor Jorgensen arrived at 10:07 a.m.

MOTION 19-09-489
Requires Unanimous

MOVED by Councillor Wardley

That the ATCO presentation be received for information.

CARRIED

DELEGATIONS:

4. a) Ann Everatt, President – Northern Lakes College

MOTION 19-09-490

MOVED by Councillor Jorgensen

That the Northern Lakes College presentation be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 11:14 a.m. and reconvened the meeting at 11:28 a.m.

COMMUNITY SERVICES:

9. b) Fire Truck Procurement

MOTION 19-09-491
Requires 2/3

MOVED by Councillor Bateman

That administration monitor auction sites for a replacement vehicle for the 1995 Freightliner Ladder Truck and the 2003 Freightliner Rescue Truck and bring back a recommendation as opportunities arise.

CARRIED

TENDERS:

5. a) None

GENERAL REPORTS:

7. a) CAO and Director Reports for August 2019

MOTION 19-09-492

MOVED by Councillor Bateman

That administration bring back planning policies and the Fee Schedule Bylaw relating to subdivision completion and deficiencies.

CARRIED

MOTION 19-09-493

MOVED by Councillor Wardley

That administration meet with the Fort Vermilion School Division regarding developing a Memorandum of Understanding for use of the school yard property and equipment for community use in the Hamlet of Zama.

CARRIED

MOTION 19-09-494

MOVED by Deputy Reeve Sarapuk

That the CAO and Directors reports for August 2019 be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 12:14 p.m. and reconvened the meeting at 12:38 p.m.

OPERATIONS:

11. a) 7 Mile Corner Access – Road Allowance (ADDITION)

MOTION 19-09-495
Requires Unanimous

MOVED by Councillor Driedger

That administration install “no parking or vehicles will be towed” signs on RR 142 and the Wilson Prairie Road.

CARRIED UNANIMOUSLY

**GENERAL
REPORTS:**

**7. b) Disaster Recovery Program (DRP) Updates
(Standing Item)**

MOTION 19-09-496

MOVED by Councillor Bateman

That the disaster recovery program update be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

8. a) None

**COMMUNITY
SERVICES:**

**9. a) Forest Resource Improvement Association of Alberta
(FRIAA) Grant Applications**

MOTION 19-09-497

MOVED by Councillor Bateman

That administration submit to the Forest Resource Improvement Association of Alberta (FRIAA) grant applications for the following projects:

- Mitigation Strategy for West La Crete - \$30,000
- Mitigation Strategy for Machesis Lake - \$30,000
- Zama Vegetation Management - \$142,170

CARRIED

**COMMUNITY
SERVICES:**

9. c) Bylaw 835-11 Dog Control (ADDITION)

MOTION 19-09-498
Requires Unanimous

MOVED by Councillor Jorgensen

That administration review the current dog control bylaw and bring back options regarding implementing a limit on the number of

adult dogs allowed and that the bylaw be applied municipal wide.

CARRIED UNANIMOUSLY

FINANCE:

**10. a) Policy FIN022 Budget Development and 2020
Budget Meeting Dates**

MOTION 19-09-499

MOVED by Councillor Braun

That a Council budget workshop be held on October 18, 2019 at 10:00 a.m. and that the 2020 Budget Council Meetings be scheduled as follows:

- October 30, 2019, 10 am, Fort Vermilion Council Chambers
- November 5, 2019, 5 pm, Fort Vermilion Council Chambers
- November 26, 2019, 10 am, Fort Vermilion Council Chambers
- December 11, 2019, 10 am, Fort Vermilion Council Chambers
- December 18, 2019, 10 am, Fort Vermilion Council Chambers

CARRIED

PUBLIC HEARINGS:

**6. a) Bylaw 1150-19 Land Use Bylaw Amendment to Rezone
SE 08-106-15-W5M from Urban Fringe “UF” to Hamlet
Residential District 1B “H-R1B”(La Crete)**

Reeve Knelsen called the public hearing for Bylaw 1150-19 to order at 1:03 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1150-19 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Deputy CAO, presented the following:

Bylaw 1014-16 was approved on February 22, 2016 as a rezoning bylaw for SE 8-106-15-W5M and Plan 102 2263, Block 01, Lot 03. The location was rezoned from Urban Fringe “UF” to Hamlet Residential 1B “HR1-B” to accommodate Dwelling – Single Family developments with or without Garage – Attached.

Upon review, the bylaw has a typographical error that reads SE 8-106-17-W5M, but should read SE 8-106-15-W5M.

First reading was given on July 24, 2019.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1150-19. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1150-19. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1150-19 at 1:04 p.m.

MOTION 19-09-500

MOVED by Councillor Braun

That second reading be given to Bylaw 1150-19 being a Land Use Bylaw amendment to rezone SE 8-106-15-W5M from Urban Fringe "UF" to Hamlet Residential 1B "H-R1B to accommodate Dwelling – Single Family development with or without a Garage – Attached.

CARRIED

MOTION 19-09-501

MOVED by Councillor Jorgensen

That third reading of Bylaw 1150-19 be TABLED until later in the meeting for additional information.

CARRIED

PUBLIC HEARINGS:

6. b) Bylaw 1152-19 Land Use Bylaw Amendment to Rezone Part of NE 11-106-15-W5M from Agricultural "A" to Rural Industrial – General "RIG" (La Crete Rural)

Reeve Knelsen called the public hearing for Bylaw 1152-19 to order at 1:06 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1152-19 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Deputy CAO, presented the following:

Mackenzie County received a request to rezone Part of NE 11-106-15-W5M from Agricultural "A" to Rural Industrial – General "RIG" in order to accommodate an industrial subdivision.

The North area of the quarter section was rezoned in 2016 from Agricultural "A" to La Crete Highway Commercial "LC-HC.

The applicant is now requesting to rezone the southern half of the quarter section to Rural Industrial General "RIG" to accommodate industrial lots within the subdivision. The applicant does not have a timeline for development but has provided administration with a preliminary tentative plan to show what the quarter will look like when all the phases are completed.

First reading was given on August 13, 2019.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. Council had the following questions or comments:

- *Is there Municipal Reserve (MR) included in this? The County is recommending cash in lieu instead of land as MR. The attached plan is tentative which is sufficient for rezoning.*
- *Discussion was held regarding the map attached to the Bylaw being incorrect.*

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1152-19. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1152-19. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1152-19 at 1:12 p.m.

MOTION 19-09-502

MOVED by Councillor Driedger

That second reading be given to Bylaw 1152-19 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG" as AMENDED to include an updated map.

CARRIED

MOTION 19-09-503 **MOVED** by Councillor Braun

That third reading be given to Bylaw 1152-19 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG".

CARRIED

FINANCE: **10. b) Funding Source for Council Motion 19-08-457
(Handi-bus Agreement – LA on Wheels Society)**

Deputy Reeve Sarapuk stepped out of the meeting at 1:12 p.m.

MOTION 19-09-504 **MOVED** by Councillor Bateman
Requires 2/3

That the 2019 operating budget be amended to include up to \$35,000 for maintenance costs for buses owned by the LA on Wheels Society, with funding coming from the General Operating Reserve.

CARRIED

Reeve Knelsen recessed the meeting at 1:15 p.m. and reconvened the meeting at 1:22 p.m. with all members present.

MOTION 19-09-505 **MOVED** by Councillor Braun

That third reading be given to Bylaw 1150-19 being a Land Use Bylaw amendment to rezone SE 8-106-15-W5M from Urban Fringe "UF" to Hamlet Residential 1B "H-R1B to accommodate Dwelling – Single Family development with or without a Garage – Attached as AMENDED to rescind Bylaw 1014-16.

CARRIED

FINANCE: **10. c) Tax Penalties – Request for Cancellation**

MOTION 19-09-506 **MOVED** by Councillor Bateman

That the Tax Penalties – Request for Cancellation report be received for information.

CARRIED

UTILITIES

12. a) None

**PLANNING AND
DEVELOPMENT:**

13. a) None

ADMINISTRATION:

14. a) Assessment Review Board Appointment

MOTION 19-09-507

MOVED by Councillor Wardley

That Boyd Langford be appointed to the Assessment Review Board for a three year term ending October 2022, subject to eligibility.

CARRIED

ADMINISTRATION:

14. b) La Crete Agricultural Society – Request for Letter of Support

MOTION 19-09-508

MOVED by Councillor Bateman

That a letter of support be provided to the La Crete Agricultural Society for their Community Facility Enhancement Program Grant for various facility upgrades.

CARRIED

ADMINISTRATION:

14. c) Caribou Update (Standing Item)

MOTION 19-09-509

MOVED by Councillor Jorgensen

That the Caribou update be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

MOTION 19-09-510

MOVED by Deputy Reeve Sarapuk

That the Council Committee reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. b) Municipal Planning Commission Meeting Minutes

MOTION 19-09-511

MOVED by Councillor Bateman

That the Municipal Planning Commission meeting minutes of August 22, 2019 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Finance Committee Meeting Minutes

MOTION 19-09-512

MOVED by Councillor Wardley

That the unapproved Finance Committee meeting minutes of August 26, 2019 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. d) Agricultural Service Board Meeting Minutes

MOTION 19-09-513

MOVED by Councillor A. Peters

That the Agricultural Service Board meeting minutes of August 22, 2019 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 19-09-514

MOVED by Deputy Reeve Sarapuk

That Councillor Jorgensen be authorized to attend the Canadian Parks and Wilderness Society Annual General Meeting on September 25, 2019 in Edmonton.

CARRIED

MOTION 19-09-515 **MOVED** by Councillor Driedger

That the County purchase a table at the High Level Firefighter's Ball on October 5, 2019.

CARRIED

MOTION 19-09-516 **MOVED** by Councillor Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING: **17. Closed Meeting**

MOTION 19-09-517 **MOVED** by Councillor Braun

That Council move into a closed meeting at 1:48 p.m. to discuss the following:

- 17. a) Disaster Recovery Program Update (*FOIP, Div. 2, Part 1, s. 17*)
- 17. b) Alberta SPCA Pet Surrender Update (*FOIP, Div. 2, Part 1, s. 17*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Byron Peters, Deputy Chief Administrative Officer
- Carol Gabriel, Director of Legislative & Support Services
- Fred Wiebe, Director of Utilities
- Jennifer Batt, Interim Director of Finance
- Doug Munn, Director of Community Services
- Julie Emmerson, Executive Assistant

MOTION 19-09-518 **MOVED** by Councillor Jorgensen

That Council move out of a closed meeting at 2:02 p.m.

CARRIED

17. a) Disaster Recovery Program Update

MOTION 19-09-519 **MOVED** by Councillor Driedger

That the disaster recovery program update be received for information.

CARRIED

17. b) Alberta SPCA Pet Surrender Update (ADDITION)

MOTION 19-09-520 **MOVED** by Councillor Bateman

Requires Unanimous

That the Alberta SPCA pet surrender update be received for information.

CARRIED

NOTICE OF MOTION: **18. a) None**

NEXT MEETING **19. a) Next Meeting Dates**
DATE:

Regular Council Meeting
September 23, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
October 8, 2019
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 19-09-521 **MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 2:02 p.m.

CARRIED

These minutes will be presented to Council for approval on September 23, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2019
Presented By:	Doug Munn, Director of Community Services
Title:	DELEGATION Mackenzie Aquatics Society – Mackenzie Wellness Centre Project Update

BACKGROUND / PROPOSAL:

The Mackenzie Aquatics Society will be in attendance to provide an update on the Mackenzie Wellness Centre Project.

A copy of their presentation is attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Mackenzie Wellness Centre Project Update be received for information.

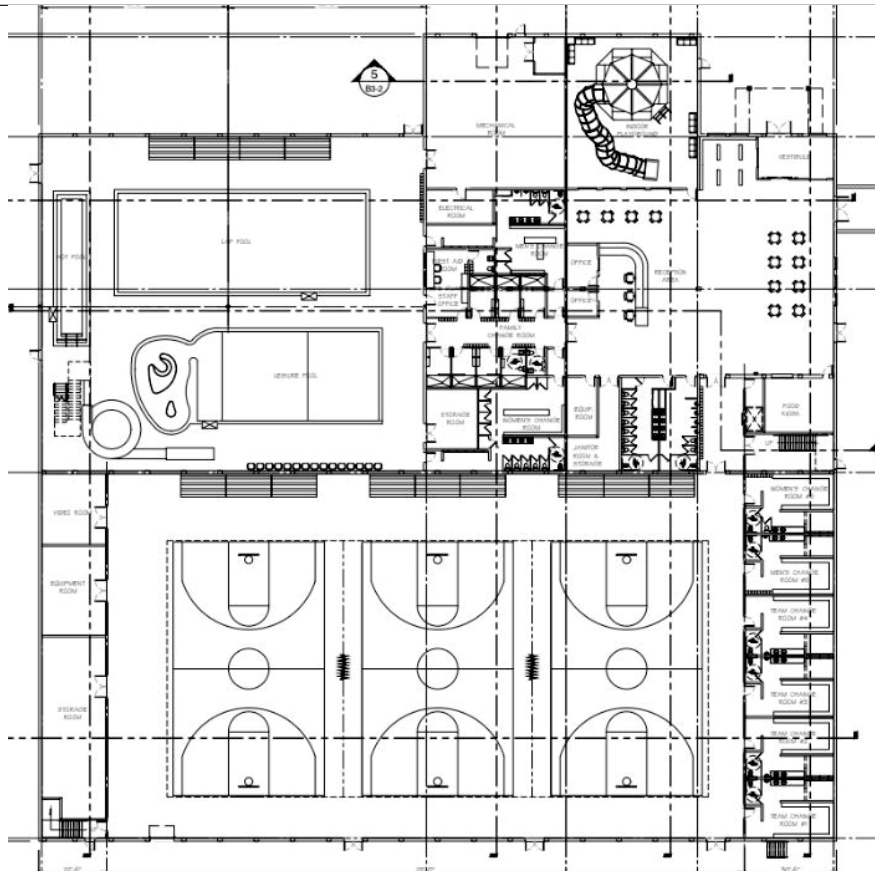
Author: C. Gabriel Reviewed by: _____ CAO: _____

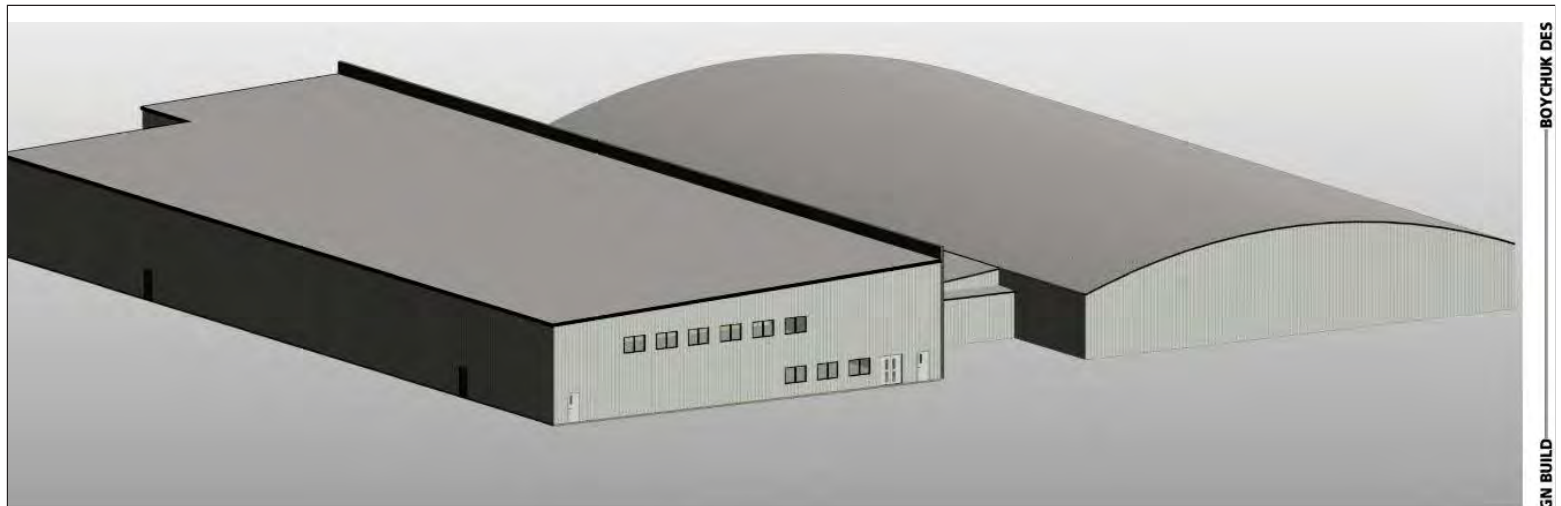
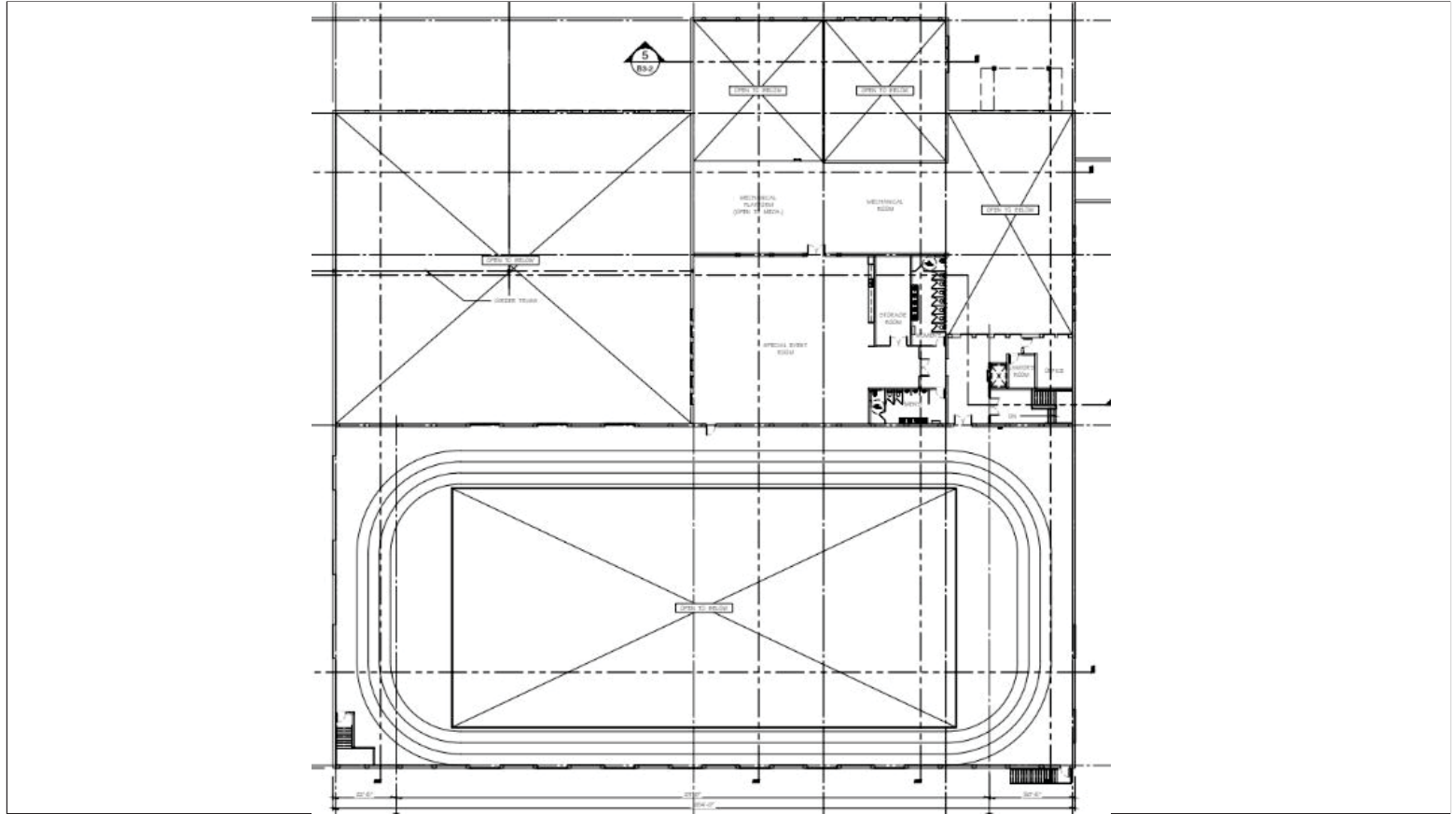
Mackenzie Wellness Centre Project Update

September 23, 2019

Wellness Centre Components

- Second rink
- Aquatics facility with lane pool and leisure areas
- Field house with indoor courts
- Walking/Running track
- Regular and Family Change rooms
- Multipurpose space
- Indoor playground area
- Food service

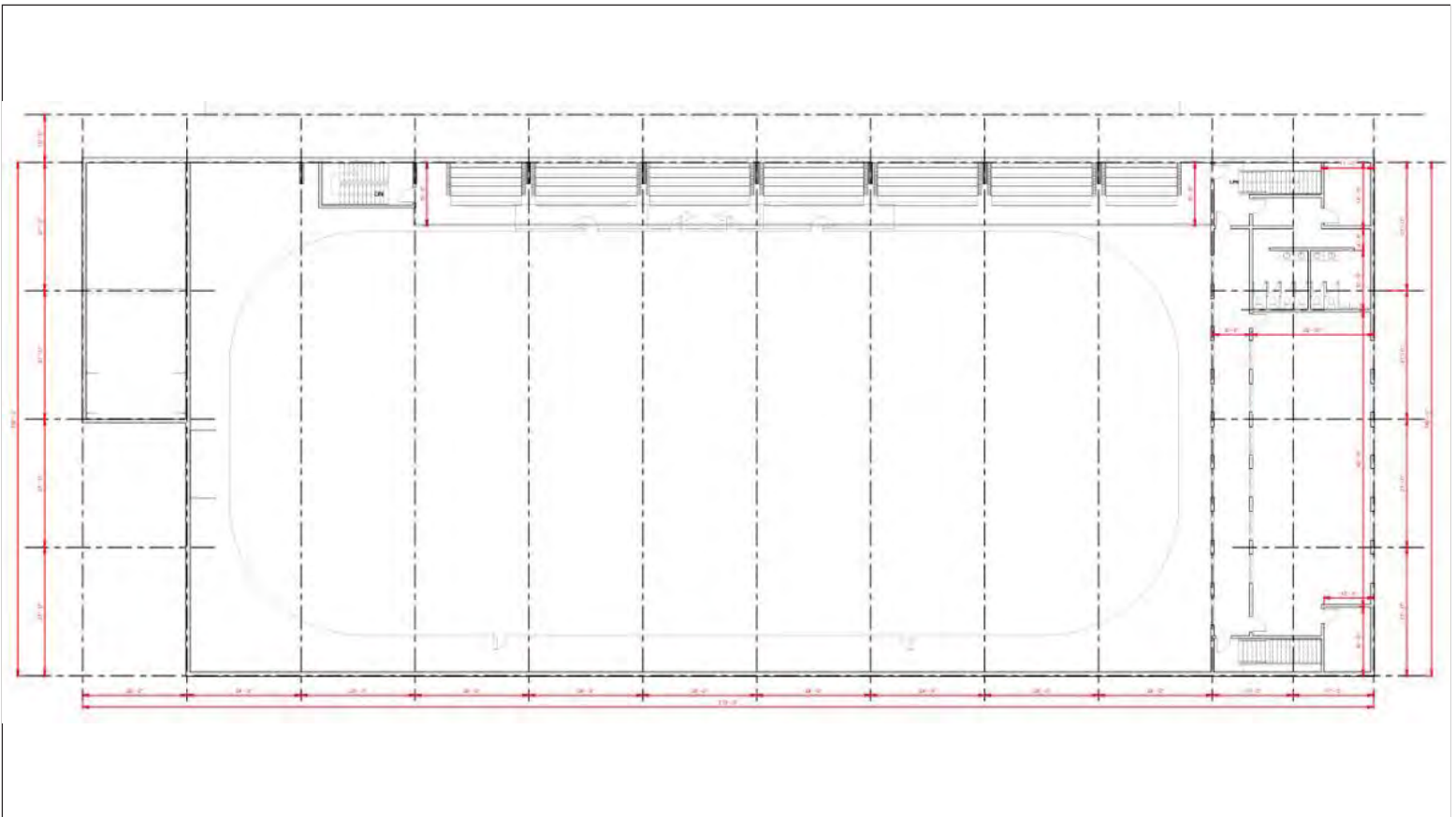
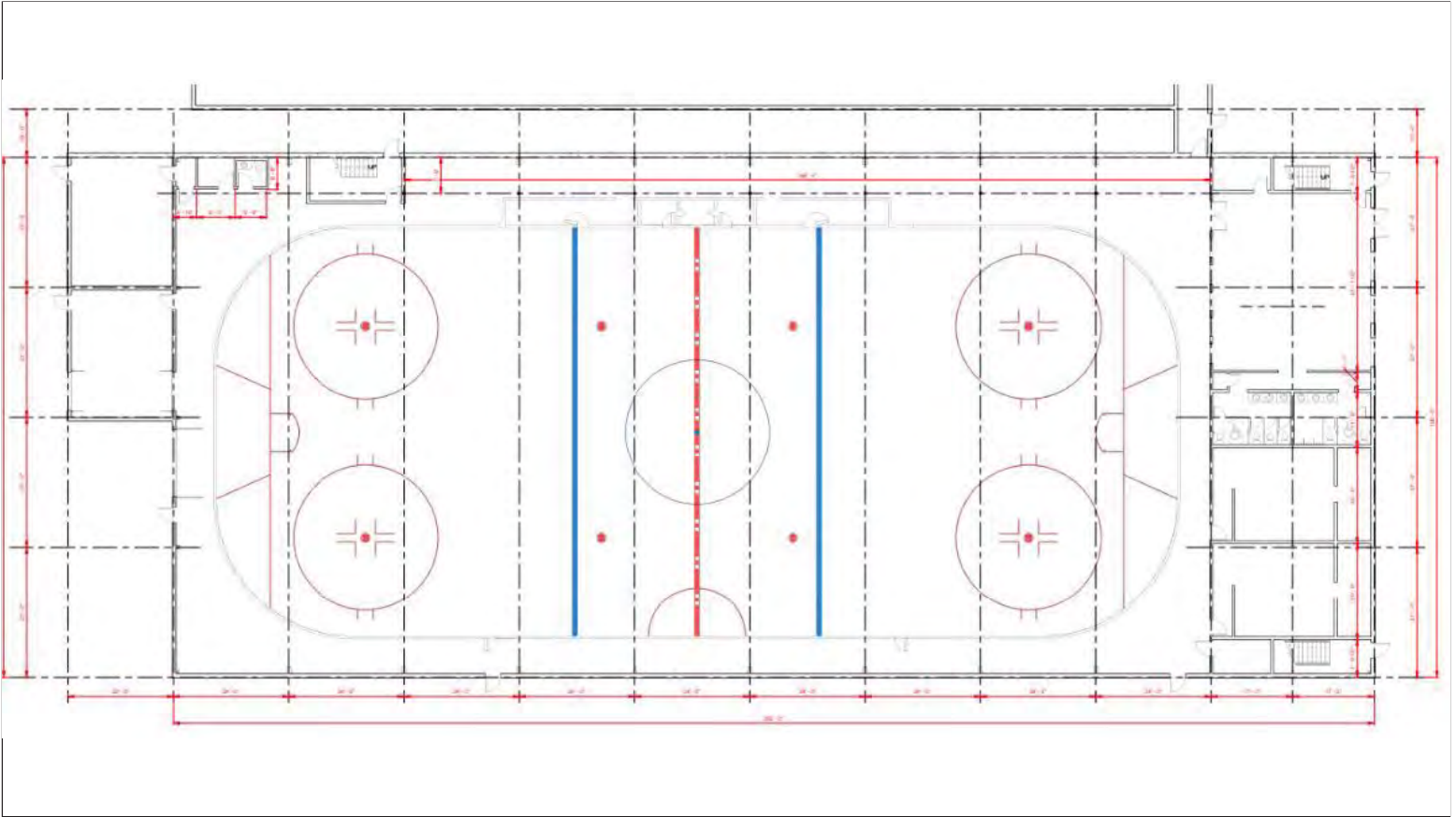




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<small>DO NOT SCALE THIS DRAWING DIMENSIONS SHOWN ON THIS DRAWING SHALL TAKE PRECEDENCE OVER DIMENSIONS SHOWN ON ANY OTHER DRAWING CONSULT THE ARCHITECT FOR ANY QUESTIONS</small>		<small>DATE</small> 07/23/19	<small>PROJECT</small> LACRETE ARENA	<small>DESTROY ALL COPIES OF THIS DRAWING PRIOR TO THIS DATE</small> 07/23/19
<small>NO. OF SHEETS</small> 1	<small>NO. OF SHEETS USED</small> 1	<small>DATE</small> 07/23/19	<small>PROJECT</small> LACRETE ALBERTA	<small>SHEET</small> A2.2
<small>BOYCHUK DESIGN BUILD</small>		<small>DATE</small> 07/23/19	<small>PROJECT</small> SHOP	<small>VIEW</small> 3D VIEW

BOYCHUK DESIGN BUILD



Estimated Capital Cost Breakdown

Approximately \$25.7 million total

-\$4.6 million for second rink

-\$21.1 million for aquatics centre and field house

*Use local materials, labour and donations to potentially reduce building costs

Source of capital funds?

Already Committed:

- * \$4.5 million committed from private donors and fundraising
- * \$5 million from County

Grants (hoping to receive)

- * \$11.5 million applied for from ICIP
- * \$1 million from CFEP

Additional \$3.7 million still needed from other sources such as grants, fundraising etc

Estimated Operating Budgets

- * The following slides show a breakdown of each facility component and justification for our budget estimations.
- * a Total Project Operating Cost Summary included



Field House	Grimshaw	Martinsville	Mackenzie Wellness Centre Estimated
Revenue	\$ 227,204	\$ 335,774	\$ 240,000
Operating Costs	\$ 70,651	\$ 58,291	\$ 23,800
Utilities Expense	\$ 94,072	\$ 82,223	\$ 90,500
Insurance	\$ 9,980	\$ 18,065	\$ 14,500
Wages	\$ 224,212	\$ 283,000	\$ 104,000
Maintenance	\$ 44,583	\$ 14,447	\$ 40,700
Expenses	\$ 443,498	\$ 456,026	\$ 273,500
Net Loss	\$ (216,294)	\$ (120,252)	\$ (33,500)

Our calculation table for determining field house estimated revenues and operating expenses

<u>Revenue</u>			<u>Expenses</u>		
Rental Rate 1	(hourly)	\$60	Number of Employees		2
Rate 1 Hours rented	(daily)	1			
			Average Wage Rate (40 hr work week)	(annual)	\$52,000
Rental Rate 2	(hourly)	\$80			
Rate 2 Hours rented	(daily)	2	Square Feet of Structure		52,970
Rental Rate 3	(hourly)	\$100	Annual Operating Cost	per sq ft	\$ 0.45
Rate 3 Hours rented	(daily)	2	Annual Utilities Expense	per sq ft	\$ 1.71
			Annual Maintenance Expense	per sq ft	\$ 0.77
Days	(annual)	200			
Rented Hours	(daily)	5			
	(annual)	1,000			

Second Rink

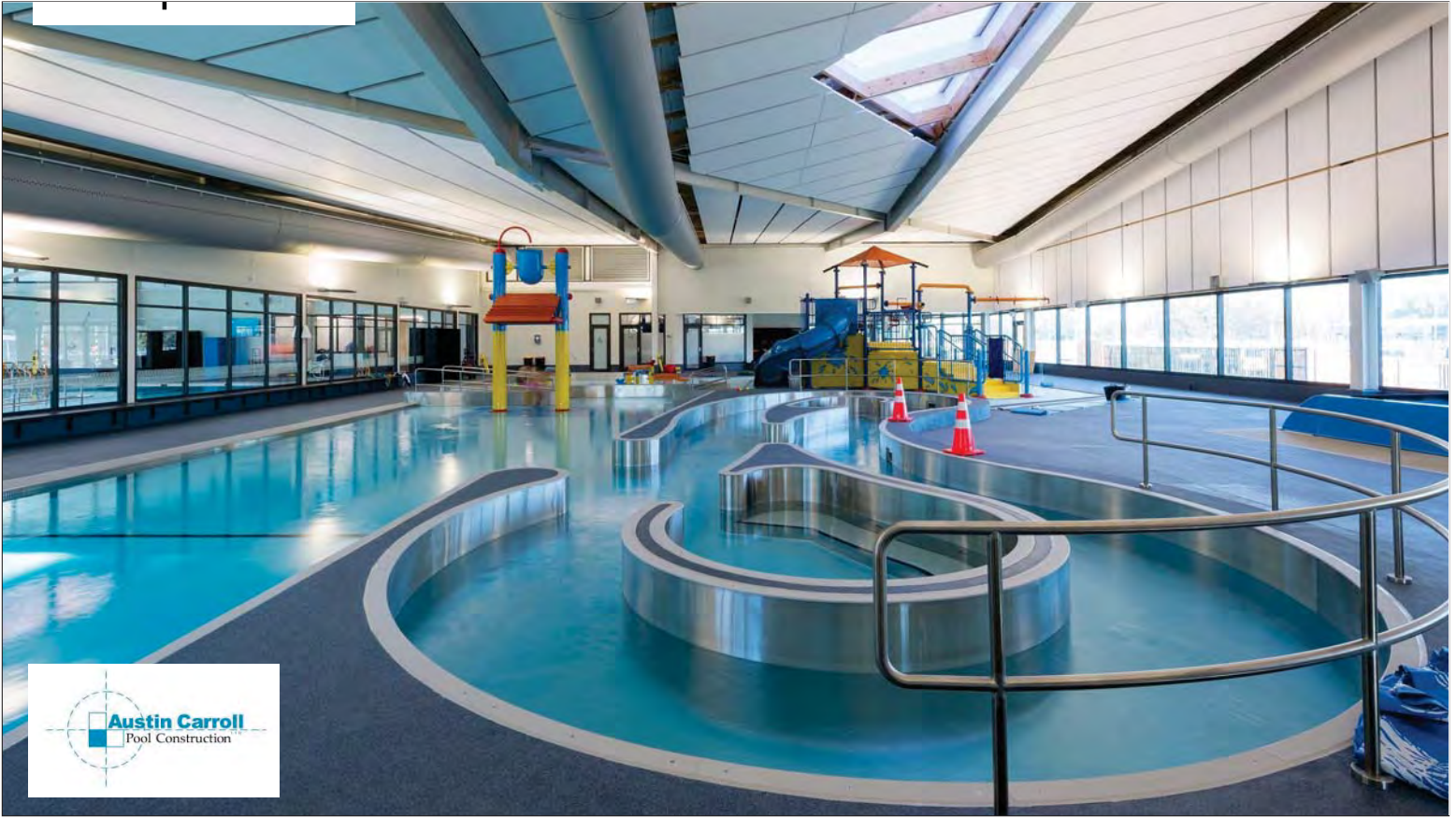


Second Rink Estimated Operating Budget

	Existing Arena	Second Rink Surface Estimated
Revenue	\$ 159,915	\$ 79,958
Operating Costs	\$ 111,059	\$ 55,530
Utilities Expense	\$ 112,435	\$ 56,218
Insurance	\$ 37,267	\$ 18,634
Wages	\$ 298,719	\$ 74,680
Maintenance	\$ 37,444	\$ 9,361
Expenses	\$ 596,924	\$ 214,421
Net Income	\$ (437,009)	\$ (134,464)

*Note: Philip Doerksen will be available to speak to these amounts.

*The estimated budget for the second rink was determined by calculating 50% of the existing rink's Revenues, Operating Costs, Utility Expense, and Insurance amounts and 25% of the existing rink's Wages and Maintenance amounts



Aquatics Components	High Level	Slave Lake	Fairview	Mackenzie Wellness Centre Estimated
Revenue	\$ 147,609	\$ 221,795	\$ 212,789	\$ 252,283.63
Operating Costs	\$ 61,899	\$ 45,600	\$ 69,903	\$ 50,264
Utilities Expense	\$ -	\$ 30,000	\$ 64,229	\$ 40,047
Insurance	\$ 1,976	\$ 251	\$ 5,676	\$ 2,239
Wages	\$ 365,850	\$ 369,433	\$ 291,399	\$ 301,160
Maintenance	\$ 36,757	\$ 42,000	\$ 52,158	\$ 37,093
Expenses	\$ 466,482	\$ 487,284	\$ 483,365	\$ 430,803
Net Income (Loss)	\$ (318,873)	\$ (265,489)	\$ (270,576)	\$ (178,519)

*Note: The following 9 slides show the calculations to determine and justify the revenue and operating costs for the Aquatics components and pool room

Aquatics Revenues - MWC product/service mix that increases value proposition over regional offer, supporting higher attendance (local and regional) in all age groups and higher per-capita spending:

- Higher capacity in lap pool, and hot pool.
- More balanced product mix to appeal to all age groups.
- Lap pool designed for events.
- Higher overall installed capacity and instantaneous capacity.
- Universal accessibility for all pools, 17-22% of population.
- Leisure pool with 0 to 1.1m water depths, full programming options.
- Padded flooring in pools.
- Lazy river / Counter Current feature.
- Anchor attraction, NinjaCross.
- Waterslide with option of games.
- Synergies between Fieldhouse, Ice Rink.

Conclusion: Increased Revenue by 30%





Comparison Table for other Regional Facilities

	Slave Lake	Fairview	High Level	Westlock	Peace River	MWC
lap pool	yes	yes	yes	yes	yes	yes
leisure pool	no	yes	no	yes	no	yes
beach entry/ramp entry	yes	yes	no	yes	no	yes
lazy river	no	no	no	no	no	yes
waterslide	yes	yes	no	no	yes	yes
spray toys	no	yes	no	yes	no	yes
hot pool	yes	yes	yes	yes	yes	yes
universal accessibility on all pools	no	no	no	no	no	yes
Anchor Feature	no	no	no	no	no	yes (NinjaCross)
Padded pool flooring	no	no	no	no	no	yes

THE OBSTACLES

CREATE CUSTOM CHALLENGES & COURSES.

The NINJACROSS™ was creatively designed with interchangeable obstacles that are fully customizable to continually create new courses and challenges with a range of difficulty. With 20+ obstacles placed above, below and on the water, courses create three-dimensional challenges for swimmers and exercisers of all ages and at any fitness level.



Aquatics Expenses - MWC designed efficiencies that reduces risk, O&M lifecycle costs compared to regional offer:

- Pre-manufactured T316L stainless steel pools, Polymer fittings.
- Vacuum Sand Filtration Systems.
- Overflow Gutter profile and integrated circulation Systems.
- Liquid Chlorine Treatment Systems.
- Air Extraction/Cleansing Systems.
- Fresh water pre-heating System.
- Pool Waterproofing.
- Pool Finishing materials.
- Option for synergies with Ice Rink mechanical plant.
- Long Term Manufacturer warranties.

Conclusion: Decreased Expenses by 12% - 15%



Aquatics Expenses - MWC efficiencies breakdown (savings vs regional offer) for Cleaning and Routine Maintenance:

- | | |
|-------------------------------------|--|
| ○ Vacuuming (labour). | Save up to 350 hrs/yr. |
| ○ Vacuuming (make-up water). | Save 2.8 million litres (616,000 USGal) of water/yr. |
| ○ Vacuuming (maintenance). | Save \$730/year. |
| ○ Vacuuming (Chemical replacement). | Save \$4,400/yr. |
| ○ Cleaning Gutters (labour). | Save 150 hrs/yr. |
| ○ Cleaning Scum Line (labour). | Save 750 hrs/yr. |
| ○ Treating Algae/Biofilm. | Save \$600/yr in supplies and 40 hrs/yr in labour. |

Subtotal:

- Labour – 1,290 hours @\$25/hr = \$32,250/year
- Supplies, chemicals, parts - \$5,730/year
- Pool Water – 2.8 million litres (616,000 USgal) of heated, treated water/year = approximate \$7,500/year (if vacuuming to waste)



Aquatics Expenses - MWC efficiencies breakdown (savings vs regional offer) for Maintenance & Repair:

- Drain Pool (heat, chem, water, revenue losses incl). Save \$7,300 to \$14,600/yr.
- Acid Wash. Save \$730/yr.
- RegROUT. Save \$1,750/yr.
- Tile Repairs. Save \$1,460/yr.
- Leak Injection. Save \$1,460/yr.
- Filter Media Replacement. Save \$800/yr.

Subtotal:

- Save \$13,500/year to \$20,800/yr.



Aquatics Expenses - MWC efficiencies breakdown (savings vs regional offer) for Operations:

- Vacuum Sand Filtration (backwash make-up savings) Save 2,253,077 million litres (595,200 USGal) of water/yr.
- Vacuum Sand Filtration (chemical make-up savings) Save \$4,250/yr.
- Vacuum Sand Filtration (heat savings) Save \$3,000/yr.
- Pool Chemical Consumption Save \$2,000/yr.
- Overflow Gutter Grating Replacement Save \$4,000/yr.

Subtotal:

- Save \$13,250/year
- Pool Water – 2.25 million litres (595,200 USGal) of heated, treated water/year = approximately \$7,250/year



Aquatics Expenses - MWC risk reduction items (vs regional offer) for Aquatic Design / Long Term Considerations:

- 25 year Manufacturer Warranty on Pool Structural
- 15 year Manufacturer Warranty on PVC Membrane
- 15 year Manufacturer Warranty on Polymer
- Reduced Chloramines in Pool Room
- Reduced Pool Chemical Consumption
- Reduced Gas Heater Usage
- Reduced Staff sick days (air quality)
- No under pool or perimeter piping around pools
- No PVC fittings
- Aesthetics Over Time
- Ecological Footprint

Subtotal:

Estimated Savings can be measured in terms of risk unforeseen/unexpected interventions required outside of warranties. Issues such as the following have been eliminated or reduced:

- Cracking, Concrete Delamination or Leak due to Structural Movements
- Concrete Permeability/Leaking causing backfill/soil erosion
- Leaking from PVC Fittings/Perimeter Piping
- Under Pool Deck or Under Pool Floor Piping Leaks
- Severe corrosion on Pool Room Metal Objects
- Water Chemistry fluctuations due to grout/concrete leaching
- Replacement of Gutter Grating every 1 – 5 years



Total O&M Savings of Aquatics:

- Labour – 1,290 hours @\$25/hr = \$32,250/year
- Supplies, chemicals, parts, heat, etc - \$32,480/year
- Pool Water – 5.05 million litres (1.335 million USGal) of heated, treated water/year = approximately \$14,750/year

Conclusion: Decreased Expenses by \$80,000/year or approximately \$50,000/year in scale of the comparable facilities.

*Note: Ryan Jones, VP Sales of AC Pool Construction, is available to speak to these efficiency and cost savings details which justify the higher revenue and lower expenses as compared to other facilities



Total Project Operating Costs

	Second Rink	Aquatics	Field House	Total Project
Operating Cost				
Revenue	\$ 79,957.50	\$ 252,283.63	\$ 240,000.00	\$ 572,241.13
Expenses	\$ 214,421.25	\$ 430,803.05	\$ 273,500.00	\$ 918,724.30
Net Income (Loss)	\$ (134,463.75)	\$ (178,519.41)	\$ (33,500.00)	\$ (346,483.16)

*NOTE: This amount only reflects the new facilities.

*This cost does NOT reflect the amount that will be offset by FVSD.

How will the deficit be funded?

- * Programing Grants
 - * Fundraising
 - * Sponsorships
 - * County
 - * FVSD

- * FVSD will contribute a percentage toward operating costs based on usage

- * Discussions on joint use agreement are underway

(Superintendent McMann will be available to speak to this)



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2019
Presented By:	Willie Schmidt, Fleet Maintenance Manager
Title:	TENDER Supply of 2019 Municipal Utility Tractor – Request for Proposals

BACKGROUND / PROPOSAL:

Administration prepared and advertised the ‘Supply of 2019 Municipal Utility Tractor – Request for Proposals’. Submissions were due at Fort Vermilion County office September 20, 2019 at 4:30 p.m.

OPTIONS & BENEFITS:

Submissions will be evaluated based on the following criteria:

2.6 Evaluation Scoring

Bidders shall be evaluated based on submitted documents in accordance with the following table:

<i>Item</i>	<i>Possible Points</i>	<i>Points Given</i>
Specifications	125	(for office use only)
Customer Service (Service, Parts & Warranty)	25	(for office use only)
Customer Reference Letters	25	(for office use only)
Price	25	(for office use only)

Author: S Wheeler **Reviewed by:** _____ **CAO:** _____

COSTS & SOURCE OF FUNDING:

2019 Capital Budget - \$160,000

SUSTAINABILITY PLAN:

COMMUNICATION/PUBLIC PARTICIPATION:

Successful bidder will be notified.

POLICY REFERENCES:

Policy FIN025 Purchasing Authority Directive and Tendering Process

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the Supply of 2019 Municipal Utility Tractor – Request for Proposals be opened.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That administration review the Supply of 2019 Municipal Utility Tractor – Request for Proposals based on the Evaluation Scoring criteria prior to awarding.

Motion 3:

Simple Majority Requires 2/3 Requires Unanimous

That the Supply of 2019 Municipal Utility Tractor be awarded to the most qualified bidder, while staying within budget.

Author: S Wheeler **Reviewed by:** _____ **CAO:** _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2019
Presented By:	Doug Munn, Director of Community Services
Title:	La Crete Recreation Society – Request to Transfer Funds

BACKGROUND / PROPOSAL:

In 2018 the La Crete Recreation Society budgeted \$30,000 to renovate dressing rooms in the Recreation Centre. This budget amount was approved by Council as a shared project and so the County budgeted \$15,000 towards the project, and the La Crete Recreation Society would fund \$15,000 towards the project. To date no funds have been spent from this account but the work was completed through the Dressing Room Expansion project.

The La Crete Recreation Society made a motion at their August 15, 2019 board meeting to request that the dressing room funds from 2018 be allocated to some of the projects they completed in 2019. A letter is attached with this request along with a spreadsheet that they have supplied showing the status of their projects in 2019.

Since these funds were to be matched 50/50 by the Recreation Society it is recommended that this condition is also carried forward if Council approves this request. Administration would also like to recommend that the funds should only be transferred to an approved project.

Attached is a letter from the Society with their request and Mr. Philip Doerksen will be in attendance at the Council meeting to answer any questions. Also attached is a spreadsheet from the Society that shows where they have spent additional funds. Mr. Doerksen has suggested that they would be satisfied putting these funds to any of these projects.

Administration has also attached a list of the Society's approved projects, and paid costs to date.

Author: Doug Munn **Reviewed by:** J. Batt **CAO:** _____

OPTIONS & BENEFITS:

1. Approve the transfer of \$15,000 from the Renovate Old Dressing Rooms Project from 2018 provided the Recreation Society match these funds and designate it toward an existing project on a 50/50 basis.
2. That the La Crete Recreation Society Request to Transfer Funds report be received for information.

COSTS & SOURCE OF FUNDING:

Included in the 2019 Capital Budget as a Carry Forward project, with \$15,000 coming from the La Crete Recreation Society, and \$15,000 from the General Operating Reserve.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

ADM041 Recreational Capital Projects

Policy ADM041 does not address the issue of how to deal with funds remaining in a budget once the project is completed. It is common practice for County capital projects to close a project account once the project is completed and the remaining budget balance return to its funding source.

RECOMMENDED ACTION:

Motion 1

- Simple Majority Requires 2/3 Requires Unanimous

That the La Crete Recreation Society – Request to Transfer Funds report be received for information.

Author: Doug Munn Reviewed by: J. Batt CAO: _____

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That Policy ADM041 - Recreational Capital Projects be referred to the Finance Committee for review.

Author: Doug Munn **Reviewed by:** J. Batt **CAO:** _____

La Crete Recreation Society Approved 2019 Projects and Funding

2019 Capital Grant Projects Requested	2019 Funding Request	2019 Approved Budget	Cost Allocation - Approved			2019 Costs to date	La Crete Recreation Society reported costs	2019 Approved Budget
			Rec. Board cost share	County cost share	Total			
Rebuild one compressor	\$22,000	\$22,000		\$22,000	\$22,000	\$ 11,000	\$ 23,274.16	\$22,000
Olympia conditioner maintenance + emergent funding request	Original budget \$8,000 + Emergent \$9,963	\$17,963		\$17,963	\$17,963	\$ 4,000	\$ 17,013.14	\$17,963
Upgrade VFD electrical panel	\$4,000	\$4,000		\$4,000	\$4,000	\$ 2,000	\$ -	\$4,000
Buffalo Head Prairie boards and asphalt*	\$80,000	\$100,000						
Blumenort skate shack*	\$70,000			\$100,000	\$100,000	\$ 50,000	\$ 144,050.00	\$100,000
Olympia	\$145,000	\$0		\$0	\$0	N/A	\$ -	\$0
Youth Centre RENO	\$60,000	\$0		\$0	\$0	N/A	\$ -	\$0
Wheel chair lift for hall & wheel chair accessibility	\$55,000	\$0		\$0	\$0	N/A	\$ -	\$0
Two portable washrooms	\$3,000	\$3,000		\$3,000	\$3,000	\$ 2,700	\$ 2,700.00	\$3,000
Three hashmark LOGOs for the ice	\$1,500	\$0		\$0	\$0	N/A	\$ -	\$0
One window for the boardroom	\$5,000	\$5,000		\$5,000	\$5,000	\$ 5,000	\$ 5,225.34	\$5,000
Tennis court practice wall	\$2,000	\$0		\$0	\$0	N/A	\$ -	\$0
Office desk	\$1,500	\$0		\$0	\$0	N/A	\$ -	\$0
TOTAL 2019 CAPITAL REQUESTS	\$449,000	\$151,963	\$0	\$151,963	\$151,963	\$ 74,700	\$ 192,262.64	\$151,963

* See attached letter re grant funding

Carry Forward Projects	Budget requested	Total Approved Budget	Cost Allocation - Approved			TOTAL Costs to date
			Rec. Board cost share	County cost share	Total	
LC - Dressing Room Expansion including Gym/Weight Room (CF 2017)	\$ 482,500	\$ 482,500		\$ 482,500	\$ 482,500	\$ 480,847
LC - Renovate Old Dressing Rooms (2018)	\$ 30,000	\$ 30,000	\$ 15,000	\$ 15,000	\$ 30,000	\$ -
LC - 2 Sets of Mini Nets & Portable Boards (2018)	\$ 8,500	\$ 8,500		\$ 8,500	\$ 8,500	\$ 7,745
LC - Operational Over Spends	\$ 13,895	\$ 13,895		\$ 13,895	\$ 13,895	\$ 11,797
TOTAL CARRY FORWARD REQUESTS	\$534,895	\$534,895	\$15,000	\$519,895	\$534,895	\$500,389

La Crete Recreation Society did not include costs for Carry Forward projects in the spreadsheet submitted

Additional projects/costs not included in 2019 budget request, but included on spreadsheet submitted

Cement Olympia Room	\$ 9,114
CFEP Darlene Grant writing	\$ 6,125
TTL	\$ 15,239
Total costs reported	\$ 207,501.64

La Crete Recreation Society

*P.O. Box 29 La Crete AB T0H 2H0 10201-99 Avenue
P:(780) 928-3066 C:(780) 926-0503 F:(780) 928-3022
www.nlreccenter.com
arenam@telus.net*

NORTHERN LIGHTS REC. CENTER



Hi Doug,

The recreation board made a motion at the August 15th board meeting, to request that the dressing room funds from 2018 to be allocated to some of the projects we have completed in 2019.

The County approved \$15,000.00 towards cosmetic work on the dressing rooms in the 2018 budget year. We had put this project into the lobby RENO and entrance addition and those projects came in under budget and so we didn't need the funds at that time.

We are now asking if Council would consider releasing those funds to the La Crete Recreation board to help offset some of the capital project costs.

Code 6-71-30-51 LC Renovate old dressing room (2018)

Philip Doerksen

A handwritten signature in black ink, appearing to read "Philip Doerksen", written over a horizontal line.

Arena Manager

LA CRETE RECREATION SOCIETY
REGULAR MEETING
AUGUST 15, 2019

Northern Lights Recreation Centre
La Crete, Alberta

Present: Shawn Wieler, President
Dave Schellenberg, Vice President
Simon Wiebe, Director
Peter Wiebe, Secretary
Duffy Driedger, Director
Philip Krahn, Director
Holly Neudorf, Director
Ken Derksen, Director
Peter F. Braun, County Rep
Philip Doerksen, Arena Manager
Shane Krahn, Arena Assistant Manager
Abe Fehr, Accountant

Absent: George Derksen, Director

Call to Order: President Shawn Wieler called the meeting to order at 6:03 p.m.

Approval of Agenda

1. Auction Items (8.6) was added to agenda

Peter Braun moved to accept the agenda as amended.

CARRIED

Financials

1. Abe Fehr presented the financials.
2. GIC Investment – Aquatics should be removed from financials shortly
3. Finances are up-to-date

Dave Schellenberg moved to accept the financials as presented.

CARRIED

Abe Fehr left the meeting at 6:12.

Approval of Previous Meeting's Minutes

1. Ken Derksen moved to accept the June 13, 2019 regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

No business from the minutes

Review of Action Sheet

Action sheet was reviewed, nothing to report at this time.

Manager's Report – Philip Doerksen

1. The Blumenort skate shack and BHP boards are completed
2. Knelsens finished the asphalt in BHP
3. Grad was June 15th
4. Arena was closed June 18-24 due to evacuation
5. Canada day celebrations at the arena on July 1st
6. Arena boards were cleaned June 25th
7. Summer painting and maintenance projects have been completed

Duffy Driedger moved to accept Manager's Report as presented.

CARRIED

New Business

8.1 Curling Rocks

Fort Vermilion decided not to take our curling rocks

8.2 Capital Funds Transfer from County

Discussions about \$15,000 unused funds the County has from the 2018 lobby/dressing room renovation projects.

Ken Derksen makes a motion to have Philip Derksen ask for the reallocation of the unused funds from the reno lobby/dressing room project, to other inhouse capital projects that have already been completed in 2019.

CARRIED

8.3 Ice Schedule NPHL, Sunday Morning Ice

1) NPHL in La Crete got rejected

2) Sunday Morning Ice, discussions about opening up the arena for ice users before noon on Sunday mornings.

Philip Krahn makes a motion that the arena be opened as needed on Sunday mornings.

CARRIED

8.4 Internet Upgrade

Discussed that WIFI upgrades are needed for many of the user groups

Peter Wiebe makes the motion for to spend up to \$5000 for WIFI equipment upgrades

CARRIED

8.5 AGM

AGM will be on September 12, 2019 @ 7:30 pm following the regular board meeting

8.6 Auction Items

Duffy had information of an upcoming auction sale in Wabamum selling ice making, and ice maintenance equipment.

Dave Schellenberg makes a motion for Philip to go to Wabamum, AB to look at some ice making and maintenance equipment going on auction to see what is available and the condition it's in.

CARRIED

Simon Wiebe moved to go in camera at 6:56 p.m.

Holly Neudorf moved to go out of camera at 7:05 p.m.

Duffy Driedger moved that the meeting be adjourned at 7:10 p.m.

Next Meeting will be September 12, 2019 at 6:00 p.m. The AGM will be at 7:30 p.m. on September 12 after the regular board meeting.

Company	BHP Boards	Blumenort shack	Cement	BHP Asphalt	CFEP Grant.	compressor.	Window	VFD	Washrooms
Double M	Bid \$29,818	Bid \$79,900							
	\$3105 Boards Extra	- \$1000 credit old Shack							
	\$760 Extra Lexan	- \$995 Credit Partitions							
		\$2000 extra hot Water tank, 2-zones.							
		\$712.50 Install Lexan							
		Total \$80,617.50							
	Total \$33,683	Total \$33,683							
		Total \$114,300.50							
		GST \$5,715.02							
		Total \$120,015.52							
DBM			\$9114.00						
Knelsen's				\$31,338.30					
Darlene Bergan					\$6,125.				
Cimco Refrigeration						\$23,274.16			
Screwy Louie's							\$5,225.34		
Red line Electric									
Willies Vacuum Service									\$2,700

Code	Project description	County Project budget	Emergency budget County	NLRC 2019 budget	Actual total cost
6-71-30-58	Rebuild compressor	\$22,000.00		\$1,274.16	\$23,274.16
6-71-30-59	Olympia Maintenance	\$8,000.00	\$9,013.14		\$17,013.14
6-71-30-60	VFD	\$4,000.00			
6-71-30-61	Blumenort shack/BHP Boards	\$100,00.00		\$14,300.00	\$114,300.00
6-71-30-62	2-portable washrooms	\$3,000.00			\$2,700.00
6-71-30-63	Window	\$5,000.00		\$225.34	\$5,225.34
	Cement Olympia room	none		\$9,114.00	\$9,114.00
	CFEP Darlene Grant writing	none		\$6,125.00	\$6,125.00
	BHP Asphalt	none		\$29,750.00	\$29,750.00
	total	\$142,000.00	\$9,013.14	\$60,788.50	\$207,501.64
6-71-30-51	Renovate Dr rooms 2018	\$15,000.00		Matching	

We didn't need this because the dressing room RENO was included in the lobby RENO and entrance project

Checks

M&M \$23,561.40

M&M \$61,276.53 July 23rd

M&M \$35,171.85 July 30th. BHP boards and Blumenort skate shack.

DBM \$9,114 Cement Olympia room, in house capital project.

Knelsens \$31,338.30 BHP asphalt. In house capital project.

Darlene \$6,125 CFEP half of grant writing for Lobby and entrance grant 2018, \$175,000.00

Transferred \$70,138.70 to operating from Capital for cover checks.

August 13th, Transferred \$9,350.20 back to Capital to cover NLRC portion of Capital projects, \$60,788.50

Received county operating check July 9th \$172,595.00



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

March 25, 2019

Community Facility Enhancement Program
Alberta Culture
Suite 212, 17205 - 106A Avenue
Edmonton, Alberta
T5S 1M7

Dear Sir/Madam:

RE: SUPPORT FOR LA CRETE OUTDOOR RINK PROJECT

The La Crete Recreation Society wishes to apply for a Community Facility Enhancement Program (CFEP) grant to assist in their La Crete Outdoor Rink Project and this is to confirm that Mackenzie County is in support of this project.

The County has committed a total of \$100,000.00 towards this project.

The County is looking forward to the completion of this project and your support would be much appreciated.

If you require additional information, please contact myself at (780) 926-7405 or Len Racher, Chief Administrative Officer at (780) 927-3718.

Sincerely

Josh Knelsen
Reeve

c: Mackenzie County Council
La Crete Recreation Society

Mackenzie County

Title	Recreational Capital Projects	Policy No.	ADM041
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Purpose

To establish guidelines for third-party groups that take on the responsibility of initiating and managing a capital project on behalf of Mackenzie County. To provide guidelines to the Recreation Boards for acquisition of capital items.

Policy Statement and Guidelines

Mackenzie County Council strive to provide adequate recreational funding to third party groups who operate and maintain Recreational Facilities in the County, while considering the budget parameters and the financial situation of the County.

APPLICATION PROCESS

- A detailed budget and proposal for projects must be submitted by the Not for Profit Organization grant application deadline.
- Detailed proposals for New or Expansion Capital projects must be submitted in the application in order to be evaluated.

PROJECT APPROVAL

- Council will review all applications received and approve/ deny requests.
- Council must approve any new Capital project over \$5,000 that is proposed for Mackenzie County Property and/or will potentially require operational funding in future years. Council has the authority to approve a project with or without the future operational funding that may be required.
- County contribution, if applicable, will not exceed the approved budget.
- No operating budget will be provided for unauthorized capital projects.

THIRD PARTY GROUP RESPONSIBILITIES (ALL NON-PROFIT)

Once Council has provided the approval for a recreational capital project to proceed, any third party group undertaking the project will have the following obligations:

- The group will submit a future operational plan to Council if Council has approved the project with limitations on operational funding
- Development permits, where applicable, have to be in place before any project may commence.

- No major change in scope of the project will occur unless Council (or designate Committee) has approved the change.
- Monthly project progress updates have to be provided to Mackenzie County.
- At the completion of the project, the group will provide a written completion summary of the project, including all expenditures and copies of invoices supporting these expenditures, a detailed record of donated labour and/or materials and any additional information relevant to the project.

FUNDING

Replacement Capital (Recreation Board's):

- Replacement capital projects are classified as replacement of previously approved capital items to which Mackenzie County already had a previous commitment to acquire or maintain such an asset or program.
- As part of the annual budget process, a review is undertaken with the Recreation Boards to determine their anticipated expenditure needs in this area. The review is based on the 10-year asset worksheet which outlines the items, their useful life and anticipated replacement date. This review will be done on a yearly basis in by the Recreation Societies, and may be in conjunction with the Finance and/or Community Services Committee.
- During the review, each item will be inspected for condition and usefulness and the lists updated and submitted to the County.
- A detailed list of items to be replaced during the budget year must be submitted with the Recreation Society annual budget request.
- Any items that were purchased by or donated to the Recreation Boards must be added to the master 10-year asset lists.

New or Expansion Capital

- New or expansion capital projects are classified as any project that increases the level of service and that is either not currently offered or an add-on to existing facilities.
- Funding is subject to a “matching” funds principle whereby a recreation board will have to raise dollars, and/ or goods and services in order to receive their funding under this policy. The matching criterion is dollar for dollar. Recreation boards can use donated labor (subject to maximum allowable hourly provincial rate) and subject to a maximum of 30% of the total of the matching funds; donated equipment (subject to maximum allowable under Alberta Builder's rate schedule); dollar donations or other grant(s) for the determination of “matching” calculations.

The above "matching" funds information must be provided to Mackenzie County administration for review purposes in order for any funds to be provided under this policy.

- No project may commence without all funding being in place and signed off by Mackenzie County administration.
- In order to maximize budgeting dollars and to keep the boards and communities engaged; matching funds projects will be given greater consideration during the budgeting process.
- In the event a recreation board **cannot** raise the matching component for a project, the board can come forward for Council consideration, with a request for additional funding. As part of the request, the board must provide written evidence that reasonable attempts have been made to secure funding from applicable grant funding organizations. Council may also request to have all aspects of the fund raising process be outlined in detail. Council will have the final decision making say in the determination of providing, if any, additional funding to the recreation board.
- Once a project is approved by Council, the Non-Profit Organization must notify the County of the commencement date prior to start and must submit regular detailed progress reports to County Administration.
- At the completion of the project, the group will provide a written completion summary of the project, including all expenditures and copies of invoices supporting these expenditures, a detailed record of donated labour and/or materials and any additional information relevant to the project.

EMERGENCY REPAIRS

In this policy,

- “Emergency” means an occurrence or situation which could jeopardize the immediate safety, health or welfare of people or the protection of property in the municipality.
- It is understood that such an occurrence or situation could not have been reasonably predicted or anticipated.
- The recreation board is responsible for budgeting for items taking into consideration preventative maintenance to avoid foreseeable breakdowns.
- Recreation boards may decide to reallocate funds from a replacement project with Council (or designate Committee) approval prior to requesting for emergent funds above the current budget.
- A recreation board may then request funds if an emergency occurs and there are insufficient funds in their current budget to cover the expenditure(s).

	Date	Resolution Number
Approved	2003-03-25	03-172
Amended	2003-11-27	03-573
Amended	2015-05-27	15-05-389



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2019
Presented By:	Doug Munn, Director of Community Services
Title:	Police Costing Model

BACKGROUND / PROPOSAL:

The Province of Alberta is requesting feedback from affected municipalities regarding the Police Costing Model that they are proposing. Attached is information from the province to update you on this new proposed model. (See attached email and corresponding attachments).

The Province has requested a response to the survey by October 15, 2019 and have posed the following questions.

Guiding Questions for this review:

Question	County Response
What are your thoughts on the province recovering a percentage of frontline policing costs from those currently not paying?	
What aspects of the proposed costing model do you feel would reflect the needs of your community?	
What will not work in the proposed costing model?	
What ability do communities and municipalities have to be agile in their budgets for policing costs?	

Author: Doug Munn Reviewed by: _____ CAO: _____

Question	County Response
What kind of timeline would be ideal for implementation of a new model?	
What impact will a new costing model have on communities?	
What do you anticipate as challenges for implementing the model?	
What impact to addressing rural crime would you anticipate this costing model having?	
What other impacts might a new cost model have?	

The Solicitor General has provided the County with estimates showing what our share of police services would be using this model. (See below) The final figure will be dependent on the percentage that the province chooses to charge rural municipalities. A spreadsheet detailing this calculation is attached.

Police Costing Estimates for Mackenzie County

	Total Municipal Share Policing Costs Mackenzie County
15%	\$362,706
30%	\$725,412
40%	\$966,523
50%	\$1,208,674
60%	\$1,449,785
70%	\$1,691,936

Administration has prepared the following list of issues that affect Mackenzie County. We encourage Council to use these as a point of conversation to modify and provide direction to administration:

1. Service Levels: The County currently has two enhanced police officers however there are still frustrations with the lack of attention to certain enforcement concerns.
2. Indigenous Population in Mackenzie County: it is unclear how many members are dedicated to serving the indigenous population based on the costing model. With 38% of the indigenous population within our boundaries (excluding towns)

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living on reserves we would like to ensure that this is considered. Will the costing model only charge for members dedicated to serving the County?

3. Densities: The cost of policing in Mackenzie County is considerably higher due to the low density of the population. Is there a means to take this into consideration within the costing model?
4. Implementation of the costing model: Should the costing model be implemented by 2020 it would cause us financial concern.
5. Police oversight participation: Currently the County has very little input into how the RCMP manages their priorities and County expectations are not being met. The costing model identifies methods of participating in this process however, these committees are typically advisory and results are dependent on the cooperation of the commanding officer, the demands that are placed on the detachments and other factors. Is there a way to give the municipality more power to influence RCMP priorities?
6. Other Concerns as identified by Council:

Administration has included RMA's Position Statement on Policing and Rural Crime in this agenda package (See attached). Council may wish to use this as their own position to respond to the survey.

OPTIONS & BENEFITS:

Administration recommends approaching this issue in several ways as follows:

1. Direct administration to answer the questions on behalf of the County based on the Council meeting discussion. It would be possible for Council to amend or approve these comments at the October 8th Council meeting prior to submitting them to the province.
2. Council provide comments during the Council meeting and direct administration to submit these to the province.
3. Direct administration to base survey response on RMA's Position Statement on Policing and Rural Crime.

COSTS & SOURCE OF FUNDING:

Although this item could have a significant impact on the budget the recommendation deals specifically with responding to the survey so there will be no cost implications other than Council costs to attend lobbying efforts, etc..

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SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That administration prepare the Police Costing Model survey response based on the Rural Municipalities of Alberta (RMA) Position Statement on Policing and Rural Crime.

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Police Costing Estimates

Police Costing Estimates

Weighted Percentages

	Revenue Generated (after subsidies)	Total Municipal Population	Total Equalized Assessment	Average Equalized Assessment per Capita		Population	Equalized Assessment	Total Municipal Share Policing Costs				CSI Average (3 Years, 2015-2017)		Subsidy per Mun CSI point above Average			Shadow Population Max Subsidy
15%	\$33,681,570	765,780	\$293,162,459,917	\$310,203		30%	70%	\$34,900,000				115.25		0.05%			5.0%
30%	\$67,363,141							\$69,800,000									
40%	\$89,753,182							\$93,000,000									
50%	\$112,239,731							\$116,300,000									
60%	\$134,629,772							\$139,500,000									
70%	\$157,116,322							\$162,800,000									
	2018 POPULATION	2018 EQUALIZED ASSESSMENT	Equalized Assessment per Capita	% Population	% Equalized Assessment	Based on Population	Based on Equalized Assessment	Total Share Policing Cost	% Municipal Property Tax	2017 Municipal Property Tax	Municipal CSI Value (3 Year Avg)	Mun CSI points above Average	% Subsidy	Dollar Subsidy	Shadow Population	% Subsidy	Dollar Subsidy
15%	12,512	\$2,299,673,419	\$183,797	1.63%	0.78%	\$171,068	\$191,638	\$362,706	1.53%	\$23,682,474	86.3	0	0.0%	\$0	0	0.0%	\$0
30%	12,512	\$2,299,673,419	\$183,797	1.63%	0.78%	\$342,136	\$383,276	\$725,412	3.06%	\$23,682,474	86.3	0	0.0%	\$0	0	0.0%	\$0
40%	12,512	\$2,299,673,419	\$183,797	1.63%	0.78%	\$455,855	\$510,668	\$966,523	4.08%	\$23,682,474	86.3	0	0.0%	\$0	0	0.0%	\$0
50%	12,512	\$2,299,673,419	\$183,797	1.63%	0.78%	\$570,064	\$638,610	\$1,208,674	5.10%	\$23,682,474	86.3	0	0.0%	\$0	0	0.0%	\$0
60%	12,512	\$2,299,673,419	\$183,797	1.63%	0.78%	\$683,783	\$766,002	\$1,449,785	6.12%	\$23,682,474	86.3	0	0.0%	\$0	0	0.0%	\$0
70%	12,512	\$2,299,673,419	\$183,797	1.63%	0.78%	\$797,992	\$893,944	\$1,691,936	7.14%	\$23,682,474	86.3	0	0.0%	\$0	0	0.0%	\$0

Total Cost Share Including Subsidies If Eligible
 \$362,706
 \$725,412
 \$966,523
 \$1,208,674
 \$1,449,785
 \$1,691,936

Policing and Rural Crime

Regardless of where in the province they live, all Albertans deserve to feel safe in their homes and communities. Like many services, policing in rural areas is accompanied by challenges related to large geographic areas and low population densities. Rural municipalities have a history of working effectively with the Royal Canadian Mounted Police to support community safety, but challenges related to response time, police funding, and collaboration between police and municipal leaders is ongoing.

What is RMA's position on the importance of policing and rural crime in rural municipalities?

- Safe communities are critical to attracting and retaining residents and businesses. In rural areas this is especially critical as many properties are located in isolated areas far from neighbours or services, leaving them especially vulnerable to property crimes.
- In recent years, rural crime rates in rural Alberta have increased significantly. For example, in 2017, rural crime rates in rural Alberta were 38% higher than in urban Alberta. In many rural areas, residents and businesses perceive crime as a crisis that significantly impacts their quality of life.
- Due to the unique challenges of policing rural Alberta, supporting safe rural communities requires collaboration among many groups, including the Royal Canadian Mounted Police, Alberta Justice, municipalities, and local non-profit organizations.

What financial considerations do rural municipalities have with respect to policing and rural crime?

- As is the case with most services, providing a comparable level of policing service in rural areas to that in urban areas would cost significantly more and is likely impractical due to rural Alberta's large geographic areas and dispersed population.
- Under Alberta's police funding model, frontline policing in rural municipalities is jointly funded by the provincial and federal governments through the Provincial Police Services Agreement. Rural municipalities make direct financial contributions to policing in areas such as community peace officers, enhanced policing positions, administrative costs, and capital costs.
- Policing costs vary widely among municipalities of all types in Alberta. While different types and sizes of municipalities are required to contribute a different portion of frontline policing costs, council decisions on enhanced policing, grants

available to only some municipalities, and other factors result in significant variability in the actual per capita costs of policing across the province.

- Although rural crime is often directly linked to policing, investments in other community services such as recreation, restorative justice and Family and Community Support Services have a link to crime rates and community safety. It is critical that the provincial and federal government adequately support rural community services as a means of proactively addressing crime.

What collaborative relationships are essential to developing safe rural communities?

- Effective outreach and engagement with the community is a critical aspect of effective, modern policing. Due to limited police capacity and fewer formal community organizations in comparison to urban communities, prioritizing outreach and engagement can be a challenge for rural police services.
- Rural municipalities currently have the option of forming police committees to collaborate with the local RCMP detachment on policing priorities and strategies. However, police committees are voluntary, and are used inconsistently across the province.
- To support community safety and strengthen collaboration between police and communities, the Government of Alberta should consider approaches to better leverage police committees in communities where a lack of capacity or training may be a barrier to their formation.

How does the work of RMA support safe rural communities?

- RMA champions the rural municipal perspective on policing and crime through regular communication with a variety of crime-related organizations (e.g. Alberta Justice, Royal Canadian Mounted Police, Alberta Association of Community Peace Officers).

What current policing and rural crime-related issues are impacting rural Alberta?

Police Act Review

- Alberta's *Police Act* guides the structure of policing in Alberta, including funding, governance, and oversight.
- Any changes to the *Police Act* must be considered through a rural lens, as changes to community engagement, levels of service, and funding models are likely to have very different impacts in rural and urban areas.

Community Peace Officers

- Community peace officers play an important role in many rural municipalities by enforcing municipal bylaws and some provincial laws.
- As community peace officers may encounter dangerous or unpredictable situations, it is critical that they have adequate training and resources to support a safe work environment.
- Community peace officers likely to encounter dangerous or unpredictable situations require direct and timely access to the Canadian Police Information Centre in order to gather basic information before approaching an unknown person or vehicle.

Rural Crime Action Plan

- The Government of Alberta's Rural Crime Action Plan is an important step toward developing a coordinated, multi-jurisdictional approach to reducing rural crime.
- The Government of Alberta's Rural Crime Action Plan has contributed to addressing rural property crime, with an 11% reduction seen in the Plan's first year. This coordinated provincial focus on addressing rural crime must continue and include all aspects of the justice system, including policing and prosecution.

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Police Costing Model Engagement

Backgrounder

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Introduction

The police costing model has a large impact on the lives of Albertans. In communities and municipalities that help pay for their police services, their tax-payers pay for cost increases. Changes in the costing model guides local budget deliberations and may affect police services.

Over the past decade, stakeholders told Alberta Justice and Solicitor General that the police costing model needs revision. The current approach is 15 years old. It has been adjusted since 2004, but there have been no large-scale changes. But policing has evolved. The costing model needs to address those changes and keep pace with current and future needs. To modernize the cost model, the ministry wants to hear from you as elected and administrative municipal leaders, and from the groups that represent you: the Alberta Urban Municipalities Association and Rural Municipalities Association.

This engagement process will gather your input on how a new police costing model would fit for communities across Alberta. We are counting on you, our partners. You are the experts on the needs of your local communities. With your help, this will be a thorough and effective review, so the new model helps your communities and police services thrive together.

This backgrounder provides context around the police costing model. Please get in touch with the engagement team (JSG.PSDEngagement@gov.ab.ca) if there are any errors, omissions, or aspects that are unclear.

Guiding Questions for this review:

- What are your thoughts on the province recovering a percentage of frontline policing costs from those currently not paying?
- What aspects of the proposed costing model do you feel would reflect the needs of your community?
- What will not work in the proposed costing model?
- What ability do communities and municipalities have to be agile in their budgets for policing costs?
- What kind of timeline would be ideal for implementation of a new model?
- What impact will a new costing model have on communities?
- What do you anticipate as challenges for implementing the model?
- What impact to addressing rural crime would you anticipate this costing model having?
 - What other impacts might a new cost model have?

The engagement will focus on broad questions about funding for police services to identify the most important factors for communities in a model.

What is *not* being reviewed?

This review will focus only on the development and implementation of a proposed new cost model. Other issues related to policing costs and the *Police Act* will not specifically be addressed. This includes:

- *Police Act* issues unrelated to policing costs;
- Municipal Policing Assistance Grants (MPAG);
- Police Officer Grants (POG);
- First Nations Policing; and
- Enhanced policing for Metis Settlements.

First Nations Policing and enhance policing for Metis Settlements will not be affected by a new costing model.

Ways to participate

The review team will host two kick-off meetings. The first one will focus on policing costs and will take place on September 5, 2019. AUMA and RMA will be invited to meet with the ministers of Justice and Solicitor General and Municipal Affairs to discuss the purpose of this engagement and the ways in which stakeholders can participate.

A webinar will share information on a police costing model with elected and administrative leaders from all municipalities on (date). Stakeholders will have until October 15, 2019 to provide written feedback on the police costing model via an online survey.

A second kick-off meeting will focus on costs incurred related to enforcing the legalization of cannabis. AUMA, RMA, and the Metis Settlements General Council will be invited to attend that meeting on September 24, 2019.

The first week of October, a second webinar will provide information on the input being gathered for this engagement to municipal and Metis Settlements leaders (elected and administrative). Municipal and Metis Settlement representatives will then have until November 1, 2019 to provide feedback via an online survey.

A separate backgrounder will be made available to those invited to participate in the cannabis enforcement portion of the engagement. This backgrounder **only** addresses information pertinent to the police costing model.

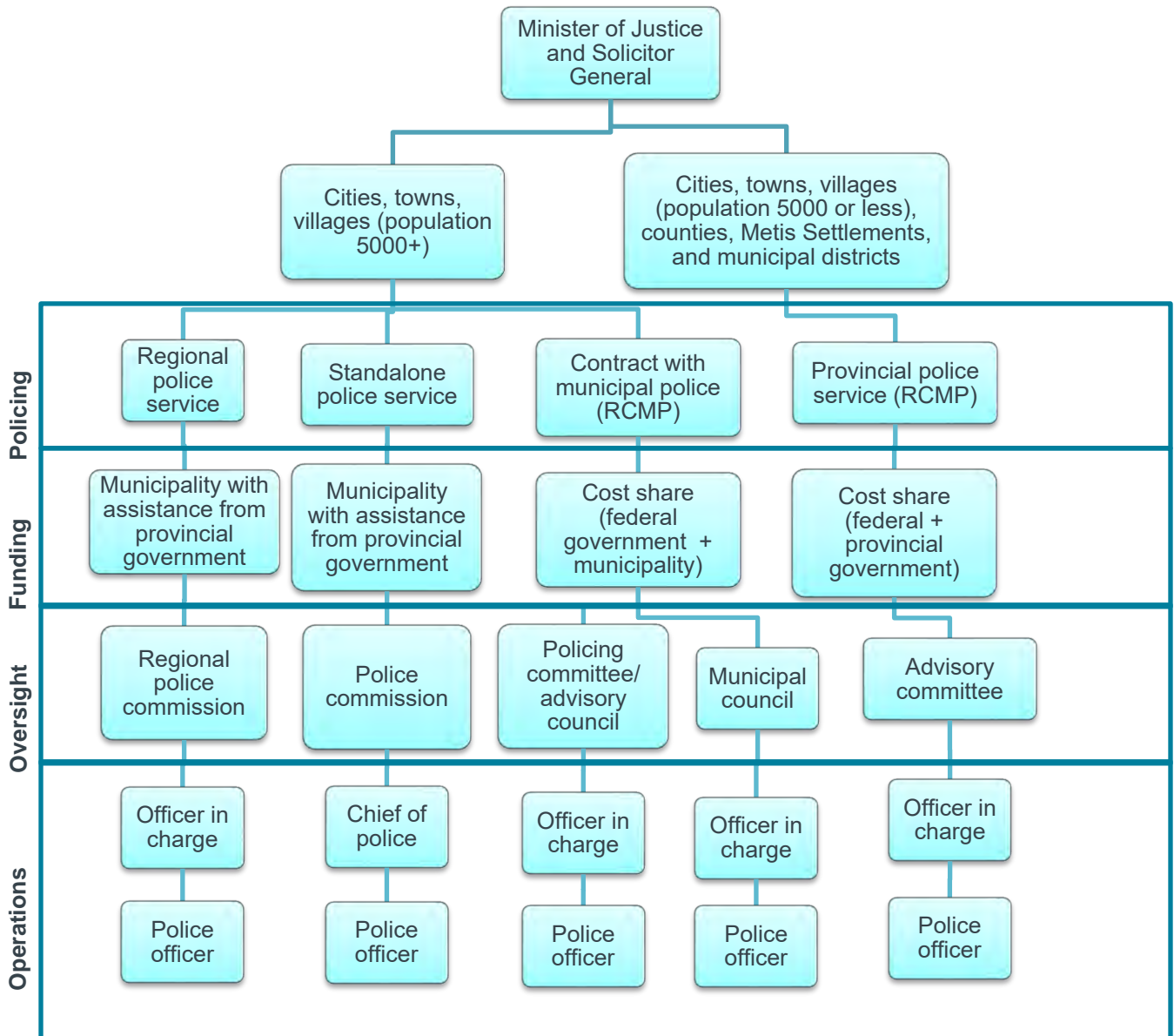
After all information is gathered, stakeholders will be invited to participate in a wrap-up session where the results will be shared. **The date of this wrap-up is still to be determined.**

The engagement team is happy to hear from you at any time. Contact us at **JSG.PSDEngagement@gov.ab.ca**.

Policing Models

This chart provides an overview of policing in Alberta as outlined in the current *Police Act*.

Chart 1: Policing Models Flow Chart



Provincial policing: As per the Alberta *Police Act*, under the Provincial Police Service Agreement (PPSA), the province provides policing at no direct cost to all rural municipalities (towns with a population of 5,000 or fewer, Metis Settlements and all municipal districts/counties regardless of population). Alberta contracts the RCMP as its provincial police service.

Municipal policing: Urban municipalities with a population greater than 5,000 are responsible for their own policing. They can opt for one of the following options:

- Establish a stand-alone municipal police service.
- Pay the federal government, the Alberta government or another municipality to deliver police services, often under a policing agreement. Most municipalities contract their police services directly from the RCMP through a Municipal Police Service Agreement.
- Two or more municipalities enter into a contract to establish a regional police service.

First Nations policing: First Nations are policed by the RCMP provincial police service (PPS) unless another arrangement is made under the *Police Act* of Alberta. The First Nations Policing Program (FNPP) provides First Nations with two other such arrangements in Alberta:

1. Tripartite agreement (e.g. stand-alone police service like Blood Tribe Police)
2. Community tripartite agreement that provides enhanced policing in addition to the core policing provided by the PPS.

Metis Settlements: Indigenous Relations funding provides an enhanced level of policing service to each of the eight Metis Settlements, with one RCMP officer dedicated to each location.

History of Cost Model Engagements

The following provides a brief overview of the previous discussions that have taken place with regards to the police costing model. It is important to address the historical process of reviewing the police costing structure, as it has contributed to the design of the proposed model.

Discussions and the Law Enforcement Framework

- **2009:** Several engagements were held with AUMA, RMA, and other stakeholders. These discussions were referred to as “Police Funding in Alberta – Continuing the Discussion.” In response, a Policing Task Force was created that consulted with AUMA members through a workshop and survey at the annual AUMA convention. A subsequent survey to all AUMA members asked about policing funding options and special circumstances that affect police resources.
- **2010:** Engagements with the RMA and AUMA on the Law Enforcement Framework raised issues on the flexibility and equity of the costing model. The framework was released the same year and incorporated prior input, but did not include a costing model.
- **2012:** The RMA report “Funding Options for Law Enforcement Services in Alberta”, was received. It proposed six potential options for funding. The ministry completed a review of the report and principles for consideration. RMA’s preferred vision was to maintain the status quo, but identified a Base plus Modifier model as their second choice.
- **2013 to 2017:** The ministry communicated with AUMA and RMA to explore community views on factors to include in a new police-costing model. The ministry put out a request for proposals to develop an analytical tool that would show the effects of the factors being considered, and how each factor impacts municipal policing costs. Due to budget constraints, the request for proposals was cancelled and no contract was awarded.
- **2018:** Police costing was the topic of a letter writing campaign from AUMA members.

Police Funding and the 2018/2019 *Police Act* Review

- The first phase of the *Police Act* review occurred between June 2018 and March 2019, to gather stakeholder perspectives on topics related to the *Police Act* and Police Service Regulation. Engagement occurred through roundtable discussions, a survey to police officers, a survey to administrative and elected officials from municipalities and Indigenous communities, in-person discussions with Indigenous communities, and written submissions. While the roundtable discussions focused on distinct topics, police funding was often mentioned. Stakeholders emphasized the necessity for a multi-factor police-funding model and policing grants that better reflect the needs of different-sized municipalities.

Written submissions also contained sections on police funding:

RCMP Submission

- RCMP K-Division highlighted the need for consistent commitments for funding and the benefits of multi-year funding agreements.

Rural Municipalities Association Submission

The RMA suggested that much more engagement was needed on funding police services. They wanted several factors to be considered in the development of a funding model:

- Ability to pay – focusing on equating fairness only with equal cost contributions is inappropriate as all municipalities have different needs, ability to pay, and service level expectations;
- Clarify costs of policing – recognize that saying some municipalities do not pay for policing is inaccurate. They contend that all pay, but in different ways.
- MPAG and POG should be considered in evaluating various costing models.
- Costs for policing should be linked to service levels; funding should be directed where it is needed; efficiency, effectiveness, and police-community collaboration should be encouraged; all police-related costs should be recognized; and funds should remain where they are collected.

Alberta Urban Municipalities Association Submission

The AUMA stated that the *Police Act* should specify a new, more equitable police costing model where all municipalities contribute directly to the costs of policing. The new model should consider both the demand for services in a municipality, as well as the municipality's ability to pay. Specifically, the AUMA believes that a costing model should be:

Equitable:

- All Albertans are entitled to receive police services.
- Police should treat all Albertans equitably.
- All Albertans should contribute to the costs of policing.
- Police governance and oversight should be equitable and universal.

Responsive:

- Police must be responsive to the needs of Albertans.
- Police must be responsive to changing legislative and social environments.

- Police should have the flexibility to adjust to regional differences.
- Policing must be appropriately resourced to fulfill its responsibilities.

AUMA's suggested principles for an equitable police costing model are:

- A fair, flexible, and equitable model should be developed that:
 - Ensures the level of provincial funding is sufficient to meet standard levels of service.
 - Requires services beyond the standard level to be funded by the jurisdiction wanting the additional services.
 - Recognizes the unique needs of each municipality.
 - Recognizes the ability of a municipality to pay for services.
- The model should encourage efficiencies by:
 - Using other mechanisms to address municipal capacity issues.
 - Encouraging regional policing models.
- The transition to a new model should:
 - Ensure an adequate impact assessment analysis is completed.
 - Ensure that effective education and engagement mechanisms are available to Alberta's municipalities.
 - Allow for an adequate notice period.
 - Revenues created from the new model should be reinvested in public safety.
 - Ensure any revenue collected from an "everyone pays" model is returned to the municipalities that generated the revenue for the protection of public safety.
 - Ensure fine revenues stay in the municipalities in which they are generated.
 - Paying directly for policing should enable municipalities to participate meaningfully in police oversight, e.g. setting local policing priorities.

Current Funding for Police Services

Municipal Policing Assistance Grant

The Municipal Policing Assistance Grant eases the financial burden on towns and cities responsible for their own policing. The funds are for:

- Police operating and administration costs, including manpower costs
- Kit and clothing, equipment, police vehicles, etc.
- Governance- and oversight-related initiatives by police commissions and policing committees. Funding is provided to municipalities based on the following payment formulas:

Population of municipality	Payment thresholds
5,001 to 16,666	\$200,000 base payment + \$8.00 per capita
16,667 to 50,000	\$100,000 base payment + \$14.00 per capita
Over 50,000	\$16.00 per capita

Police Officer Grant

The Police Officer Grant applies to municipalities that were responsible for their own policing before 2008. Municipalities had added 300 police officers. Each eligible municipality receives \$100,000 per position, per year.

Distribution of fine revenues

Traffic violations generate most provincial statute fine revenues. Fine revenues are returned to either the province or the municipality whose police service levied the fine.

Under the *Fuel Tax Act*, *Gaming and Liquor Act*, *Tobacco Tax Act* and *Weed Control Act*, revenue from a conviction for an offence that occurred in a city, town, village, municipal district or Metis Settlement or First Nation reserve goes to that community.

The *Police Act*

Funding provisions are mentioned in the following areas of the *Police Act*:

- Section 4(1) states that municipalities and communities with a population under 5,000 will receive general policing services provided by the provincial police services at no direct cost to the town, village, summer village, municipal district or Metis settlement.
- Section 4(5) states that municipalities and communities with a population over 5,000 will enter into an agreement or establish their own police services in their area.
- Section 5(4) states that when a town, village or summer village attains a population that is greater than 5000, that municipality shall assume responsibility for providing its policing services on April 1 in the 2nd year following the year of the population increase
- Section 6 states that the population for municipalities and communities will be determined in accordance with the *Municipal Government Act*.
- Section 29 (1) states that commissions with the chief of police are able to prepare an annual budget for police services.

Proposed Costing Model

The following provides a brief overview of the proposed model. This section can be used for reference when completing the survey.

Communities with Populations under 5,000

Currently 291 municipalities do not directly pay for policing through their municipal taxes. These communities account for one-fifth (20 per cent) of Alberta's population. Under the proposed costing model, these communities would begin paying a percentage of their frontline policing costs. Frontline policing refers to general duty, traffic, and general investigations, which are about 62 per cent of all policing positions. In 2018-2019, the cost of frontline policing was \$232.5 million.

Cost Distribution

The proposed costing model distributes costs based on two factors: equalized assessment and population. Equalized assessment would look at the annually calculated assessment value for the municipality to determine the relative resources to pay. The assessment value will be weighted at 70 per cent to determine part of the base cost distribution – the costs to a municipality prior to applying the subsidies.

Using the most recent municipal or federal census data, as reported to the Ministry of Municipal Affairs, population would account for 30 per cent of the base cost distribution.

Cost Modifiers

Shadow Population

These often are workers who generally live and pay property taxes outside of a community or municipality and are not included in local census data on which per capita funding is based. But when in the community they use the same municipal resources and infrastructure as primary residents. A shadow population cost modifier would enable a subsidy for frontline policing. To receive a maximum five per cent subsidy, a shadow population would need to be recognized and officially reported to Municipal Affairs.

Crime Severity Index

This measure analyzes changes in police-reported crime rates across the country, and is tracked and reported to Statistics Canada annually. The index allows the ability to track changes in the volume of police-reported crime each year, in the volume of particular offences, and their relative seriousness. More serious offences have a greater impact on the index, which allows comparisons across municipalities. The crime severity index rural municipal average would be calculated and used as a baseline measure. A community with a higher crime severity index than the baseline would be eligible for a subsidy of 0.05 per cent per index point.

Examples of the Cost Model

Police Costing Model (PCM) Options						
Weighting	30%	70%		0.05% per Municipal CSI point above average	5%	
Cost Recovery Options - Frontline Policing Costs	Population affected	Total Equalized Assessment	Total Share Policing Cost	CSI Subsidy given	Shadow Population Subsidy given	Revenue Generated
15%	765,780	\$293,162,459,917	\$34,900,000	\$1,015,167	\$203,263	\$33,681,570
30%	765,780	\$293,162,459,917	\$69,800,000	\$2,030,334	\$406,526	\$67,363,141
40%	765,780	\$293,162,459,917	\$93,000,000	\$2,705,172	\$541,646	\$89,753,182
50%	765,780	\$293,162,459,917	\$116,300,000	\$3,382,920	\$677,349	\$112,239,731
60%	765,780	\$293,162,459,917	\$139,500,000	\$4,057,758	\$812,469	\$134,629,772
70%	765,780	\$293,162,459,917	\$162,800,000	\$4,735,506	\$948,172	\$157,116,322

Source:

Alberta Municipal Affairs, Municipal Services Branch, 2018 Official Population List
 Alberta Municipal Affairs, Municipal Financial and Statistical Data, 2018 Equalized Assessment
 Statistics Canada, Canadian Centre for Justice Statistics, CSI Weighted 2015-17 file

If a 15 per cent cost recovery model is implemented:

- Municipality A would be responsible for \$4,049,067 of policing costs or 0.74 per cent of its municipal property tax (excluding education). This figure would be adjusted for subsidies for CSI (minus \$708,512) and shadow population (minus \$202,453). The total cost recovery would be \$3,138,101 as revenue to the province.
- Municipality B would be responsible for \$277,966 of policing costs or 1.54 per cent of its municipal property tax (excluding education). Municipality B would not qualify for any subsidies. The total cost recovery would be \$277,966 as revenue to the province.

If the cost recovery was maximized to 70 per cent:

- Municipality A would be responsible for \$18,887,911 of policing costs or 3.45 per cent of its municipal property tax (excluding education). This figure would be adjusted for subsidies for CSI (minus \$3,305,036) and shadow population (minus \$944,396). The total cost recovery would be \$14,638,479 as revenue to the province.
- Municipality B would be responsible for \$1,296,642 of policing costs or 7.19 per cent of its municipal property tax (excluding education). Municipality B would not qualify for any subsidies. The total cost recovery would be \$1,296,642 as revenue to the province.

Jurisdictional Scan

The comparisons below highlight the police costing models in use by provinces that recover the cost of police services. The most current cross-Canada review found that British Columbia (BC), Saskatchewan (SK), Ontario, Quebec, New Brunswick, and Nova Scotia all required every municipality to pay a portion of its policing costs. It is important to note:

- In BC, there is a police tax: municipalities over 5,000 people pay for most of their police costs directly through their municipal taxes. In municipalities under 5,000 people, and in rural areas, the BC government sets tax rates to recover a portion of police costs. These tax rates are based on provincially set tax ratios.
- In SK, the costs of policing are distributed in accordance with a formula prescribed in the regulations among all municipalities and “specified municipalities” (rural and those under 500 population) that receive policing services from the RCMP. This includes municipalities with populations less than 5,000.

British Columbia

Population cut off for provincial funding for police services	5,000
Provincial contribution share for municipalities below the above population threshold	70%
Provincial support for municipalities that do not receive dedicated funding for police services	Receives all revenues from traffic fines
Amount of traffic fine revenue that municipalities receive	See above

Saskatchewan

Population cut off for provincial funding for police services	5,000
Provincial contribution share for municipalities below the above population threshold	70% Cost recovery in Saskatchewan is based on population in the rural municipality. The amount invoiced to rural municipalities increases based on the percentage increase of overall policing costs each year.
Provincial support for municipalities that do not receive dedicated funding for police services	None
Amount of traffic fine revenue that municipalities receive	75% only for municipalities in Saskatchewan with stand-alone independent police services. This does not apply to most cities policed by PPSA.

Manitoba

Population cut off for provincial funding for police services	3 categories: 750 – 1,499; 1,499 – 5,000; and Over 5,000
Provincial contribution share for municipalities below the above population threshold	70% The Province of Manitoba provides per capita grants to municipalities. These grants are not dedicated to policing, but the same population threshold applies to those that receive large grants and pay for policing.
Provincial support for municipalities that do not receive dedicated funding for police services	Per capita grant (similar to the MPAG)
Amount of traffic fine revenue that municipalities receive	30% If the municipality (in Manitoba) pays for its own policing (stand-alone police service) it is allowed to keep a percentage of provincial fine revenue (estimated at 30%).

Ontario

Population cut off for provincial funding for police services	No population cut-off
Provincial contribution share for municipalities below the above population threshold	None. There is a sliding scale for rural and small communities: Low of 5% (\$150 < policing costs/household < \$750) to a High of 75% (policing costs/household > \$750).
Provincial support for municipalities that do not receive dedicated funding for police services	Receives all revenues from traffic fines.
Amount of traffic fine revenue that municipalities receive	See above.

Nova Scotia

Population cut off for provincial funding for police services	None
Provincial contribution share for municipalities below the above population threshold	65%
Provincial support for municipalities that do not receive dedicated funding for police services	None.
Amount of traffic fine revenue that municipalities receive	Traffic fine revenue goes to the jurisdiction paying for the officer (either a municipality or the province). The province retains victim surcharges and court costs.

Quebec

Population cut off for provincial funding for police services	50,000
	<p>Provincial legislation in Quebec defined the level of police services provided to municipalities according to population with benchmarks set at: less than 100,000 (level 1);</p> <p>100 000 to 199,999 (level 2);</p> <p>200,000 to 499,999 (level 3);</p> <p>500,000 to 999 999 (level 4);</p> <p>1 000 000 or more (level 5).</p>
Provincial contribution share for municipalities below the above population threshold	<p>47% + refund</p> <p>The province pays 47% of the amount of basic police service to communities who are policed by the provincial police service. If the contribution of a regional municipality exceeds 80% of its budget, the municipality can receive a refund for the amount over the 80% budget allocation.</p>
Provincial support for municipalities that do not receive dedicated funding for police services	None
Amount of traffic fine revenue that municipalities receive	Revenue goes to provincial revenue fund

Glossary

The **crime severity index** is a measure that is tracked and reported to Statistics Canada annually. It analyzes changes in police-reported crime rates across the country. The report allows changes to be tracked in the volume of police-reported crime each year, in the volume of particular offences, and in the relative seriousness of offences compared to other offences. More serious offences have a greater impact on the index, which allows comparisons of municipal crime levels.

Legislation is a law enacted by a governing body, including both proclaimed acts, amendments and regulations. It does not include agreements or memorandums of understanding. The *Police Act* has associated regulations, which include: the Police Service Regulation and the Exempted Areas Police Service Agreements Regulation.

A **modifier** is an element that can be taken into consideration to adjust the base price of a service. The amount of the modifier is based on the base price of the service.

The **Municipal Policing Assistance Grant (MPAG)** helps municipalities ensure adequate and effective policing and police oversight, implement provincial policing initiatives and enhance policing services. Municipalities with a population over 5,000 that provide their own municipal police services are eligible. The grant is issued each year and no application is required.

A **municipality** is a city, town, village, summer village, specialized municipality or municipal district and includes a Metis Settlement.

Police commissions provide oversight of policing to stand-alone police services, and govern municipal police services.

Police officers are responsible for enforcing federal, provincial, and municipal laws, protecting life and property, preventing crime, and keeping the peace. They have a broad range of duties and roles, of which law enforcement is a major part. Police officers investigate occurrences of crime, arrest offenders and bring them before the criminal justice system. They also provide a variety of community services including: crime prevention, educational programs, help locating missing persons, dealing with lost property, traffic control, victim assistance and collision investigation.

The **Police Officer Grant** provides annual funding to municipalities that added police officers between 2008 and 2011. It helps cover the cost of policing and promoting safe and secure communities. Each municipality receives \$100,000 per position, per year. Municipalities with a population over 5,000 that provide their own municipal police services are eligible.

A **shadow population** is made up of workers who live outside of a community or municipality. Because they are not included in the population count, they do not contribute to per capita funding calculations. Shadow populations may only be present seasonally (e.g., transient workers), when they use the resources and infrastructure of the community or municipality as if they were primary residents.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2019
Presented By:	Jennifer Batt, Interim Director of Finance
Title:	Financial Reports – January 1, 2019 to August 31, 2019

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy.

Chuckegg fire response costs to date are included in the financial reports:

Invoices to date (September 13, 2019) total \$6,870,594, and payroll and honorariums in the approximate amount of \$938,114.

Invoices to the Town of High Level total \$190,112.50 for the Fort Vermilion fire department, and administration is reconciling the La Crete fire departments invoice to the Town.

On August 31, 2019 Administration submitted an estimated cost to the Disaster Recovery Program lead, to ensure reimbursement of costs are timely. To date, we have received advances of \$1,962,495, and anticipate more with the increased estimated costs reported.

Administration will continue to update Council on the Chuckegg fire response costs, along with the monthly financial reports.

OPTIONS & BENEFITS:

Financial Reports to Council

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – August 31, 2019)

Author: J. Batt Reviewed by: _____ CAO: _____

- A report of funds invested in term deposits and other securities
 - (January – August 31, 2019) HANDOUT
- Project progress reports including expenditures to budget for the year-to-date

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN010 – Financial Reports

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for January to August 2019 be received for information.

Author: J. Batt Reviewed by: _____ CAO: _____

Mackenzie County Statement of All Units - January 1 - August 31, 2019

	2017 Actual	2018 Budget	2019	2019 Actual	\$ Variance
	Total	Total	Budget	Total	(Remaining)
OPERATING REVENUES					
100-Municipal Taxes	\$23,443,283	\$24,555,603	\$25,673,767	\$25,653,182	-\$20,585
101-Lodge Requisition	\$455,825	\$581,584	\$608,794	\$606,317	-\$2,477
102-School Requisition	\$6,521,520	\$6,172,537	\$6,193,455	\$6,077,163	-\$116,292
Designated Industrial Properties		\$42,379	\$96,741	\$96,818	\$77
124-Frontage	\$103,557	\$103,250	\$99,450	\$73,576	-\$25,874
261-Ice Bridge	\$130,000	\$140,000	\$140,000	\$120,000	-\$20,000
420-Sales of goods and services	\$577,825	\$498,400	\$490,916	\$662,377	\$171,461
421-Sale of water - metered	\$3,075,611	\$3,122,750	\$3,076,120	\$2,208,178	-\$867,942
422-Sale of water - bulk	\$998,789	\$952,050	\$980,682	\$713,438	-\$267,244
424-Sale of land	\$8,000	\$0	\$10,000		-\$10,000
510-Penalties on taxes	\$1,030,335	\$1,300,000	\$700,000	\$760,312	\$60,312
511-Penalties of AR and utilities	\$59,519	\$65,750	\$29,000	\$18,275	-\$10,725
520-Licenses and permits	\$46,704	\$39,000	\$41,000	\$40,974	-\$26
521-Offsite levy	\$21,851	\$0	\$20,000	\$9,826	-\$10,174
522-Municipal reserve revenue	\$70,980	\$60,000	\$60,000	\$98,812	\$38,812
526-Safety code permits	\$241,453	\$225,000	\$225,000	\$149,706	-\$75,294
525-Subdivision fees	\$30,350	\$35,000	\$35,000	\$51,530	\$16,530
530-Fines	\$22,685	\$50,000	\$30,000	\$5,254	-\$24,746
531-Safety code fees	\$9,764	\$9,000	\$9,000	\$6,042	-\$2,958
550-Interest revenue	\$452,659	\$500,000	\$500,000	\$342,953	-\$157,047
551-Market value changes	-\$2,319	\$125,500			\$0
560-Rental and lease revenue	\$127,969	\$0	\$136,455	\$56,224	-\$80,231
570-Insurance proceeds	\$3,234	\$0			\$0
592-Well drilling revenue		\$0	\$25,000		-\$25,000
597-Other revenue	\$124,614	\$91,500	\$56,000	\$32,164	-\$23,836
598-Community aggregate levy	\$118,216	\$80,000	\$50,000		-\$50,000
630-Sale of non-TCA equipment	\$16,146	\$0		\$10	\$10
790-Tradeshow Revenues	\$23,248	\$30,000			\$0
840-Provincial grants	\$788,122	\$1,475,400		\$3	\$3
909-Other Sources -Grants		\$3,090,983	\$42,000	\$45,784	\$3,784
911-MSI Grant			\$112,630		-\$112,630
912-FRIAA Grant			\$301,520		-\$301,520
913-ACP Grant			\$108,306		-\$108,306
915-FCSS Grant			\$298,682	\$234,147	-\$64,535
919-Other Grants			\$267,414	\$57,000	-\$210,414
920-ML	\$2,500				\$0
930-Sale of Asset	\$552,560			\$7,255	\$7,255
949-RB-ZA Reserve			\$3,482		-\$3,482
951-RB-LC Reserve			\$2,393		-\$2,393
957-GCR Reserve			\$15,000		-\$15,000
972-GOR Reserve			\$2,048,820		-\$2,048,820
976-GOO Reserve			\$1,417		-\$1,417
990-Over/under tax collections		\$0			\$0
DRP Advance Received				\$1,962,495	
TOTAL REVENUE	\$39,055,001	\$43,345,686	\$42,488,044	\$40,089,816	-\$4,360,723
Excluding Requisitions	\$32,077,656	\$36,549,186	\$35,589,054	\$33,309,518	

Mackenzie County Statement of All Units - January 1 - August 31, 2019

	2017 Actual	2018 Budget	2019	2019 Actual	\$ Variance
	Total	Total	Budget	Total	(Remaining)
OPERATING EXPENSES					
110-Wages and salaries	\$7,108,121	\$7,449,750	\$7,564,332	\$5,256,235	-\$2,308,097
132-Benefits	\$1,377,797	\$1,530,550	\$1,574,472	\$1,035,157	-\$539,315
136-WCB contributions	\$78,085	\$115,500	\$120,191	\$57,981	-\$62,210
142-Recruiting	\$19,227	\$15,000	\$15,000	\$7,623	-\$7,377
150-Isolation cost	\$92,184	\$100,900	\$100,800	\$63,139	-\$37,661
151-Honoraria	\$579,179	\$684,200	\$705,300	\$690,680	-\$14,620
211-Travel and subsistence	\$343,183	\$419,900	\$512,586	\$260,191	-\$252,395
212-Promotional expense	\$71,341	\$84,000	\$50,500	\$15,695	-\$34,805
214-Memberships & conference fees	\$130,382	\$157,550	\$165,345	\$102,433	-\$62,912
215-Freight	\$93,365	\$116,000	\$138,450	\$61,416	-\$77,034
216-Postage	\$53,504	\$46,550	\$56,050	\$38,232	-\$17,818
217-Telephone	\$123,156	\$144,010	\$139,970	\$80,530	-\$59,440
221-Advertising	\$72,961	\$72,850	\$79,500	\$59,655	-\$19,845
223-Subscriptions and publications	\$7,630	\$11,650	\$11,150	\$5,628	-\$5,522
231-Audit fee	\$75,600	\$90,000	\$90,000	\$103,600	\$13,600
232-Legal fee	\$109,152	\$85,000	\$85,000	\$40,603	-\$44,397
233-Engineering consulting	\$56,742	\$169,000	\$213,000	\$34,708	-\$178,292
235-Professional fee	\$1,582,817	\$1,655,900	\$505,040	\$445,222	-\$59,818
236-Enhanced policing fee	\$150,067	\$312,600	\$320,600	\$40,000	-\$280,600
239-Training and education	\$84,345	\$151,200	\$119,254	\$45,352	-\$73,902
242-Computer programming	\$89,701	\$122,100	\$207,500	\$127,874	-\$79,626
243-Waste Management			\$589,200	\$275,220	-\$313,980
251-Repair & maintenance - bridges	\$75,406	\$42,000	\$44,500		-\$44,500
252-Repair & maintenance - buildings	\$153,643	\$206,250	\$139,315	\$69,476	-\$69,839
253-Repair & maintenance - equipment	\$344,519	\$363,200	\$416,985	\$287,314	-\$129,671
255-Repair & maintenance - vehicles	\$119,764	\$129,800	\$104,500	\$47,170	-\$57,330
258-Contract graders	\$110,488	\$150,850	\$656,736	\$225,547	-\$431,189
259-Repair & maintenance - structural	\$1,643,522	\$1,888,050	\$1,586,350	\$496,626	-\$1,089,724
260-Roadside Mowing & Spraying		\$0	\$407,800		-\$407,800
261-Ice bridge construction	\$131,094	\$130,000	\$120,000	\$109,730	-\$10,270
262-Rental - building and land	\$28,746	\$65,800	\$66,200	\$48,525	-\$17,675
263-Rental - vehicle and equipment	\$73,965	\$89,350	\$145,234	\$49,222	-\$96,012
266-Communications	\$103,920	\$119,100	\$151,605	\$109,721	-\$41,884
271-Licenses and permits	\$9,850	\$12,900	\$25,875	\$9,093	-\$16,782
272-Damage claims	\$3,560	\$5,000	\$5,000	\$5,000	\$0
274-Insurance	\$398,646	\$322,800	\$397,800	\$332,302	-\$65,498
342-Assessor fees	\$286,581	\$260,000	\$280,000	\$98,520	-\$181,481
290-Election cost	\$12,372	\$5,000	\$3,000		-\$3,000
511-Goods and supplies	\$1,107,408	\$881,700	\$919,209	\$529,538	-\$389,671
515-Lab Testing			\$45,250	\$15,685	-\$29,565
521-Fuel and oil	\$817,731	\$815,050	\$1,009,274	\$327,478	-\$681,796
531-Chemicals and salt	\$321,301	\$341,800	\$407,800	\$216,706	-\$191,094
532-Dust control	\$545,077	\$1,065,000	\$802,000	\$441,432	-\$360,568
533-Grader blades	\$214,340	\$144,000	\$152,000	\$5,788	-\$146,212
534-Gravel (apply; supply and apply)	\$1,611,653	\$3,961,000	\$2,135,000	\$641,829	-\$1,493,171
543-Natural gas	\$88,256	\$92,750	\$122,175	\$76,654	-\$45,521
544-Electrical power	\$668,089	\$672,350	\$706,545	\$433,866	-\$272,679
550-Carbon Tax	\$73,658	\$112,500	\$122,000	\$44,884	-\$77,116
710-Grants to local governments	\$1,336,499	\$1,721,400	\$2,330,249	\$48,528	-\$2,281,721
735-Grants to other organizations	\$2,063,041	\$2,222,819	\$2,406,054	\$2,075,585	-\$330,469
747-School requisition	\$6,512,618	\$6,193,622	\$6,193,455	\$2,997,316	-\$3,196,139
750-Lodge requisition	\$461,788	\$581,534	\$608,794	\$608,793	-\$1
Designated Industrial Properties		\$42,379	\$96,741		-\$96,741
810-Interest and service charges	\$24,104	\$25,000	\$23,000	\$18,954	-\$4,046
831-Interest - long term debt	\$510,030	\$472,500	\$623,034	\$212,157	-\$410,877
832-Principle - Long term debt	\$1,691,602	\$1,926,300	\$1,632,479	\$841,924	-\$790,555
763-Contributed to Capital Reserve	\$13,350	\$148,400	\$499,977		-\$499,977
764-Contributed to Capital Reserve	\$171,250	\$1,267,781	\$1,649,727		-\$1,649,727
921-Bad Debt	\$49,552	\$646,000	\$250,000	\$24,287	-\$225,713
Non-TCA projects	\$1,316,224	\$2,708,576	\$1,839,141	\$373,864	-\$1,465,277
DRP Expense Claims				\$6,918,306	
TOTAL EXPENSES	\$35,392,186	\$43,366,771	\$42,488,044	\$27,588,992	-\$21,817,358
Excluding Requisitions	\$28,417,779	\$36,549,236	\$35,589,054	\$23,982,883	

MACKENZIE COUNTY

Non-TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	% of Project Completed	DIRECTORS NOTES
(12) - Administration Department							
Wolf bounty (CF 2016)	125,000	40,817	\$101,295	17,112	\$23,705		Ongoing
Caribou/Industry Protection Strategy (CF 2016)	405,356	50,000	\$405,378	50,023	-\$22	100	High Level is now the budget admin, county has paid the annual fee
Cumulative Effects Assessment Study (CF 2017)	270,000	178,306	91,694.17	-	\$178,306	25	Project re-started, coordinating consultants to finish project components
FV - Asset Management (2018)	45,000	45,000	-	-	\$45,000		Ongoing assist with 5 yr plan
FRIAA Firesmart Program(Hutch Lake & Zama)	301,520	301,520	249,012	249,012	\$52,508	80%	To be completed Dec 2019
Northwest Species at Risk Committee (3 yr)	150,000	150,000	-	-	\$150,000		awaiting invoice, project is initiated
<i>Total department 12</i>	1,296,876	765,643	847,380	316,147	449,496		
(23) - Fire Department							
FV - Fire Dept Training Props (2018)	30,000	30,000	-	-	30,000		No progress to date.
LC - Fire Dept Training Props	20,000	20,000	-	-	20,000		No progress to date.
<i>Total department 23</i>	50,000	50,000	-	-	50,000		
(32) - Public Works							
ZA - Aspen Drive Ditch Repair (CF 2016)	60,000	54,600	5,400	-	54,600	80%	Project is expected to be Completed Oct 2019
LC & FV - Road Disposition - Survey Work (CF 2014)	50,000	40,679	9,321	-	40,679	18%	Various projects in process
Assumption Hill Improvement (ditching) (CF 2014)	20,000	17,290	2,710	-	17,290	80%	
Zama Road Frost Heaves	150,000	150,000	-	-	150,000	10%	Contractor has been engaged - Completion expected Oct 2019
<i>Total department 32</i>	280,000	262,569	17,431	-	262,569		
(33) - Airport							
Airport Master Plan (CF 2016)	75,000	66,496	8,504	-	66,496	35	WSP working on plans
FV Airport Development (CF 2016)	16,382	9,169	7,213	-	9,169	35	WSP working on plans
Airport Operations/Safety Manuals	30,000	30,000	-	-	30,000	0%	In discussion with consultant
<i>Total department 33</i>	121,382	105,666	15,716	-	105,666		
(41) - Water							
LC -La Crete Future Water Supply Concept (2018)	200,000	190,910	9,090	-	190,910	2	Project scope being assessed.
Water Diversion License Review	35,000	18,342	18,114	1,457	16,886	50	Moving forward as per council motion.
<i>Total department 41</i>	235,000	209,252	27,204	1,457	207,796		

MACKENZIE COUNTY

Non-TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	% of Project Completed	DIRECTORS NOTES
(42) - Sewer							
LC - Future Utility Servicing Plan (2018)	85,000	23,771	61,229	-	23,771	80	Parts of the draft plan are complete.
<i>Total department 42</i>	85,000	23,771	61,229	-	23,771		
(61) - Planning & Development Department							
Infrastructure Master Plans (CF 2016)	240,800	12,559	228,241	-	12,559	95	need to finalize offsite levy bylaw review with council
Natural Disaster Mitigation Program (CF 2017)	105,000	42,064	90,655	27,719	14,345	95	project complete, need to wrap up final reporting
Seven (7) Intermunicipal Development Plan and Intermunicipal Collaborative Framework (2018)	150,000	143,266	6,734	-	143,266		3 of 4 rural IDPs exempted, 2 ICFs submitted, 1 ICF in October, 3 outstanding - 2 extensions requested
Economic Development Investment Attraction Marketing Packages	114,000	114,000	-	-	114,000	1	applied for extension to end of 2020
<i>Total department 61</i>	609,800	311,889	325,630	27,719	284,170		
(63) - Agricultural Services Department							
Dell Tough Book and software (2018)	20,500	8,075	21,425	9,000	(925)		Complete
Irrigation District Feasibility Study	30,000	30,000	-	-	30,000	5	summer fires have delayed the start of this project
<i>Total department 63</i>	50,500	38,075	21,425	9,000	29,075		
(71) - Recreation							
ZA - Hall Electrical Upgrades (CF 2015/2016)	31,887	3,482	28,405	-	3,482		
LC - 2 Sets of Mini Nets & Portable Boards (2018)	8,500	8,500	7,745	7,745	755		Complete
LC - Operational Over Spends	13,895	13,895	11,797	11,797	2,098		Complete
<i>Total department 71</i>	54,282	25,877	47,947	19,542	6,335		
(72) - Parks							
LC Walking Trail	6,000	6,000	-	-	6,000		Pending LOC
La Crete Walking Trail LOC	2,400	2,400	-	-	2,400		Waiting for approval from Office of Aboriginal Consultation (OAC)
Wadlin lake Phase 2 Campground Expansion Development Plan	3,000	3,000	-	-	3,000		No progress to date
<i>Total department 72</i>	11,400	11,400	-	-	11,400		
TOTAL 2019 Non-Capital Projects	2,794,240	1,804,143	1,363,961	373,864	1,430,279		

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	% of Project Completed	DIRECTORS NOTES
(12) - Administration Department							
ZC - Admin Building Tree Planting (CF 2017)	15,000	10,489	4,511	-	10,489	80%	Completion of project delayed until Spring 2020
Land Purchase (South of High Level) (CF 2015)	13,000	12,895	105	-	12,895		Ongoing
FV Office HVAC Photocopy Room/Meeting Room 1/Council Chambers (2018)	30,000	30,000	10,614	10,614	19,386		Complete
Information Technology Budget	45,000	45,000	3,856	3,856	41,144		Ongoing - awaiting futher technology upgrades
FV Office Rear Gate	8,500	8,500	12,762	12,762	(4,262)		Complete
Emergency Generator - La Crete	45,000	45,000	-	-	45,000		Ordered. Should arrive mid October.
<i>Total department 12</i>	156,500	151,884	31,848	27,232	124,652		
(23) - Fire Department							
FV - Training Facility (CF 2017)	20,000	11,350	8,650	-	11,350		
LC - Deck Gun (Tompkins) (2018)	15,000	15,000	-	-	15,000		Complete - This was included in truck purchase.
LC - Pison Intake Valve and Booster Reel (Tompkins) (2018)	18,500	18,500	-	-	18,500		Complete - This was included in truck purchase.
LC - Fire Truck (2018)	500,000	450,006	210,628	160,634	289,372	42%	Ordered last year. Should arrive in October.
Fire Truck 2011 Peterbuilt	86,355	86,355	-	86,355	-	95%	Should be in service end of September
<i>Total department 23</i>	639,855	581,211	219,278	246,989	334,222		
(32) - Transportation Department							
FV - Rebuild Eagles Nest Road (2 miles) (2018)	800,000	785,985	14,015	-	785,985		Project delayed due to wildfire
LC - Chipseal North & South Access (2018)	275,000	275,000	800	800	274,200	>1%	Tenders came in over budget
LC - Rebuild Airport Road (2 miles) (2018)	800,000	776,011	551,716	527,727	248,284	100%	Project complete
LC - Rebuild Blue Hills Road (2 miles) (2018)	800,000	774,252	538,368	512,620	261,632	90%	Nearly complete, requires gravel
LC - Rebuild Range Road 180 N (2 miles) (2018)							
LC - Engineering & Design for 113 Street and 109 Ave (CF 2015)	100,000	40,687	59,313	-	40,687	59%	In discussions
LC - Overlay River Road (2018)	880,000	843,125	36,875	-	843,125	>1%	Contract awarded, to be completed in fall
Gravel Reserve (CF 2014)	150,000	92,357	57,643	-	92,357	38%	Engaging consultants to locate gravel
LC - Teachers Loop Asphalt & Sidewalk (CF 2017)	416,428	404,903	657,772	646,247	(241,344)	100%	Project complete
LC - Bridges to New Lands - Township Rd1020 (CF 2017)	1,000,000	585,612	415,295	907	584,705	42%	Projects ongoing
11 mile Culvert Replacement	150,000	150,000	-	-	150,000		Project delayed due to wildfire
88 Connector Overlay	3,530,670	3,530,670	-	-	3,530,670		Contract awarded, to be complete in fall
AWD Graders x 3	1,684,668	1,684,668	1,113,249	1,113,249	571,419	100%	Received all, invoice pending
FV - Loader	350,000	350,000	306,821	306,821	43,179	100%	Complete, will use most funds, invoice pending.
FV - Rebuild Lambert Point Road (1 1/4 miles)	385,000	385,000	2,729	2,729	382,271	>1%	Project delayed due to wildfire

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	% of Project Completed	DIRECTORS NOTES
LC - Overhead Shop Crane	100,000	100,000	100,000	100,000	-	100%	Complete
LC - Sidewalk Sweeper	160,000	160,000	-	-	160,000		Tenders to be opened at Council Meeting 2019-09-23
LC - Truck Replacement	45,000	45,000	43,196	43,196	1,804	100%	Complete
LC - 98 Ave Micro Surfacing (1200 meters)	220,000	220,000	800	800	219,200	>1%	Contract awarded
Overlays	350,000	350,000	283,569	283,569	66,431	100%	Complete
Rebuild Blumenort Road East	440,000	440,000	22,197	22,197	417,803	95%	On going
Rebuild Machesis Lake Road	440,000	440,000	-	-	440,000		Project delayed due to wildfire
Rebuild Range Rd 175 (2 miles)	650,000	650,000	329,983	329,983	320,017	100%	Final invoice received 2019-09-12
Oil Rocky Lane Road (5.5 km) - School to Store Road	215,250	215,250	294,708	294,708	(79,458)	100%	Project complete, some incorrect coding
ZA - Truck Replacement	45,000	45,000	42,410	42,410	2,590	100%	Complete
LC - 9 Street Lights - 94 Ave 106 St to Pioneer Drive (See Note 1)	75,000	75,000	-	-	75,000		No grant awarded
FV - Rebuild Butter town Road (See Note 2)	300,000	300,000	-	-	300,000		No grant awarded
FV - 49 Ave-54 St Asphalt	51,000	51,000	45,375	45,375	5,625	100%	Complete
FV - 49 Street Asphalt	81,500	81,500	62,300	62,300	19,200	100%	Complete
<i>Total department 32</i>	14,494,516	13,851,019	4,979,136	4,335,639	9,515,380		
(33) - Airport							
FV - Parking Lot Drainage Improvements (CF 2017)	20,000	20,000	-	-	20,000		Due to new development project may be redundant
<i>Total department 33</i>	20,000	20,000	-	-	20,000		
(41) - Water Treatment & Distribution Department							
LC - Well Number 4 (CF 2016)	1,072,500	900,095	173,182	777	899,318	20	Awaiting grant funding approval
ZA - Water Treatment Plant Upgrading (CF 2017)	933,569	784,047	149,522	-	784,047	5	Updating project scope
FV - Frozen Water Services Repairs (River Road) (CF 2015)	280,700	98,238	182,462	-	98,238	70	Repairing final remaining services summer of 2019
LC - Waterline Bluehills (CF 2015)	833,250	691,042	142,528	320	690,722	5	EOI sent for ICIP grant
LC - Rural Potable Water Infrastructure (CF 2015)	6,322,882	101,024	6,319,071	97,213	3,811	99	Final deficiency completion
FV - Rural Water Supply North of the Peace River (2018)	420,000	179,763	245,147	4,909	174,854	5	EOI sent for ICIP grant, working to partner w/ neighbours
<i>Total department 41</i>	9,862,901	2,754,207	7,211,913	103,219	2,650,988		
(42) - Sewer Disposal Department							
ZA - Lift Station Upgrade (CF 2013-2017)	1,964,606	1,691,609	273,971	975	1,690,635	5	Project postponed due to high bids
LC - Sanitary Sewer Expansion (CF 2016)	148,000	10,289	137,711	-	10,289	90	Consultant provided draft plans for review.
<i>Total department 42</i>	2,112,606	1,701,899	411,682	975	1,700,924		

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	% of Project Completed	DIRECTORS NOTES
(43) - Waste							
Build Up Berm - Blumenort WTS (CF 2017)	9,000	9,000	-	-	9,000		Recommend cancellation of this project
Waste Bin Replacement Program	20,000	20,000	-	-	20,000		Expect delivery by October 1/19
<i>Total department 43</i>	29,000	29,000	-	-	29,000		
(61) - Planning & Development							
FV - Streetscape (CF 2017)	100,394	79,416	22,355	1,376	78,039		A few trees to be planted & deck approvals for 2019
LC - Streetscape (CF 2017)	93,227	34,368	93,192	34,332	35	100	2019 project goals completed.
<i>Total department 61</i>	193,621	113,783	115,546	35,708	78,075		
(63) - Agriculture							
HL - Rural Drainage - Phase II & Phase III (CF 2014/2015)	1,181,000	77,808	1,103,192	-	77,808		Repairs to be done to washout
LC - Buffalo Head/Steep Hill Water Management (Phase I) (CF 2014/2015)	7,458,569	122,484	7,339,927	3,843	118,642		Project is complete, some deficiencies to address
Ag Fieldman Truck	45,000	45,000	42,410	42,410	2,590	100%	Complete
<i>Total department 63</i>	8,684,569	245,293	8,485,529	46,253	199,040		
(71) - Recreation							
FV - Rodeo Grounds (CF 2016)	30,000	17,933	12,067	-	17,933		No work completed to date
FV - Skate Shack (CF 2015)	30,000	30,000	-	-	30,000		No work completed to date
LC - Dressing Room Expansion including Gym/Weight Room (CF 2017)	482,500	1,653	480,847	-	1,653		Completed
ZA - Water Repair in Furnace Room (CF 2017)	10,000	8,338	1,662	-	8,338		
ZA - Re-shingling Hall (CF 2017)	35,000	35,000	-	-	35,000		
FV - Facility Door Upgrades (2018)	30,000	1,525	28,475	-	1,525		Completed
LC - Renovate Old Dressing Rooms (2018)	30,000	30,000	-	-	30,000		Completed as part of Dressing Room Expansion
FV - Arena Header Replacement	80,000	80,000	-	-	80,000		In progress
FV - Volleyball Court Equipment	9,000	9,000	8,961	8,961	39		Completed
FV - Facility Downspout Replacement/Landings	8,000	8,000	-	-	8,000		Completed - Waiting for invoices
LC - Rebuild One Compressor	22,000	22,000	11,000	11,000	11,000		Completed - Waiting for entries
LC - Olympia Conditioner Maintenance	17,963	17,963	4,000	4,000	13,963		Completed - Waiting for entries
LC - Upgrade VFD Electrical Panel	4,000	4,000	2,000	2,000	2,000		No progress to date
LC - Blumenort Skate Shack	100,000	100,000	50,000	50,000	50,000		Completed - Waiting for entries
LC - Two Portable Washrooms	3,000	3,000	2,700	2,700	300		Completed
LC - One Window for the Board Room	5,000	5,000	5,000	5,000	-		Completed

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	% of Project Completed	DIRECTORS NOTES
ZA - Paint Exterior of Hall	30,000	30,000	-	-	30,000		
<i>Total department 71</i>	926,463	403,412	606,711	83,661	319,752		
(72) - Parks & Playgrounds Department							
Hutch Lake Campground Improvements (CF 2017)	112,000	68,933	43,067	-	68,933		No work completed to date. Working on 10 year plan.
LC - Slide & Swings Big Back Yard (CF 2017)	32,866	2,987	31,163	1,285	1,703		Complete
FV - Processor / Splitter (2018)	-	-	-	-	-		Cancelled as per council motion.
River Search & Rescue Access Plan - Atlas & Tompkins Landing Boat Launch	30,000	30,000	-	-	30,000		River Access Plan completed
Vanguard Subdivision Playground Equipment	30,000	30,000	-	-	30,000		No work completed to date.
DA Thomas Stairs	20,000	20,000	-	-	20,000		In Progress
Wadlin Lake Dock Piling Improvements - Firewood Compound	13,000	13,000	2,955	2,955	10,045		Pilings completed. Firewood Compound requires permit and is tied up due to 10 year plan (FNC)
<i>Total department 72</i>	237,866	164,920	77,186	4,240	160,680		
TOTAL 2019 Capital Projects	37,357,897	20,016,628	22,138,830	4,883,917	15,132,712		

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET
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Contigent on Grant Funding

FV - Rebuild Rocky Lane Road (2018)	1,000,000	1,000,000	-	-	1,000,000
ZC - Access Pave (PH V) (CF 2014)	6,000,000	6,000,000	-	-	6,000,000
ZA - Sewage Forcemain (2018)	1,085,000	1,085,000	-	-	1,085,000
	8,085,000	8,085,000	-	-	8,085,000

Administration to seek grant funding for below projects prior to proceeding

Note 1 - LC - 9 Street Lights - 94 Ave 106 St to Pioneer Drive Note 1

Note 2 - FV - Rebuild Butter town Road



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2019
Presented By:	David Fehr, Director of Operations
Title:	Rescinded Policy PW014 Sale of County Gravel/Crusher Reject for Personal Use

BACKGROUND / PROPOSAL:

A Policy for the sale of County gravel and crusher reject for personal use was approved in 2001. However, at the February 25, 2015 Council meeting the matter was brought before Council, due to the demand and shortage of stockpiled gravel for future County growth Administration recommended that the Policy be rescinded.

10. b) Policy PW014 Sale of County Gravel/Crusher Reject for Personal Use

MOTION 15-02-130 **MOVED** by Councillor Bateman

That Policy PW014 Sale of County Gravel/Crusher Reject for Personal Use be rescinded.

CARRIED

Administration has been asked to bring this matter back to Council for discussion.

OPTIONS & BENEFITS:

The status of Mackenzie County's gravel reserves has not changed since the matter was discussed in 2015 and the rescinding of the policy. Therefore, Administration maintains its position that County gravel and crusher reject not be offered for sale for personal use.

Author: S Wheeler **Reviewed by:** David Fehr **CAO:**

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

Ensuring that the County has gravel reserve to allow growth and road maintenance on existing roads.

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the sale of County gravel and crusher reject for personal use be received for information.

Author: S Wheeler Reviewed by: David Fehr CAO: _____

Mackenzie County

Title	Sale of County Gravel/Crusher Reject for Personal Use	Policy No.	PW014
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Purpose

To specify the terms of reference for personal or farm use of gravel/crusher reject from Mackenzie County controlled gravel pits, while fulfilling the responsibility of the County to endeavor not to compete with private industry.

Definition

Private Source - any privately operated pit, stockpile site or yard that contains gravel available for purchase.

Policy Statement and Guidelines

1. Crusher reject may be purchased by residents of Mackenzie County.
2. Gravel will not be sold from any County controlled pits.
3. The maximum amount of reject that can be purchased per year is 100 cubic meters per person, yard-site, dwelling, destination, lot or location, larger quantities will be dealt with by Council resolution.
4. The reject may normally be purchased when the County is conducting gravelling operations from a specific gravel pit. The purchaser will be responsible in making arrangements and payment for delivery of reject with the contractor operating in the pit at that time.
5. The cost of the reject will be determined by Council.
6. The person purchasing the reject must make arrangements for the purchase through any County office.

	Date	Resolution Number
Approved	April 18, 2001	01-214
Amended	August 12, 2003	03-442
Amended	December 9, 2003	03-621
Amended	June 14, 2005	05-315
Amended	May 9, 2006	06-326
Amended	May 23, 2007	07-05-471



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2019
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Growing the North Conference Sponsorship

BACKGROUND / PROPOSAL:

Mackenzie County has previously been a sponsor of the annual Growing the North Conference in Grande Prairie at varying sponsorship levels. See attached sponsorship opportunities for the 2020 conference.

Mackenzie County was a Silver Sponsor in 2017 and 2018 and a Bronze Sponsor in 2019.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Grants to Other Organizations

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That Mackenzie County sponsor the 2020 Growing the North Conference at a _____ sponsorship level with funding coming from the Grants to Other Organizations.

Author: C. Gabriel Reviewed by: _____ CAO: _____

From: [Cindy Simigan](#)
Subject: Growing the North Conference 2020
Date: September 11, 2019 9:42:54 AM
Attachments: [GTN Sponsorship package word 2020.docx](#)



The Growing the North Conference will be held on February 19th & 20th, 2020 and the Grande Prairie & District Chamber of Commerce & the GTN Committee would like to take a moment to thank you for your past participation in our event as a sponsor.

Last year's Conference was another successful event and the continued success is partially due to the generosity of sponsors like you.

Many compliments were received on the event last year and included favorably the speakers, the venue and the expansion of information provided to our attendees. Your backing has helped make the Growing the North Conference event the success that it is.

As an expression of our gratitude for your continued support, we would like to offer your company first right of refusal on renewing your current level of sponsorship for the 2020 conference. There have been some minor adjustments to the sponsorship levels, refer to the attached sheet for the updated details.

Sponsorships will be made available to other interested parties on October 15th, 2019. Please let us know before that date if you would like to take advantage of this offer.

Thank you for your continued support of our endeavors and we look forward to working with you and your team at future events.

Sincerely,

Cindy Simigan

Events Manager

Grande Prairie &

District Chamber of Commerce

127 11330 106 street

Grande Prairie, AB T8V 7X9

780 532 5340

Cindy Simigan
Events Manager
127, 11330-106 Street
Grande Prairie, Alberta
T8V 7X9
780-532-5340
cindy@gpchamber.com



SPONSORSHIP PACKAGE DETAILS

CONFERENCE FEBRUARY 19th & 20th, 2020 EVERGREEN PARK
www.growingthenorth.com

<p>Platinum Sponsorship: \$10,000</p> <ul style="list-style-type: none"> • 8 complimentary registrations • Opportunity to introduce your company to the delegates (up to 5 minutes) • Showcase display space in Grand Hallway • Acknowledgement in delegate package • Acknowledgement on web site <p>Example: Sponsored Speaker, Delegate Gift Sponsor</p>
<p>Gold Sponsorship: \$5,000</p> <ul style="list-style-type: none"> • 4 complimentary registrations • Showcase display space in Grand Hallway • Acknowledgement in delegate package • Acknowledgement on web site
<p>Silver Sponsorship: \$2,500</p> <ul style="list-style-type: none"> • 2 complimentary registrations • Showcase display space in Grand Hallway • Acknowledgement in delegate package • Acknowledgement on web site
<p>Bronze Sponsorship: \$1,500</p> <ul style="list-style-type: none"> • 1 complimentary registration • Showcase display space in Grand Hallway • Acknowledgement in delegate package <p>Example: Networking draw item i.e. iPad as determined by host committee, Youth Sponsor (3 youth attendees to attend conference)</p>
<p>Other Sponsorship Opportunities</p> <p>Valued Contributor In-Kind Donations (Door prize)</p> <ul style="list-style-type: none"> • Acknowledgement in delegate package

For more information, please contact Cindy Simigan
 by phone 780-532-5340 or email cindy@gpchamber.com

COSTS & SOURCE OF FUNDING:

The County’s endeavor to assist (in-kind) funding support is outlined as follows:

	Estimated Cost
Provision of survey to delineate the property boundaries	\$12,000.00
Review and recommendation of surface water	\$5,000.00
Supply and application of surfacing gravel	\$150,000.00
Supply of culvert materials (including bridge)	\$95,000.00
Installation of culverts that exceed 600 mm in diameter or where the twinning of any 600 mm culvert or greater is required	\$35,000.00
	\$297,000.00
Contingency (10%)	\$29,700.00
Endeavour to Assist – Total Cost	\$326,700.00

Costs will be included in the 2020 operating budget, contingent on grant funding.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

PW039 Rural Road Access Construction and Surface Water Management

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That a letter of support be provided to the Mackenzie Ski Hill Society for their Community Facility Enhancement Program Grant for continued ski hill development with a municipal in-kind funding contribution of \$326,700.00 subject to grant funding approval.

Author: BP Reviewed by: CG CAO: _____

Mackenzie Ski Hill Society
Box 58
La Crete, AB
T0H 2H0

September 18, 2019

Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0

Dear Council:

We will be applying for a Community Facility Enhancement Program Grant Large Funding Stream for 50% of our proposed 2020 development costs to continue the development of the ski hill. The grant deadline is October 1, 2019. We would like to request a Support Letter from Mackenzie County to support our application.

The society has now successfully obtained the required environmental approvals and leases for the roadway and ski hill. Additionally, the access road into the site has been cleared. Development costs for the ski hill are considerable and in order to move the project along as quickly as possible the committee is applying for \$1 million in matching funding from CFEP. It is anticipated that a successful application will allow us to complete the following work:

- complete construction of the access road
- complete geotechnical investigations
- complete detailed site and run analysis
- begin to clear and mark ski runs
- construct a maintenance building and basic chalet
- install power to site
- establish a ski lift

In addition to the above noted work, a detailed safety plan, staff/volunteer recruitment and training, and a marketing plan are items that plan to be completed in 2020.

If you have any questions please feel free to contact me at (780) 821-3278 or mackenzieskihill@gmail.com, or the committee chair, Dave Schellenberg, at (780) 841-2894.

Sincerely,

Byron Peters
Secretary/Treasurer

Community Facility Enhancement Program
Culture and Community Spirit
Suite 212, 17205 – 106A Avenue
Edmonton, AB
T5S 1M7

September 23, 2019

To whom it may concern:

RE: MACKENZIE SKI HILL SOCIETY – SEPTEMBER 2019 CFEP GRANT APPLICATION

It is my pleasure, on behalf of the Mackenzie County Council, to write a letter of support for the proposed 2020 development projects of the Mackenzie Ski Hill Society as it pertains to their Community Facility Enhancement Program grant application.

The Society has the directors, vision, and staff to ensure projects are carried out. They have successfully navigated the challenging regulatory process to obtain the leases and approvals to construct a ski hill, and the site development has begun. The Society is looking to complete construction of the access road, complete geotechnical investigations, complete detailed site and run analysis, begin to clear ski runs, construct a maintenance building and basic chalet and establish a lift.

Mackenzie County has committed to assist the Society with in-kind support for costs associated with road construction (including surveying, gravel, culvert/bridge materials and installation, and surface water review). These costs are valued at approximately \$326,700.00, subject to the Society being successful in their grant application.

Should you have any further questions, please feel free to contact myself at (780) 926-7405 or Len Racher, Chief Administrative Officer, at (780) 927-3718.

Yours sincerely,

Joshua Knelsen
Reeve



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Proposed Fire Salvage Plan and Community Management Zone – Tolko, Norbord, La Crete Sawmills

BACKGROUND / PROPOSAL:

See attached Proposed Fire Salvage Plan and Community Management Zone from Tolko, Norbord, and La Crete Sawmills.

They are accepting comments/concerns up to October 15, 2019.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Proposed Fire Salvage Plan and Community Management Zone from Tolko, Norbord, and La Crete Sawmills be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Tolko, Norbord and LaCrete Sawmills Proposed Fire Salvage Plan 2019/2020 and the Community Management Zone

This letter is being sent to you as a follow up to the notification you received in April about the Forest Industry Open House & Information Sessions.

Due to fire activity this year, Tolko Industries Ltd., Norbord Inc., and La Crete Sawmills Ltd. (the Companies) are in the process of submitting a Fire Salvage Plan for timber effected by the Chuckegg and Jackpot fires on FMA0200040. The submission of a Fire Salvage Plan is a requirement of the Alberta Government to provide detailed information on harvesting, temporary road development, and watercourse crossings. Proposed harvest activities in this Fire Salvage Plan are scheduled to occur in the fall of 2019 and conclude by April 30 of 2020. Harvesting operations on the FMA will be limited to these areas except for harvesting in the Wadlin 1 and 2 compartments.

Fire salvage operations must follow Forest Management Branch Directive No. 2007-01 which requires that areas of unburned (green) timber greater than 4 ha in size are to be maintained. The directive also requires 25% of the burned forest be left including 10% of the merchantable timber within the cut blocks.

The attached maps show the areas the Companies will be targeting for fire salvage. If you have a concern with any of the proposed operations the Companies would appreciate hearing about these concerns prior to October 15, 2019.

Please contact Paul Hewitt via email at Paul.Hewitt@tolko.com or phone at (780) 926-8992 of Tolko Industries to discuss this matter further

Sincerely,



Paul Hewitt, RPF
Operations Forester – Planning

**Tolko Industries Ltd. High Level Lumber
Division**

11401 92 Street
High Level, AB T0H 1Z0
Phone: 780 926 8992
Fax: 780 926 4773
Email: paul.hewitt@tolko.com

Jackpot Creek Fire

Fire Salvage Plan Notification

FMA 0200040

Proposed Operations:

Target Areas

Landbase / Harvest Priority

- Conifer - High/Medium Priority
- Conifer - Low Priority
- Totally Destroyed (none)
- Deciduous - High/Medium Priority

Merch Stands: Secondary Priority


Landbase

- ▭ Conifer
- ▭ Deciduous
- ▭ Fire Boundary
- ▭ Access: Main Haul Planning

⊗ Access: Dozer Guard

Areas of green timber >4ha will not be harvested. 25% of the damaged timber is required to be left undisturbed. Within each cutblock 10% of the timber is required to be left standing.

Existing Forestry Data:

 Mill Site

Base Data:

- Populated Area
- Forest Management Unit
- Highway
- Town
- Cutlines & Trails
- Streams
- Railway
- Waterbody

1:245,000



Map Created: 9/10/2019 | Created By: HewittPR

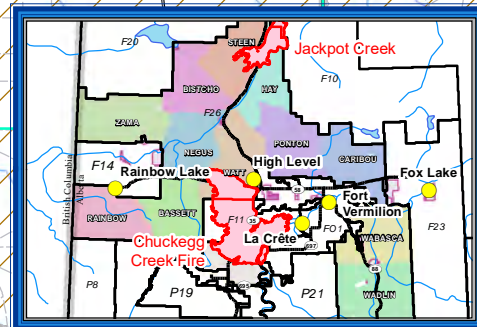
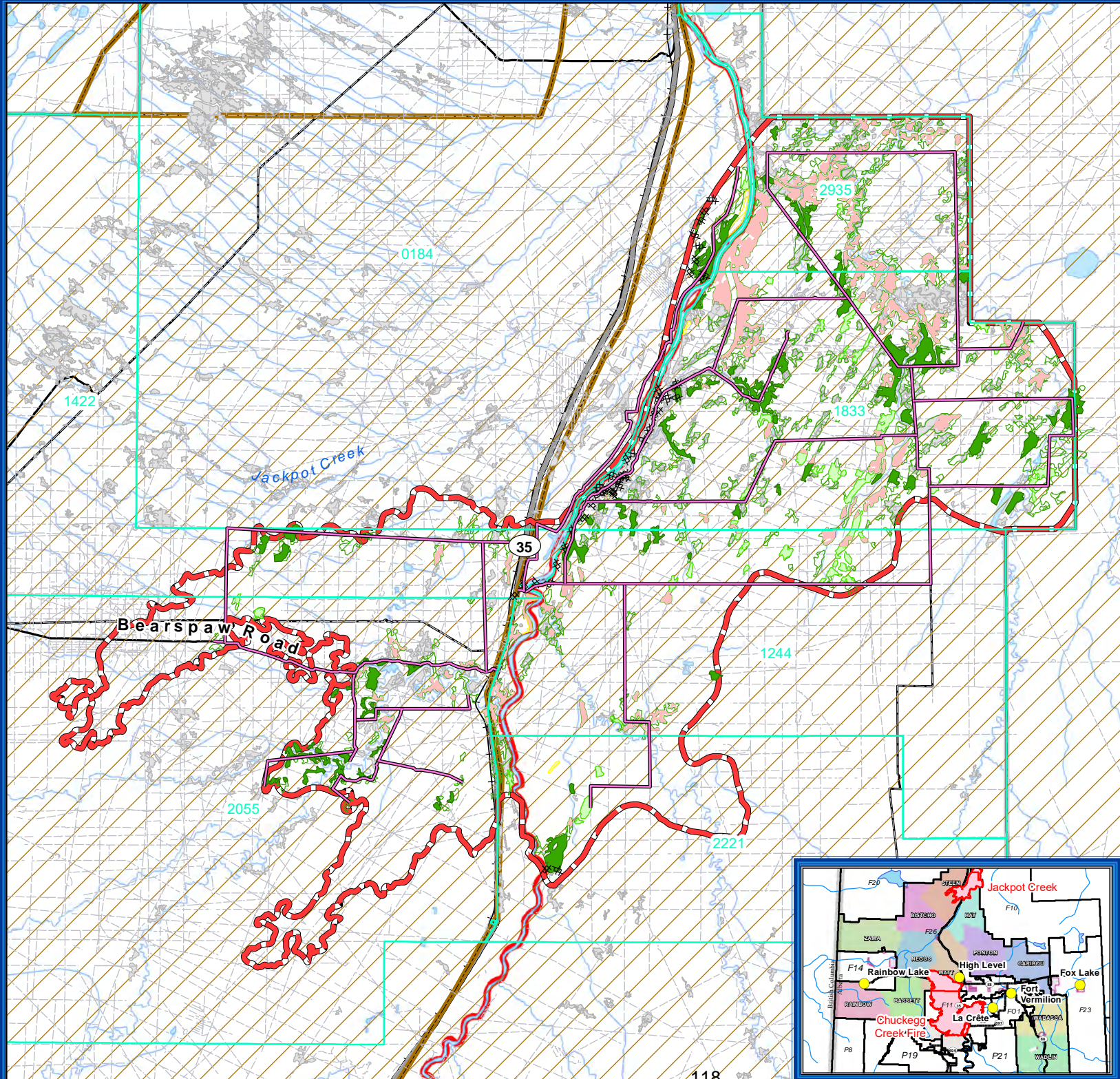
File: 2019_Fire_Salvage_Stakeholder_Map

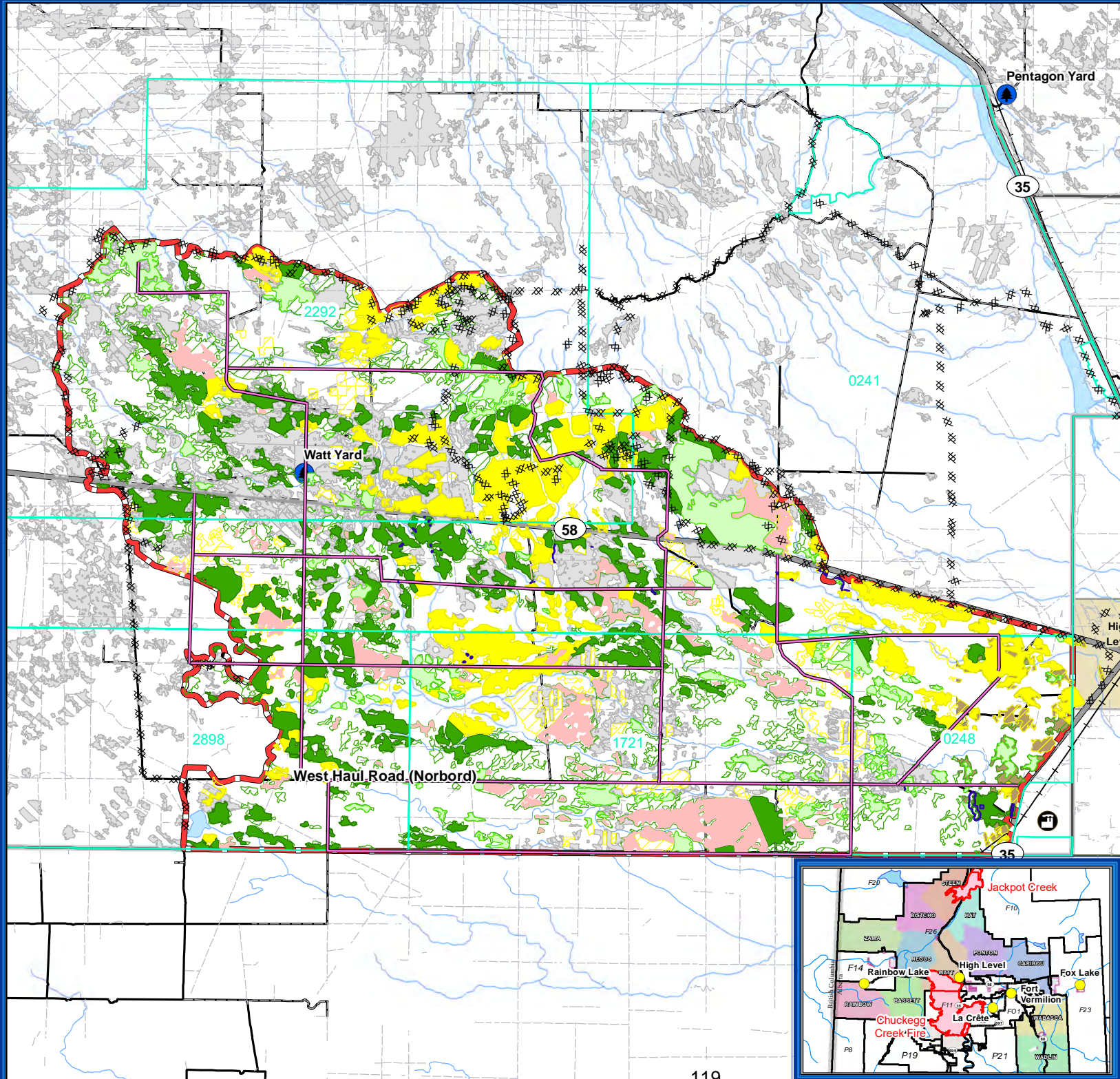
TOLKO Industries Ltd - Woodlands Office

780.926.3781 | 11401 - 92nd Street

High Level, AB | T0H 1Z0

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Chuckegg Creek Fire

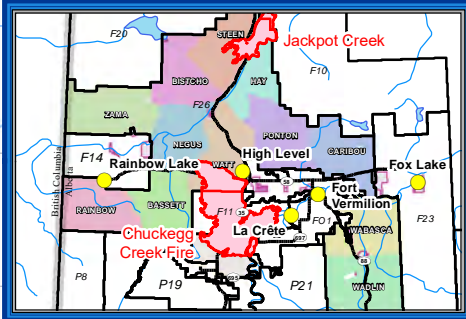
Fire Salvage Plan Notification

FMA 0200040

- Proposed Operations:**
- Target Areas**
- Landbase / Harvest Priority**
- Conifer - High/Medium Priority
 - Conifer - Low Priority
 - Totally Destroyed (none)
 - Deciduous - High/Medium Priority
- Merch Stands: Secondary Priority**
- Landbase**
- Conifer
 - Deciduous
 - Fire Boundary
 - Access: Main Haul Planning
 - XX Access: Dozer Guard

Areas of green timber >4ha will not be harvested. 25% of the damaged timber is required to be left undisturbed. Within each cutblock 10% of the timber is required to be left standing.

- Existing Forestry Data:**
- M Mill Site
- Base Data:**
- Populated Area
 - Forest Management Unit
 - Highway
 - Town
 - Cutlines & Trails
 - Streams
 - Railway
 - Waterbody



1:230,000

Map Created: 9/10/2019 | Created By: HewittPR
 File: 2019_Fire_Salvage_Stakeholder_Map

TOLKO Industries Ltd - Woodlands Office
 780.926.3781 | 11401 - 92nd Street
 High Level, AB | T0H 1Z0

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Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Region 6 Metis Nation of Alberta Annual General Meeting

BACKGROUND / PROPOSAL:

See attached request by the Region 6 Metis Nation of Alberta to attend their Annual General Meeting on October 19, 2019 in Peace River.

OPTIONS & BENEFITS:

The Indigenous Liaison Committee Terms of Reference approved external activities includes engagement opportunities with local Indigenous Communities with a follow-up report to Council.

COSTS & SOURCE OF FUNDING:

Honoraria - \$480.00
 Travel Expenses - \$800.00

Funds are available in the 2019 General Operating Budget. Note that the Terms of Reference was amended to include external activities in April 2019, however no budget amount was assigned for these activities.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Author: C. Gabriel Reviewed by: _____ CAO: _____

POLICY REFERENCES:

Bylaw 1135-18 Honorariums and Expense Reimbursement
Indigenous Liaison Committee Terms of Reference

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

The Councillor _____ be authorized to attend the Region 6 Metis Nation of Alberta to attend their Annual General Meeting on October 19, 2019 in Peace River and that a follow-up report be provided to Council.

Author: C. Gabriel Reviewed by: _____ CAO: _____



Region 6 Métis Nation of Alberta

Investing in our People

9621-90 Avenue, Peace River, AB. T8S 1G8

Ph: 780-624-4219 Fax: 780-624-3477 1-800-668-5319

September 18th, 2019

Councillor Eric Jorgensen
Ward 6
Mackenzie County
4511-46 Avenue
PO Box 640
Fort Vermilion, AB
T0H1N0

Dear Mr. Jorgensen:

Re: Métis Nation of Alberta Region 6 Annual General Meeting

On behalf of the Métis Nation of Alberta Region 6, I am pleased to extend an official invitation to you to attend our Annual General Meeting. This year's meeting is being held in Peace River, Alberta at the Misery Mountain Ski Chalet, 10408 – 98 Street, on October 19th, 2019 beginning at 9:00 am.

Please contact myself Carol Ridsdale at (780) 618-8046 or via email cridsdale@metis.org or to my Executive Administrative Assistant Tricia Frank at (780) 624- 4219 or via email tfrank@metis.org to confirm your attendance.

We look forward to seeing you there.

Sincerely,

Carol Ridsdale
President
Metis Nation of Alberta Region 6

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Community Services Committee meeting minutes of September 4, 2019 be received for information.

Author: L. Lambert Reviewed by: _____ CAO: _____

MACKENZIE COUNTY
Community Services Committee Meeting

September 4, 2019
10:00 AM

Town of High Level Meeting Room & Hutch Lake Tour
High Level, Alberta

PRESENT:

Lisa Wardley	Chair
Josh Knelsen	Reeve
Peter Braun	Councillor
David Driedger	Councillor

ADMINISTRATION:

Byron Peters	Deputy CAO/Director of Planning & Development
Dave Fehr	Director of Operations
Liane Lambert	Public Works Officer/Recording Secretary

ABSENT:

Cameron Cardinal	Councillor/Vice-Chair
Len Racher	Chief Administrative Officer
Doug Munn	Director of Community Services
Don Roberts	Zama Site Manager

Minutes of the Community Services Committee meeting for Mackenzie County held on September 4, 2019 at Meeting Room 1 in the Town of High Level Office.

CALL TO ORDER: 1. a) Call to Order

Chair Lisa Wardley called the meeting to order at 10:04 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION CS-19-09-147 MOVED by Councillor Braun

That the agenda be accepted as amended.

CARRIED

MINUTES FROM PREVIOUS MEETING: 3. a) Minutes of the August 7, 2019 Community Services Committee Meeting

MOTION CS-19-09-148 MOVED by Councillor Driedger

That minutes of the August 7, 2019 Community Services

Committee meeting be accepted as presented

CARRIED

OLD BUSINESS

4. a) Hutch Lake 10 Year Plan

MOTION CS-19-09-149 **MOVED** by Councillor Knelsen

That Hutch Lake 10 Year Plan be Tabled until after the site visit.

CARRIED

NEW BUSINESS:

5. a) Street Scape Committee

MOTION CS-19-09-150 **MOVED** by Reeve Knelsen

That the Street Scape Committee Terms of Reference be referred to Council with recommended amendments.

CARRIED

NEW BUSINESS:

5. b) Long Term lots at Wadlin

MOTION CS-19-09-151 **MOVED** by Councillor Braun

That the discussion on the Long Terms Lots be accepted as for information

CARRIED

NEW BUSINESS:

5. c) Jubilee Park Planting Proposal

MOTION CS-19-09-152 **MOVED** by Councillor Braun

That Community Services proceeds with the Tree Planting Plan after public consultation with Stakeholders.

CARRIED

ADDITIONS:

6 a) Fort Vermilion River Welcome Sign

MOTION CS-19-09-153 **MOVED** by Councillor Driedger

That the Fort Vermilion River Sign be replaced with the funds from the Peace River Flood DRP. The sign shall containing the same information as the old sign and is to be mounted to the lower portions of the lookout deck.

CARRIED

NEXT MEETING DATE: 7. a) Meeting Dates

Next meeting shall be changed from October 2, 2019 to October 9, 2019 at 10:00am

Chair Wardley recessed the meeting at 11:35 a.m. and reconvened at 12:45 p.m.

Hutch Lake Site Tour

OLD BUSINESS

4. a) Hutch Lake 10 Year Plan

MOTION CS-19-09-154 MOVED by Councillor Knelsen

That Hutch Lake 10 Year Plan Site map be amended as discussed.

CARRIED

ADJOURNMENT:

8. a) Adjournment

MOTION CS-19-09-155 MOVED by Councillor Braun

Meeting was adjourned at 12:55 p.m.

CARRIED

These minutes will be presented to the Community Services Committee for approval on October 9, 2019.

Lisa Wardley, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – La Crete Agricultural Society (Letter of Support)
- Rural Municipalities of Alberta – Shallow Gas Taxation Member Meeting Summary
- AUMA – Key Messages on the MacKinnon Report
- Bovine TB Surveillance in Alberta 2018 – Wildlife Information Bulletin
- Orange Shirt Day Municipality Challenge
- Mackenzie Library Board Meeting Minutes
- La Crete Recreation Society Meeting Minutes
- Fort Vermilion RCMP Regimental Ball
-
-
-
-
-
-
-
-

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Author: C. Gabriel Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Mackenzie County Action List as of September 10, 2019

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
May 28, 2013 Council Meeting			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	Len	Expression of Interest Submitted
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411 In progress. Meeting with landowners.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	PLS Cancelled. Asset list with all leases, caveats, dispositions, easements, etc. Response Received from AEP 2017-11-27. Application submitted. RFD to Council once response is received to our application.
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Hutch Lake campground.	Doug Len	Application for purchase of Hutch Lake has been filed.
August 9, 2016 Regular Council Meeting			
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners. Re-survey completed.
April 11, 2017 Regular Council Meeting			
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Byron	In progress. LUB Amendment

Motion	Action Required	Action By	Status
August 23, 2017 Council Meeting			
17-08-593	That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.	Fred Byron	Finalizing report then draft offsite levy bylaw.
September 25, 2017 Council Meeting			
17-09-650	That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.	Dave	Paperwork complete. Waiting for approvals. Disposition (RDS) is in place.
February 27, 2018 Council Budget Meeting			
18-02-146	That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.	Doug	Funding transfer complete. MSI Funding as per Motion 18-06-483 Disposal expected in Sept 2019
April 25, 2018 Council Meeting			
18-04-314	That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.	Doug	Application submitted. FNC process
18-04-315	That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.	Doug	Sketch plan completed. Application to purchase is in progress.
May 23, 2018 Council Meeting			
18-05-399	That the County apply for funding under the Green Infrastructure Projects Grant and the Alberta Municipal Water and Wastewater Partnership Grant for the Zama Sewage Forcemain project.	Fred	Application submitted for GIPG.
June 12, 2018 Council Meeting			
18-06-432	That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.	Dave	In progress. Need engineering report (WSP)
June 27, 2018 Council Meeting			
18-06-471	That the operating costs for the proposed La Crete Wellness Centre be brought back for review prior to passing the Borrowing Bylaw.	Doug	Society to provide operation costs.
August 14, 2018 Council Meeting			
18-08-564	That the Agricultural Service Board create a follow-up procedure for weed notices and Agricultural Appeal Board decisions.	Grant	ASB Meeting 2019-10-10

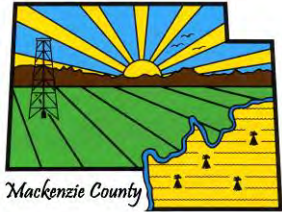
Motion	Action Required	Action By	Status
October 9, 2018 Council Meeting			
18-10-763	That administration proceeds with the water diversion license's as discussed.	Fred	In progress
November 13, 2018 Regular Council Meeting			
18-11-883	That the stray livestock discussion be referred to the Agricultural Service Board for review and recommendation to Council.	Grant	ASB meeting 2019-10-10
18-11-885	That the Zama Water Treatment Improvements Project be retendered with a project scope change.	Fred	In progress
18-11-910	That a three (3) year moratorium be placed on the development of road allowances for non-municipal use until new policies and procedures are in place to determine priority, and future use.	Byron Dave	Advertised In progress
February 12, 2019 Regular Council Meeting			
19-02-063	That administration continue to investigate the pros and cons of de-registering the Zama Airstrip with NavCanada and that it be brought back to Council.	Don	In progress
February 27, 2019 Regular Council Meeting			
19-01-117	That administration proceed with Plan 5999CL in Fort Vermilion as discussed.	Byron	In progress
March 12, 2019 Regular Council Meeting			
19-03-169	That Mackenzie County proceed with stakeholder and community engagement to identify rural industrial lands neighbouring the hamlet of La Crete.	Byron	Fall/Winter 2019
19-03-171	That the draft smoke management bylaw be redrafted with the following: <ul style="list-style-type: none"> No burning within the white zone (agricultural land) without a permit. No burning between November 1st and February 28th. No burning within the green zone within 10 miles of a major roadway without a permit. 	Carol Len	In progress Under the MGA the municipality does not have jurisdiction to pass a bylaw respecting fires in a forest protection area. Minister has the authority to extend or shorten the fire season for any area.
19-03-186	That Mackenzie County investigate partnering with the Town of High Level and the Town of Rainbow Lake to host the 2022 Alberta Summer Games.	Byron	Completed. Motion of Tri-Council to investigate.
March 27, 2019 Regular Council Meeting			
19-03-203	That Mackenzie County attempt to become part of the new monitoring committee for Wood Buffalo National Park.	Byron	
19-03-210	That Mackenzie County continue to fund the RCMP Enhanced Policing Position – School Resource Officer, subject to financial contribution by the Fort Vermilion School Division; and that Mackenzie County continue to fund the second RCMP Enhanced Policing Position	Len Carol Doug	In progress

Motion	Action Required	Action By	Status
	(½ time School Resource Officer and ½ time La Crete Community Policing).		
19-03-211	That administration work with the Fort Vermilion School Division and the RCMP to review and bring back a revised Memorandum of Understanding for Enhanced Policing services.	Len Carol Doug	MOU development in progress. Expected completion November 2019
19-03-214	That Municipal Affairs be invited to meet with Council to discuss ongoing concerns within the County.	Len Carol	Waiting on a meeting date from the Minister's office.
April 8, 2019 Regular Council Meeting			
19-04-232	That administration be directed to apply for funding to complete a scoping audit for the La Crete and Fort Vermilion Recreation Complexes through the Recreation Energy Conservation (REC) Program and, if successful, bring these audits back to Council for further direction.	Doug	Application approved. Next application phase.
19-04-245	That Bylaw 1134-19 being a Road Closure Bylaw to close the land between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation be forwarded to the Minister of Transportation for approval, and that purchaser of the laneway be required to install a chainlink fence on both sides of the walkway, with the walkway being ten feet wide within 30 days of the signing of the agreement.	Byron	Submitted to Municipal Affairs for approval.
19-04-246	That Policy DEV001 Urban Development Standards for Industrial Use zoned land be brought back to include an option for a Council approved variance.	Byron	In progress
19-04-247	That the County secure a 40 meter right of way on 100 th Street in La Crete for future main street widening and that administration move forward to close 100A Street.	Byron	
19-04-250	That the bridge request from Paramount Resources be added to the agenda for the Paramount meeting on June 13, 2019.	Len	In progress
June 12, 2019 Regular Council Meeting			
19-06-334	That the road construction supervisor/quality control be re-advertised and received for information.	Dave	2020
19-06-350	That Mackenzie County requests that the Minister of Municipal Affairs grant a time extension for the completion of Inter-municipal Collaboration Frameworks and Inter-municipal Development Plans between Mackenzie County and the Town of High Level and the Town of Rainbow Lake until one (1) year after the conclusion of the process/review to consider a new municipality within Mackenzie County.	Byron	Letter sent to the Minister.

Motion	Action Required	Action By	Status
19-06-358	That Mackenzie County waive the municipal tax charges on power bills for customers affected by the evacuation up to a total maximum cost of \$500.00.	Jennifer	In Progress
August 13, 2019 Regular Council Meeting			
19-08-413	That administration investigate with the Disaster Recovery Program regarding the loss of access to grazing leases.	Jennifer	In progress
19-08-414	That the Fort Vermilion Streetscape be authorized to replace and reinstall the Fort Vermilion River Sign and that administration apply for funding through the Disaster Recovery Program for the ice jam event.	Doug Jennifer	In progress
19-08-423	That administration bring back options for the chip seal project.	Dave	In progress
19-08-430	That Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation be forwarded to the Minister for approval.	Byron	Forward to Minister for Approval
19-08-432	That the lookout deck drawing as shown in the Fort Vermilion Streetscape Design Plan be approved and that administration be authorized to move forward with obtaining cost estimates for the project and pursue the Community Facility Enhancement Program (CFEP) grant application.	Byron	Meeting scheduled for 2019-09-16 Disposition takes 18 months.
19-08-433	That the Fort Vermilion Streetscape Implementation Committee proposed tree planting project be approved which includes three (3) chokecherry trees being planted on each of the lots located at 5001 River Road (ATB), 5005 River Road and 5001 44 th Avenue.	Byron	
19-08-442	That a letter be sent to the provincial government requesting the roll-back of moratoriums within caribou ranges in Mackenzie County.	Byron	In progress
19-08-444	That a letter be sent to regional and territorial stakeholders, and the First Nations, in support of the extension of Highway 58 east through Wood Buffalo National Park as a critical northern connector.	Len	In progress.
August 28, 2019 Regular Council Meeting			
19-08-457	That the Handi-bus agreement with the LA on Wheels Society be amended to include the maintenance of buses owned by the Society to a maximum cost of \$35,000 annually.	Doug Jennifer	Completed
19-08-458	That the position of Manager of Emergency & Protective Services be TABLED to after lunch.	Len	2020 Budget Deliberations
19-08-459	That the Fort Vermilion Processor/Wood Splitter project be cancelled and that the funds in the amount of	Jennifer	Completed

Motion	Action Required	Action By	Status
	\$33,200 be returned to the Vehicle & Equipment Reserve in the 2019 Budget.		
19-08-460	That the budget be amended to include \$6,000 for the contracted services for wood processing in 2019 with funds coming from the General Operating Reserve.	Jennifer	Completed
19-08-466	That administration investigate options to add or revise a definition and use for multi-family dwellings under Section 2 of the Land Use Bylaw.	Byron	In progress
19-08-467	That a moratorium for road building and road closures be placed on the road allowance on Township Road 1042 for potential utility development.	Byron	In progress
19-08-475	That Mackenzie County send a letter to the Minister of Agriculture and Forestry in regards to funding for the eradication of brucellosis and tuberculosis in and around the Wood Buffalo National Park.	Byron	
19-08-480	That administration research the GST audit concerns expressed by the Town of Peace River, as it applies to Mackenzie County.	Jennifer	In progress
September 10, 2019 Regular Council Meeting			
19-09-491	That administration monitor auction sites for a replacement vehicle for the 1995 Freightliner Ladder Truck and the 2003 Freightliner Rescue Truck and bring back a recommendation as opportunities arise.	Doug	
19-09-492	That administration bring back planning policies and the Fee Schedule Bylaw relating to subdivision completion and deficiencies.	Byron	
19-09-493	That administration meet with the Fort Vermilion School Division regarding developing a Memorandum of Understanding for use of the school yard property and equipment for community use in the Hamlet of Zama.	Don	
19-09-495	That administration install "no parking or vehicles will be towed" signs on RR 142 and the Wilson Prairie Road.	Dave	Signs have been ordered.
19-09-497	That administration submit to the Forest Resource Improvement Association of Alberta (FRIAA) grant applications for the following projects: <ul style="list-style-type: none"> • Mitigation Strategy for West La Crete - \$30,000 • Mitigation Strategy for Machesis Lake - \$30,000 • Zama Vegetation Management - \$142,170 	Don	Completed
19-09-498	That administration review the current dog control bylaw and bring back options regarding implementing a limit on the number of adult dogs allowed and that the bylaw be applied municipal wide.	Fred	2019-10-23 Council Meeting

Motion	Action Required	Action By	Status
19-09-504	That the 2019 operating budget be amended to include up to \$35,000 for maintenance costs for buses owned by the LA on Wheels Society, with funding coming from the General Operating Reserve.	Jennifer	Completed
19-09-508	That a letter of support be provided to the La Crete Agricultural Society for their Community Facility Enhancement Program Grant for various facility upgrades.	Carol	Completed
19-09-515	That the County purchase a table at the High Level Firefighter's Ball on October 5, 2019.	Carol	In progress



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

September 11, 2019

Community Facility Enhancement Program
Culture and Community Spirit
Suite 212, 17205 – 106A Avenue
Edmonton, AB
T5S 1M7

To whom it may concern:

**RE: LA CRETE AGRICULTURAL SOCIETY – SEPTEMBER 2019 CFEP
GRANT APPLICATION**

It is my pleasure, on behalf of Mackenzie County Council, to write a letter of support for the proposed 2020 improvement projects of the La Crete Agricultural Society as it pertains to their Community Facility Enhancement Program grant application.

The Society has the directors, vision, and staff to ensure projects are carried out. They constructed the La Crete Heritage Centre, our local community hall, and have managed and maintained it since 2005. We support their proposed upgrades to their surveillance camera system, kitchens and supplies, outdoor cooking space roofs, wall pictures, and the refinishing of the exterior wood.

Should you have any further questions, please feel free to contact myself at (780) 926-7405 or Len Racher, Chief Administrative Officer, at (780) 927-3718.

Yours sincerely,

Joshua Knelsen
Reeve



Shallow Gas Taxation

Member Meeting Summary

August 21, 2019



On August 21, 2019, the Rural Municipalities of Alberta (RMA) organized a meeting with representatives of the fifteen rural municipalities that host the largest number of shallow gas wells in the province. The purpose of the meeting was to share information on the potential impacts of the Government of Alberta's Shallow Gas Tax Relief Initiative (SGTRI), which will allow municipalities to provide a 35% property tax refund on eligible shallow gas properties, which will then be off-set through the Government of Alberta providing an equivalent credit on municipal education property tax requisitions. The intent of the SGTRI is to provide short-term financial relief to the shallow gas industry, while also having no impact on the amount of tax revenue gathered by municipalities.

While the SGTRI is intended to not impact municipal taxation, RMA members have expressed significant concerns about the program. The meeting allowed members an opportunity to discuss their concerns, exchange information on how they may implement the program within their municipality and hear from Government of Alberta representatives on program details.

This briefing provides a high-level overview of the issues discussed at the meeting.

Precedents for other non-residential taxpayers

Alberta Municipal Affairs has framed the SGTRI as a one-time, extraordinary support for the shallow gas industry due to what they characterize as unfair assessment levels caused by an out-of-date assessment process, which is to be addressed in time for the 2020 tax year through a currently underway assessment model review.

Although the Government of Alberta considers the SGTRI a special circumstance, several rural municipalities have been approached by other companies in a variety of sectors questioning why tax relief is being provided specifically to the shallow gas industry when many across Alberta are struggling. This misperception has been compounded by earlier comments from senior government representatives expressing concerns about the overall struggles of the shallow gas industry and that municipal taxes are a significant factor in these struggles. As the recent comments made to municipalities about out of date assessment figures being the driving force behind the SGTRI have not been echoed in broader public commentary, other non-residential tax payers are expecting similar tax relief that municipalities lack the ability to provide.

Voluntary program participation

Municipal participants had several questions related to the voluntary nature of the program. Reasons given for maintaining the program's voluntary nature included the fact that some municipalities consider it unfair to "reward" companies with a tax credit that already have outstanding taxes owed from previous years. In addition, some municipalities derive a much higher portion of their overall tax revenue from shallow gas properties and will therefore face significant cash-flow impacts between the issuance of credits or refunds to property owners and the recovery of lost revenue through the education tax refund.

Unfortunately, the response from Municipal Affairs representatives provided limited clarity as to the "voluntary" nature of the SGTRI. According to the Municipal Affairs presentation, if municipalities choose not to implement tax relief under the SGTRI, the Government of Alberta may take legislative action to require the tax relief to be provided.

This response led to a larger discussion on why the program was being framed as voluntary if municipalities that choose not to participate would be required to by other means. Provincial officials commented that the voluntary route was taken because tight timelines and the urgency of the issue would have made a legislative approach challenging to develop and implement.

Cash-flow concerns

A common concern from municipal participants was that although the SGTRI may be financially-neutral for municipalities overall, it could cause significant cash-flow impacts for some due to the expected time lag between when municipalities would waive or refund 35% of taxes on eligible properties, and when municipalities would receive their education tax credit. Several participants requested that the province provide municipalities with a 50% advance on the requisition credit. Provincial officials responded that they would consider building this into the program guidelines.

Unpaid tax challenges

Several participants identified frustration with the urgent development of the SGTRI to assist the shallow gas industry while many RMA members are facing significant amounts of unpaid taxes from the oil and gas industry (up to \$81 million province-wide according to a 2019 RMA member survey). Members requested clarification as to whether companies with unpaid taxes from previous years and/or the current year would be eligible for the program. Provincial representatives clarified that current or previous-year unpaid taxes would not impact the application of the SGTRI, but that the credit could not be applied retroactively to “forgive” outstanding taxes from previous years. If a company has not yet paid their 2019 taxes, the 35% would be applied, and the remaining 65% would remain outstanding.

In addition to clarifying questions related to the linkage between the SGTRI and unpaid taxes, municipalities questioned the fairness of providing tax relief to the oil and gas industry given the recent situation in which operating oil and gas companies have refused to pay municipal taxes due to the lack of legislative powers that municipalities have to recover tax arrears. There was further concern as to the unfairness of justifying the SGTRI due to a flawed assessment system, while providing no relief to municipalities for what is widely recognized as flawed tax recovery legislation preventing municipalities from taking action to recover unpaid taxes from oil and gas companies. Both issues are beyond the control of those that they impact, but the government response is very different.

Assessment changes

In addition to the SGTRI overview, Municipal Affairs representatives also provided an overview of the currently-underway assessment model review for linear and machinery and equipment property. They indicated that the modernization of valuation methodology and update of base cost information will result in significant changes to assessed values on many types of non-residential properties. In particular, shallow gas wells are expected to decrease in value by approximately 35% (in alignment with the SGTRI credit amount) while other types of property may increase or decrease.

Municipalities shared several concerns with the potential impacts of the assessment model review outcomes. Municipalities with a heavy concentration of shallow gas assets will likely face a steep decline

in the overall equalized assessment, which has direct revenue impacts and may force an increase in tax rates for all property types in order to raise adequate revenue to provide services.

While municipalities support a fair and evidence-based regulated assessment system, the concern in the meeting focused on the shock that sudden and significant changes to non-residential assessment could have on municipalities, with some even expressing concerns about municipal viability. There is also a concern that assessment changes could widen the disparity between the “have” and “have-not” municipalities in the province.

The role of property taxes in the shallow gas industry’s struggles

A common big-picture concern from municipalities at the meeting is the narrative shared by both industry and government that municipal property taxes are unreasonably high and a driving force in the shallow gas industry’s struggles. In reality, municipal taxes are one of many operating costs for the shallow gas industry, and while paying fewer or no taxes would provide financial assistance to shallow gas companies (much like it would for any company or individual), there are larger-scale factors impacting the industry’s struggles. Low world natural gas prices have been a major issue, and according to several meeting participants, are unlikely to recover in the near future.

Many participants argued that municipalities have already been “helping” many oil and gas companies through local agreements or indirectly by lacking the ability to recover unpaid taxes, and that the SGTRI scape-goats municipalities for an industry’s struggles that are far beyond any municipality’s control.



Key Messages on the MacKinnon Report

September 6, 2019



TM



TM

WE ARE
economies
OF SCALE

WE ARE THE
support
YOU NEED

WE ARE THE
experts
IN MUNICIPALITIES

WE ARE YOUR
advocate

Overall

- AUMA appreciates the intent of the [MacKinnon Panel on Alberta's Finances](#) to provide recommendations on how the Government of Alberta can improve its financing and smooth out “rollercoaster” spending patterns.
- We remain committed to working with the Rural Municipalities of Alberta (RMA) and the province to create a new fiscal framework for municipalities that supports the province’s financial goals while maintaining the critical infrastructure that supports Albertans’ quality of life.

Areas of Alignment

Capital Spending - Municipal Grants (pages 55-56)

We agree that capital spending on infrastructure contributes to both the quality of life and the productive capacity of Albertans.

- We concur that Alberta must continue to grow its economy to retain and attract young people. We also know that a modern economy and current local infrastructure are key to achieving this goal.

The [MacKinnon Report](#) largely reaffirms our positions on infrastructure funding.

- We continue to support the creation of a capital spending plan that will provide sustainable and predictable funding for municipalities.
- We encourage collaboration between the province & municipalities on a 20-year infrastructure investment plan.

We appreciate the support to make better use of the federal infrastructure funding through the Canadian Infrastructure Program (ICIP).

We agree that the allocation of municipal funding needs to be adjusted to:

- ensure funding is received according to each municipality’s needs; and
- address municipalities’ lack of capacity to increase mill rates.

Improvements to Capital Planning (page 80)

We agree that the capital process and system must consider future operating impacts as a mandatory requirement for approval. The selection criteria for projects should include considerations about

operating costs to ensure that a project balances a municipality's needs with revenue considerations (such as with water and wastewater projects).

Fixed Budget Dates (page 72)

We agree with the panel's recommendation to establish a fixed budget date (Recommendation 25). This would provide municipalities more predictability when determining their own budgets.

Nurse Practitioners (page 72)

In keeping with the spirit of our February 2019 decision to support a Primary Care Position Statement from the Nurse Practitioner Association of Alberta, as well as [previous resolutions from our members](#), we support the MacKinnon Panel's assertion that "many health care problems can be more appropriately treated at less cost by other health professionals, like Nurse Practitioners."

Our Questions

Capital Spending - Municipal Grants (pages 55-56)

We agree there is only one taxpayer, which gives us pause on the panel's conclusion that increasing the pressure on municipal property taxpayers is the answer to funding capital projects. It is the same taxpayer.

- Tax-shifting from the province to municipalities is only downloading the burden of revenue-raising and impedes intermunicipal collaboration that sees more effective and efficient infrastructure investment in regions.

The report states that capital grants to municipalities make up 25% of the provincial government's capital spending, and that the government can't maintain these levels. The report also suggests municipalities should contribute more to infrastructure projects. However, municipalities own and maintain 60% of Alberta's infrastructure, while they receive only 10% of every tax dollar.

- Provincial legislation limits municipalities' revenue generating options, resulting in reliance on property taxes. Urban municipalities do not have room to increase property taxes, especially considering that the provincial government takes roughly 30% of the property tax base for education from the same taxpayer the report references.

Municipal Accountability (page 56)

We question the report recommendation to establish more accountability mechanisms to monitor the delivery of municipal programs and services. Municipalities are already the most transparent level of government.

- Our budgets are debated in open council meetings.
- We provide detailed financial reporting to Municipal Affairs, and those results are accessible to the public.
- Municipalities are the only order of government that cannot run deficits.

The focus of municipal accountability should be to our local electorate, not additional reporting to the Government of Alberta, which would only serve to increase the government's footprint with another layer of red tape.

Municipal Grants – Financial Stewardship (page 55)

The \$440 per capita in municipal grants, as stated in the report, is very misleading, as it includes federal grant funds (such as the Gas Tax Fund) that flow through the provincial coffers before being reallocated to Alberta municipalities.

While we question the validity and context of much of the statistical revenue growth of the province and municipalities from 2008 to 2018, one factor is evident — municipalities are superior financial steward of taxpayer dollars when compared to the other two orders of government.

Municipalities are the most efficient stewards of financial resources. They are continually required to make tough economic decisions, since, unlike the other two orders of government, municipalities cannot run financial deficits.

Bovine TB Surveillance in Alberta 2018

Wildlife Information Bulletin

In October 2016 bovine tuberculosis (bTB) was detected in a beef cow from southeastern Alberta. The Canadian Food Inspection Agency (CFIA) initiated an immediate investigation and also requested that the province consider looking for bTB in wildlife. Alberta Environment and Parks, Fish and Wildlife Branch, expanded our ongoing passive bTB surveillance of hunter-harvested deer, elk, and moose but did not find any evidence of the disease in Alberta in [2016](#).

During summer 2017, the province worked with CFIA to develop a program of active surveillance for bTB in wildlife that met international standards. The program is designed to build on ongoing disease monitoring efforts and focus on hunter-harvested elk at Canadian Forces Base (CFB) Suffield.

The goal is to test enough samples to demonstrate 95 per cent confidence in disease freedom at the 1 per cent level. With guidance from CFIA, we determined this requires testing 369 elk heads over three years (2017-2019). The target each year is ~120 elk from Wildlife Management Unit 732 (=CFB Suffield). Tissue samples collected by the province are provided to CFIA for testing.



Passive Surveillance

Public education

- largely delivered as in [2016](#) and [2017](#)
- online general bTB information and the situation in southeast AB
- bTB information in all daily hunter briefings at CFB Suffield

Lymph node assessment

- ongoing examination of lymph nodes for visible evidence of bTB in all heads sampled for CWD.
- enlarged (2x normal) or abscessed nodes forwarded to Alberta Agriculture & Forestry (AF) and, if appropriate, further bTB evaluation undertaken. (Standardized protocol developed in conjunction with AF)

General diagnostic response to individual hunter concerns

- the Wildlife Disease Unit responds to a wide range of hunter concerns associated with harvested animals. Any such situation suggestive of possible bTB infection is addressed with the hunter and, if appropriate, samples provided for lab evaluation.
- All appropriate diagnostic cases examined by the Wildlife Disease Unit consider bTB

Active Surveillance

- sampling protocol established in conjunction with CFIA.

Results from 2018/19

Passive surveillance

Education

Daily briefings provided at all CFB Suffield hunts.

Summary of 2016 and 2017 bTB surveillance provided on disease web pages.

Recreational hunters harvested 408 elk in WMU 732 in 2018/19. First Nations hunters harvested additional elk. All individuals who hunted at CFB Suffield were briefed about bTB.

Lymph nodes

In 2017/18, 4,222 mule deer, 3,070 white-tailed deer, 361 elk, and 204 moose from across Alberta were tested for CWD. One mule deer had visible lesions consistent with possible abscess in one lymph node.

Specific to CFB Suffield: 269 of the elk harvested were tested for CWD. No lesions suggestive of bTB were reported by hunters or seen by CWD staff.

Diagnostics

One diagnostic case had lesions that met criteria for being suggestive of bTB infection. A pronghorn harvested by a hunter had a few abscesses in the neck muscle and adjacent lymph nodes.

Bovine TB was ruled out in both the mule deer and the pronghorn with visible lesions as no acid-fast bacteria were present in either case.

Active surveillance (Final Results)

Appropriate samples from 120 elk harvested in WMU 732 in 2018/19 were provided to CFIA for bTB testing.

August 12, 2019: All testing is complete and all elk were NEGATIVE for bTB.

Summary

All testing is finished. No visible evidence of bTB during the 2018/19 hunting seasons in Alberta.

Additional Information

Southeastern Alberta bovine tuberculosis info:

CFIA: www.inspection.gc.ca/animals/terrestrial-animals/diseases/reportable/tuberculosis/investigation-western-canada/eng/1477438380160/1477438380659

Government of Alberta, Bovine Tuberculosis in Wildlife
www.aep.alberta.ca/fish-wildlife/wildlife-diseases/documents/BovineTuberculosis-Mar-2004.pdf

From: [Stacey Lozinski](#)
Subject: Orange Shirt Day Municipality Challenge
Date: September 16, 2019 1:17:15 PM
Attachments: [image001.png](#)
[2019 Sample Proclamation.docx](#)
[OSD Script Example.pdf](#)
[Orange Shirt Day - Information Piece.pdf](#)

Dear Municipal Leader:

The Society of Safe and Caring Schools and Communities (Safe and Caring) has partnered with the Alberta Teachers Association (ATA) to help bring Orange Shirt Day to communities across Alberta. On September 30th, we ask you to stand with Safe and Caring and to participate in Orange Shirt Day.

Orange Shirt Day is an outcome of the 2013 Joseph Mission Residential School Commemoration Project and Reunion that took place in Williams Lake, BC. The name stems from a story told by former Residential School Student, Phyllis Webstad, who had her new orange shirt, bought by her grandmother, taken from her as a six-year old girl. She spoke powerfully of how it seemed to her that nobody cared; and, in this personal way, her story speaks to the many harms experienced by children in the Residential Schools.

This year marks the fourth Orange Shirt Day in Alberta, joining with communities across Canada who have commemorated the day since 2013. It provides an opportunity to discuss all aspects of Residential Schools and to help continue the work of Reconciliation.

Safe and Caring would like to challenge you to show your support for Reconciliation by recognizing Orange Shirt Day in your community.

We have attached information that highlights aspects of Orange Shirt Day to help you organize an Orange Shirt Day in your community, along with a Proclamation example. We have also included an example script that can be used for any video that you may want to produce for social media, etc.

By wearing an orange shirt, we recognize the harm done to Residential School Students and Intergenerational Survivors. We also show a commitment to the principle that in schools and communities Every Child Matters!

For more information and to order your Orange Shirts, please visit us at www.safeandcaring.ca/orangeshirtprogram.

Stacey Lozinski
Project Manager
Reconciliation in Education - Orange Shirt Program



Suite 207, 11010 – 142 Street
Edmonton, AB T5N 2R1
T 780.822.1502
slozinski@safeandcaring.ca
www.safeandcaring.ca

2019 Orange Shirt Program



**CONGRATULATIONS to Farrah Ochiese
from Jasper Place High School, the
2019 Orange Shirt Program Logo Design Winner**

2019 Orange Shirt Day T-shirts

From January to May, students from across Alberta were invited to design the logo for the 2019 Orange Shirt Program and share their vision for Respect, Remembrance and Reconciliation.

Ochiese's design was shortlisted from 815 submissions by a panel of judges that included Residential School Survivors, Intergenerational Survivors, Alberta Teachers' Association (ATA), Indigenous organizations, community and business leaders, and Safe and Caring board members. It was then selected through a process of community engagement at the Edmonton Indigenous Peoples Festival and online voting through the month of July.

Show your support for the 2019 Orange Shirt Program by ordering your 2019 Orange Shirt at <http://safeandcaring.ca/orangeshirtprogram/orange-shirt-program-t-shirts/>.

Proceeds from each shirt sold support the Orange Shirt Program.

The Society for Safe and Caring Schools & Communities invites you to wear an Orange Shirt to honour and bring awareness to the experiences of Residential School Students.



Join us at one of our Orange Shirt Program Events:

Edmonton

Friday, September 27, 2019
Edmonton City Hall
12:00 noon – 1:00 pm

Calgary

Thursday, October 3, 2019
Calgary Central Public Library
11:30 am – 1:30 pm
Special Guest Speaker – Phyllis Webstad

FOR MORE INFORMATION, visit our website: www.safeandcaring.ca/orangeshirtprogram

OR Contact: Stacey Lozinski, Safe and Caring Schools & Communities at 780.822.1502 or slozinski@safeandcaring.ca

Every Child Matters

Every Child Matters

Orange Shirt Day recognizes and honours the experiences of Survivors of Residential Schools and shows a collective commitment to ensure that Every Child Matters. It is an opportunity to come together in the spirit of Reconciliation and hope for generations of children to come.

2019 Orange Shirt Day is September 30, 2019 – we encourage you to organize your own event or attend one of Safe and Caring’s Orange Shirt Program Events:

Edmonton

Friday, September 27, 2019
Edmonton City Hall
12:00 noon – 1:00 pm

Calgary

Thursday, October 3, 2019
Calgary Central Public Library
11:30 am – 1:30 pm
Special Guest Speaker – Phyllis Webstad

How To Host Your Own Orange Shirt Day Event

The impact of Residential Schools affects every Canadian - what can you do to show your support and recognition? Here are some suggestions:

- Purchase an Orange Shirt Day T-shirt for yourself, family, co-workers using the link below:
<http://safeandcaring.ca/orangeshirtprogram/orange-shirt-program-t-shirts/>
- Plan a Community Ceremony
 - Opening prayer and drumming
 - Welcome to traditional territory by Chief
 - Welcome by Mayor, local government representative
 - Greetings from provincial government officials, School Board
 - Residential School Survivors or family member speaking about Residential School
 - Entertainment and/or children’s activity.



Communities/Schools

- Watch the Shaw video of Phyllis’ story - <https://www.youtube.com/watch?v=E3vUqr01kAk>
- Have discussions around “Every Child Matters”
- Simple Activities - ie. children tracing their hand & writing something down in the hand that they can do to help others feel like they matter
- Take a video of what you and your school/community are doing to support Orange Shirt Day and post in on the Facebook Page or on Twitter using @SafeandCaring #OrangeShirtDay2019 and #EveryChildMatters

Businesses

- Have a lunch & learn session and bring in a speaker
- Challenge fellow businesses to partake in Orange Shirt Day activities to create more awareness
- Take a video of what you and your organization are doing to support Orange Shirt Day and post it on the Facebook Page or on Twitter using @SafeandCaring #OrangeShirtDay2019 and #EveryChildMatters

T-shirts can be ordered at <http://safeandcaring.ca/orangeshirtday/orange-shirt-day-t-shirts/> by **September 18**.

Proceeds from each shirt sold support the Orange Shirt Program.

AR-SACS-3-2019-08

August XX, 2019

My name is _____ and I'm wearing the Alberta's 2019 Orange Shirt...

- Because our communities are still suffering from the affects of the Residential School system
- Because we must first understand past harms before we can heal as a people and a community
- Because I believe we are stronger together
- Because I am committed to the work of Reconciliation

There are approximately 80,000 living Survivors of the Residential School system in Canada, struggling to overcome wounds inflicted in their youth by these institutions. Beyond the emotional, physical and sexual abuse often endured, Survivors were also denied their traditions and cultures and forced to assimilate.

Orange Shirt Day provides the opportunity to show my support for the Survivors of the Residential School system, and to help forge new relationships with my Indigenous brothers and sisters.

The day also gives us, as a society, the opportunity to recognize and celebrate the beauty, strength and resilience of the First Nations' culture, and to ensure their vibrant traditions live on in our communities.

This year marks Alberta's 4th official Orange Shirt Day, but it has taken us decades to get here as a society. Let's continue to learn and grow together, for the betterment of our communities, today and tomorrow.

Mackenzie County Library Board (MCLB)
June 13, 2019 Board Meeting Minutes
Fort Vermilion County Office
Fort Vermilion, Alberta

Present: Beth Kappelar, Lisa Wardley, La Dawn Dachuk, Lorraine Peters, Lorna Joch, Lucille Labrecque,
Wally Schroeder Kayla Wardley.

Regrets: Cameron Cardinal.

Guest: Amanda Ebert: High Level Librarian.

1.0 Beth Kappelar called the meeting to order at 7:03 pm.

2.0 **Approval of the Agenda:**

MOTION #2019-05-01 La Dawn Dachuk moved the approval of the agenda as revised, **CARRIED**

3.0 **Approval of the Minutes:**

MOTION #2019-05-02 Kayla Wardley moved the approval of the May 7/19 MCLB meeting minutes. **CARRIED**

4.0 **Review of Action Items:**

- The action items of the previous MCLB meeting were reviewed.

5.0 **Financial:**

5.1 **MCLB Financial Report as of May 31, 2019:**

- Balance Forward \$ 76,472.44
- Total Revenues \$ 121,530.06
- Total Expenses \$ 143,973.88
- Bank Balance \$ 54,018.62

MOTION #2019-05-03 Lisa Wardley moved to accept the financial report as presented. **CARRIED**

-Lorraine Peters will contact Municipal Affairs to determine when we will receive our fall allotment.

-Libraries may have to cut back on their spending until the municipal grant is received.

6.0 **Library Reports:**

6.1 **La Crete:**

- \$300 for cleaning DVDs was collected in May, Their circulation is down.
- Library usage has been up since school has been out.
- A local author book signing is planned.
- Story time was held May 24, another one is planned for June.
- The Seniors tea went very well. Attendees received flowers from Rustic Roots.
- Entertainment for the fall Salmon Grill has been booked.
- Lorna Joch has resigned as a society member effective June 28/19. Wally Schroeder will replace her on July 1/19.

6.2 **Blue Hills Satellite Library:**

- The grand opening is planned for the fall. Schools will be notified when it opens.
- 1,000 books have been cataloged and delivered to the library.
- Tammy Schellenberg will be claiming 2hr per week for her work with the Blue Hills Library.
- Wally Schroeder will be Tammy's contact person regarding questions concerning the Blue Hills Library.
- The Blue Hills librarian has been volunteering her time. As of 3 weeks ago, she has been keeping track of her hours.
- The Blue Hills Library will receive \$15,000, which includes the building rent, to operate their library this year.

6.3 **Fort Vermilion:**

- Things are going well.
- They are planning summer programming.

6.4 **Zama:**

- Forest fire workers have been using the library.
- Some graphic novels were purchased at Aroua Com

6.5 Mackenzie County Library Consortium (MCLC):

- Magazines and audio books will be made available via electronic services this fall. Librarians will be asked for their preferences.
- Librarians may want to buy MP3 players for patrons to sign out.

MOTION #2019-05-04 La Dawn Dachuk moved that the electronic magazines and audio books be purchased.

CARRIED

6.6 High Level:

- They have increased their programming since schools have been out.

MOTION #2019-05-05 La Dawn Dachuck moved the acceptance of the reports for information.

CARRIED

7.0 Old Business:

7.1 MCLB Plan of Service:

- Due to the disruptions caused by the forest fires, a 6 mon. extension to complete the Plan of Service will be requested.

7.2 Library Basics Workshop:

- The workshop will be held in La Crete Sept 28/19.
- All Library Societies and Library employees will be invited.

7.3 Library Insurance Coverage:

- We will wait for conformation that the La Crete library has contents insurance.

8.0 New Business:

8.1 MCLB Positions:

- The positions of the board members resigning at the end of June will not be filled until October.

MOTION #2019-05-06 Wally Schroeder moved to accept the resignations of Lorna Joch and Luccille Labrecque from MCLB effective June 29/19.

CARRIED.

8.2 Rural Libraries Conference:

MOTION #2019-05-07 Lisa Wardley moved that Wally Schroeder attend the Rural Libraries Conference on behalf of MCLB.

CARRIED

9.0 Correspondence:

9.1 None received.

10.0 In Camera:

- Not required.

11.0 Next Meeting Dates and Location: Fort Vermilion County Office July 9, Sept 10, 2019 at 7:00 p.m.

12.0 Adjournment:

MOTION # 2019-05-08 La Dawn Dachuk moved to adjourn the meeting at 8:32 p.m.

CARRIED

These minutes were adopted this 10th day of September 2019.

Beth Kappelar, Chair

LA CRETE RECREATION SOCIETY
REGULAR MEETING
APRIL 11, 2019

Northern Lights Recreation Centre
La Crete, Alberta

Members Present:

Simon Wiebe, Director (Chair of the meeting)
Peter Wiebe, Secretary-Treasurer
Philip Krahn, Director
Ken Derksen, Director
Holly Neudorf, Director
Peter F. Braun, County Rep
Philip Doerksen, Arena Manager
Shane Krahn, Assistant Arena Manager
Abe Fehr, Financials

Absent:

Shawn Wieler, President
George Derksen, Director
Duffy Driedger, Director
Dave Schellenberg, Vice President

Call to Order: Simon Wiebe called the meeting to order at 5:52 p.m.

Approval of Agenda:

New Business:

- Add 8.2 Small Capital Projects
- Add 8.3 Open Project Bids
- Add 8.4 Curling Supplies

Peter Braun moved to approve the agenda as ammended.

CARRIED

Financial Report:

Reviewed financials

1. Abe reviewed financials
2. Discussion about separating bowling wages, and programming wages

Ken Derksen moved to approve the financials as presented

CARRIED

Abe Fehr left at 6:17 p.m.

Business from the minutes:

No business from the minutes

Approval of Previous Meeting's Minutes:

1. Peter Wiebe moved to accept the March 14, 2019 Regular Meeting Minutes as presented.

CARRIED

Review Action Sheet:

Item #5. Annual Managers Performance Review by April 30th

Shawn, David and Ken will get together for the annual Manager's performance review

Manager's Report – Philip Doerksen

1. March was a busy month with skating carnival and hockey tournaments at the arena.
2. Financially the Challenge Cup did very well.
3. Tractor with Zamboni were serviced, and ready for backup.
4. Sold 5 advertising ads in the past few months

Some discussion around the table as to why fewer teams are entering the Challenge Cup (only 6 teams), it likely has to do with the high caliber hockey teams entering, many others are opting out.

Philip Krahn moved to approve the Managers report

CARRIED

New Business:

8.1 Set meeting date to approve new La Crete Recreation Society By-Laws and Policies

After discussing, it was agreed to set the meeting date for April 30th at 6:00pm

8.2 Small Capital Projects

a) Holly Neudorf makes a motion for Philip to proceed with painting Bleachers, with funds out of Capital Projects

b) Peter Braun moves that Philip proceed with getting 2 price quotes for Zamboni room floor repairs; (Cut cement out, fill pit, and install drain. Slope and refinish floor)

8.3 Project Bids – Window Installation (Upstairs), Blumenort Shack, Blumenort Boards, BHP Boards, Blumenort Shack Removal

Peter Braun moves to open bid packages – The bids are as follows:

	Screwy Louie	Double M	Henry Dyck	LG Const.	Encrypted	Frontier
WINDOW	4403.70					9975
Blumenort Shack		79,900	105,450	92,000	89,500	105,198.69
Blumenort Boards		41,256	52,400	51,00	50,000	44,613.66
BHP Boards		29,818		34,000	45,000	37,300.49
Shack Removal		-1000	3,500	-100		3,491.25

Simon Wiebe makes a motion for Philip to investigate lowest bidder (Double M) for references, and to discuss proceedings with the executive of the board

CARRIED

Philip Krahn makes a motion to award Screwy Louis (lowest bidder) the window installation bid.

CARRIED

8.4 Curling Supplies

Fort Vermilion Complex would our Print Liners

We had some discussion about selling, Philip will look into it some more

Peter Wiebe moved to go in camera at 7:25 p.m.

Peter Braun moved to go out of camera at 7:32 p.m.

Holly Neudorf moved that the meeting be adjourned at 7:38 p.m.

Next Meeting will be May 16, 2019

LA CRETE RECREATION SOCIETY
REGULAR MEETING
MAY 16, 2019

Northern Lights Recreation Centre
La Crete, Alberta

Members Present:

Shawn Wieler, President
George Derksen, Director
Duffy Driedger, Director
Dave Schellenberg, Vice President
Peter Wiebe, Secretary-Treasurer
Simon Wiebe, Director
Ken Derksen, Director
Peter F. Braun, Director, County Rep
Philip Doerksen, Arena Manager
Shane Krahn, Assistant Arena Manager
Abe Fehr, Financials

Absent:

Holly Neudorf, Director
Philip Krahn, Director

Call to Order: President Shawn Wieler called the meeting to order at 5:56 p.m.

Approval of Agenda:

New Business:

Add 8.4: Wellness Center

Ken Derksen moved to approve the agenda as amended.

CARRIED

Financial Report:

Reviewed financials

1. Abe reviewed financials
2. Capital account is in good shape
3. Abe will add "Fund Budget Detail Report" to financials

Dave Schellenberg moved to approve the financials as presented

CARRIED

Abe Fehr left at 6:22 p.m.

Business from the minutes:

No business from the minutes

Approval of Previous Meeting's Minutes:

1. Duffy Driedger moved to accept the April 11, 2019 regular Meeting Minutes as presented.

CARRIED

Review Action Sheet:

Manager's Report – Philip Doerksen

Philip presented a very detailed Managers Report which included:

1. The Olympia usage, approximately 90 floods per week + ice maintenance floods (10 or so).
2. Splash Park is up and running as of May 8th.
3. Winter staff hours- Philip presented the scheduling.
4. Will have a trophy made for the 4 on 4 tournament, it will from now on be the "Bill Martens Cup"
5. Ball diamonds are ready to go, league started May 7th.
6. The trade show was April 25-27th. RV trade show was in the arena May 3rd 4th.

George Derksen moved to approve the Managers report

CARRIED

New Business:

8.1 Olympia Quote

Ken Derksen makes a motion to have the Olympia repaired as per quote (\$17,013.14 +GST) and submit to County for additional funding

CARRIED

8.2 Sweeper

Simon Wiebe makes a motion to go ahead and purchase the Sweeper from David K Froese for up to \$2400.00

CARRIED

8.3 Curling Rink Print Liners

Dave Schellenberg makes motion to lease the La Crete Recreation Society's curling print liners to the Fort Vermilion Rec Center for a term of up to 5 years, with a "Return Policy Contract"

CARRIED

8.4 Wellness Center *Information only*

We had discussion about the Wellness Center, and how to move forward. It was agreed to that we need to know who will be the contact person, and that we need to have documented meeting minutes in order to proceed with any decisions made.

Shawn will contact Anneliese Dyck to set up a Special Meeting with the Wellness Center.

Peter Wiebe moved to go in camera at 7:09 p.m.

Item from Action Sheet: Item 5: Annual Manager's Performance Review (The sub committee recommended same as last year. 10% bonus of capital fundraising of the past year.

Duffy Driedger makes motion to pay the manager a bonus of 10% of capital fundraising from May 1, 2018 to April 30, 2019

CARRIED

Simon Wiebe moved to go out of camera at 7:22 p.m.

Peter F Braun moved that the meeting be adjourned at 7:32 p.m.

Next Meeting will be June 13, 2019 @6 o'clock PM

LA CRETE RECREATION SOCIETY
REGULAR MEETING
JUNE 13, 2019

Northern Lights Recreation Centre
La Crete, Alberta

Present: Shawn Wieler, President
Simon Wiebe, Director
Duffy Driedger, Director
Dave Schellenberg, Vice President
Ken Derksen, Director
George Derksen, Director
Philip Krahn, Director
Peter F. Braun, County Rep
Philip Doerksen, Arena Manager
Shane Krahn, Assistant Manager
Abe Fehr, Book Keeper

Absent: Peter Wiebe, Secretary
Holly Neudorf, Director

Call to Order: President Shawn Wieler called the meeting to order at 6:00 p.m.

Addition to Agenda

1. 8.2 Curling Rocks
2. 8.3 NPHL Ice Time
3. 8.4 Splash Park Fence

Peter F Braun moved to accept the agenda as amended

CARRIED

Financial Report - Abe Fehr presented the financials

- All statements exclude capital projects
- Capital projects on separate pages
- Explained why Screwy Louie was paid in full before the work was started

Ken Derksen moved to accept financials as presented.

CARRIED

Approval of Previous Meeting's Minutes

Simon Wiebe moved to accept the May 16, 2019 regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

8.1 Second ice surface will be discussed later

Manager's Report – Philip Doerksen

1. Prints for second ice surface were discussed
2. Went over quotes from different contractors
3. Do we want to spend \$5000 into blueprints for new ice surface

Philip Krahn moved to accept Manager's Report as presented.

CARRIED

8.1 Second Ice Surface

Duffy Driedger moves to spend a maximum of \$5000 to get a set of drawings from the capital projects account for the second ice surface

CARRIED

8.3 MPHL

- Team may be entering the MPHL from La Crete
- Team needs ice time
- Wednesday night – Practice
- Friday night – Game Time
- Saturday Night – Game Time

Options

- 2nd ice surface
- Field house ice surface
- Morning practices for certain user groups
- Put meeting together July 24th for all user groups

8.4 Splash Park Fence

- Health inspector strongly recommends us putting a fence around the splash park
- Quotes are around \$7000
- We will budget and apply for grants for the next budget year.

George Derksen moved to go in camera

Dave Schellenberg moved to go out of camera

Simon Wiebe moves that we accept the new by-laws as corrected

Philip Krahn moved that the meeting be adjourned at 7:45pm

Next Meeting will be **August 15th, 2019.**

LA CRETE RECREATION SOCIETY
ICE USERS MEETING
JULY 24, 2019

Northern Lights Recreation Centre
La Crete, Alberta

Members Present:

Shawn Wieler, President
Philip Doerksen, Arena Manager
Duffy Driedger, Director
Ken Derksen, Director
Philip Krahn, Director
Peter F Braun, Director/County Rep
Holly Neudorf, Director
Shane Krahn, Assistant Arena Manager

Members Absent:

Simon Wiebe, Director
Peter Wiebe, Secretary
George Derksen, Director
Dave Schellenberg, Vice President

Guests Present:

Jon Acreman
Davey Peters
Ryan Becker
Laura Martens
Rosalie Harder
Chad Friesen
Darryl Goertzen

Call to Order: President Shawn Wieler called the meeting to order at 7:00 p.m.

Approval of Agenda

Duffy Driedger moved to approve the agenda as presented.

CARRIED

Ice users presented:

Senior Hockey League

Davey Peters is done running the senior league. The league plays 75 games per year. Senior league feel they will be flexible to accommodate the possibility of an NPHL team.

Friday Night Shinny Hockey

Philip mentioned that Friday Night Shinny Hockey is at full capacity with 35-40 players. They do not want to change the schedule from last year if at all possible.

Woman's League

Laura feels there is a strong need for this woman's hockey group in this community. They also run at full capacity with 30-40 ladies aged 13 and older. The more competitive skaters, skate in Fort Vermilion once a week. The woman's league wants the Recreation Board to recognize that their group is one that has gotten moved around the most over the past several years, as well that they had 30 minutes of ice time taken away from them last year.

Thursday Night Hockey

Darryl and Chad suggested that a few of the NPHL games be played in the Fort Vermilion arena, to free up some of the Friday night ice pressure. They support the prospect of the new league, but not at the cost of other ice users losing ice time.

Minor Hockey

NPHL will have the full support of minor hockey, they will work to accommodate both games and practices as needed. Davey added that it will be a benefit that the NPHL schedule will be made before he goes to scheduling in October.

Figure Skating

Figure skating is happy with their current schedule. They presented the 4 potential dates that they would need extra ice, to bring David Howe up to run specialized clinics. Minor hockey would like to use David Howe as well for power skating again this season.

Shinny Hockey

No representative

NPHL

Ryan sent off a package regarding entering the NPHL this season. They won't know until early September if La Crete will be accepted into the league, but are confident it should happen. Game times are set at 8:30 p.m. with no exceptions. They are hoping to have mostly Saturday night games to ease up the pressure of the very busy Friday night here. Ryan predicts 10 or 11 home games, he

also feels that this league will greatly benefit our community with good quality hockey, as well as extra income for the arena.

New Business

- 1) Ice rates will remain the same for the 2019-2020 season, but are expected to increase the following season
- 2) Ice is expected to be ready for users by Sept 16th
- 3) Larger scale events are scheduled as follows, subject to change
 - 4 on 4 tourney – March 13-14**
 - Ice Show – March 21-22**
 - Challenge Cup – March 27-29**
 - Loggers and Truckers – March 30-April 4**

The meeting was adjourned at 8:15 p.m.

LA CRETE RECREATION SOCIETY
REGULAR MEETING
AUGUST 15, 2019

Northern Lights Recreation Centre
La Crete, Alberta

Present: Shawn Wieler, President
Dave Schellenberg, Vice President
Simon Wiebe, Director
Peter Wiebe, Secretary
Duffy Driedger, Director
Philip Krahn, Director
Holly Neudorf, Director
Ken Derksen, Director
Peter F. Braun, County Rep
Philip Doerksen, Arena Manager
Shane Krahn, Arena Assistant Manager
Abe Fehr, Accountant

Absent: George Derksen, Director

Call to Order: President Shawn Wieler called the meeting to order at 6:03 p.m.

Approval of Agenda

1. Auction Items (8.6) was added to agenda

Peter Braun moved to accept the agenda as amended.

CARRIED

Financials

1. Abe Fehr presented the financials.
2. GIC Investment – Aquatics should be removed from financials shortly
3. Finances are up-to-date

Dave Schellenberg moved to accept the financials as presented.

CARRIED

Abe Fehr left the meeting at 6:12.

Approval of Previous Meeting's Minutes

1. Ken Derksen moved to accept the June 13, 2019 regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

No business from the minutes

Review of Action Sheet

Action sheet was reviewed, nothing to report at this time.

Manager's Report – Philip Doerksen

1. The Blumenort skate shack and BHP boards are completed
2. Knelsens finished the asphalt in BHP
3. Grad was June 15th
4. Arena was closed June 18-24 due to evacuation
5. Canada day celebrations at the arena on July 1st
6. Arena boards were cleaned June 25th
7. Summer painting and maintenance projects have been completed

Duffy Driedger moved to accept Manager's Report as presented.

CARRIED

New Business

8.1 Curling Rocks

Fort Vermilion decided not to take our curling rocks

8.2 Capital Funds Transfer from County

Discussions about \$15,000 unused funds the County has from the 2018 lobby/dressing room renovation projects.

Ken Derksen makes a motion to have Philip Derksen ask for the reallocation of the unused funds from the reno lobby/dressing room project, to other inhouse capital projects that have already been completed in 2019.

CARRIED

8.3 Ice Schedule NPHL, Sunday Morning Ice

1) NPHL in La Crete got rejected

2) Sunday Morning Ice, discussions about opening up the arena for ice users before noon on Sunday mornings.

Philip Krahn makes a motion that the arena be opened as needed on Sunday mornings.

CARRIED

8.4 Internet Upgrade

Discussed that WIFI upgrades are needed for many of the user groups

Peter Wiebe makes the motion for to spend up to \$5000 for WIFI equipment upgrades

CARRIED

8.5 AGM

AGM will be on September 12, 2019 @ 7:30 pm following the regular board meeting

8.6 Auction Items

Duffy had information of an upcoming auction sale in Wabamum selling ice making, and ice maintenance equipment.

Dave Schellenberg makes a motion for Philip to go to Wabamum, AB to look at some ice making and maintenance equipment going on auction to see what is available and the condition it's in.

CARRIED

Simon Wiebe moved to go in camera at 6:56 p.m.

Holly Neudorf moved to go out of camera at 7:05 p.m.

Duffy Driedger moved that the meeting be adjourned at 7:10 p.m.

Next Meeting will be September 12, 2019 at 6:00 p.m. The AGM will be at 7:30 p.m. on September 12 after the regular board meeting.

Join us for the the Annual



Regimental Ball

November 16, 2019

5:30PM- 2AM

DINNER, DANCE, & CHARITY EVENT

Fort Vermilion Community Complex

5001 44th Avenue

\$45/ Ticket

*Tickets available at detachment
or See a Local RCMF Member*

For Details: 780-927-3258